

Annual Report for the Town of

# Shelburne

New Hampshire



FOR THE YEAR ENDING DECEMBER 31, 2016

# TOWN OF SHELBURNE OFFICERS 2016-17

## SELECT PERSONS

|               |          |
|---------------|----------|
| Stan Judge    | 466-3986 |
| Heidi Behling | 466-5663 |
| Lucy Evans    | 466-5164 |

## ADMINISTRATIVE ASSISTANT

|              |               |
|--------------|---------------|
| Jo Carpenter | 466-2262      |
|              | Home 466-3840 |
|              | Cell 723-6035 |

## BUILDING INSPECTOR

|             |               |
|-------------|---------------|
| Rav Bennett | Home 466-5270 |
|             | Cell 723-5270 |

## TOWN CLERK

|              |          |
|--------------|----------|
| Debbie Hayes | 466-2262 |
|--------------|----------|

## TAX COLLECTOR

|              |          |
|--------------|----------|
| Debbie Hayes | 466-2262 |
|--------------|----------|

## TREASURER

|                |          |
|----------------|----------|
| Robert Pinkham | 466-2262 |
|----------------|----------|

## PUBLIC WORKS FOREMAN & ROAD AGENT

|              |               |
|--------------|---------------|
| Ken Simonoko | 466-2957      |
|              | Home 466-3690 |
|              | Cell 723-0865 |

## FIRE CHIEF

|             |          |
|-------------|----------|
| Randy Davis | 707-1360 |
|-------------|----------|

## FIRE WARDEN

|                |          |
|----------------|----------|
| Bill Davenport | 466-2971 |
|----------------|----------|

## EMERGENCY MANAGEMENT

|               |          |
|---------------|----------|
| Stanley Judge | 466-3986 |
|---------------|----------|

## GRS COOP BOARD - SHELBURNE REPRESENTATIVES

|                               |          |
|-------------------------------|----------|
| Greg Corrigan                 | 466-5868 |
| Jo Carpenter                  | 466-3840 |
| Paul Bousquet, Superintendent | 466-3632 |

|             |              |
|-------------|--------------|
| TOWN OFFICE | 466-2262     |
|             | Fax 466-5271 |

E-mail - [townofshelburnenh@gmail.com](mailto:townofshelburnenh@gmail.com)

Website - [www.shelburnenh.com](http://www.shelburnenh.com)

TOWN GARAGE/ FIRE STATION

466-3465

|                  |          |
|------------------|----------|
| TRANSFER STATION | 466-2957 |
|------------------|----------|

|                                      |     |
|--------------------------------------|-----|
| EMERGENCY - FIRE, POLICE & AMBULANCE | 911 |
|--------------------------------------|-----|

Froni & Back Cover Photos taken by Rav Bennett of Rav Bennett  
Photography

ANNUAL REPORT  
OF THE TOWN OF  
SHELBURNE, NEW HAMPSHIRE



FOR THE YEAR ENDING  
DECEMBER 31, 2016

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## DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens:



### **Carlene M. Murphy**

Carlene Murphy passed away on January 10, 2016 at the age of 71. She was born in Berlin. She graduated from Berlin High School and from the Eliot Hospital School of Nursing. She was employed at Weeks Hospital and St . Vincent de Paul Nursing Home. She was a attended the Holy Family Church, was a member of the Red Hat Society, liked cross country skiing, snowshoeing and hiking.

She enjoyed traveling to the Canadian Provinces and Ireland. She was also an avid Red Sox, Bruins and Portland Pirates fan.

She is sadly missed by her husband Howard, daughters, Kelly and Colleen and son Shane and their families.



### **William F. Daley**

William Daley passed away on March 2, 2016 at the age of 69. He was born in Lowell, Mass. He moved to New Hampshire in the 1980's and moved to Shelburne in the 1990's. He loved horticulture and was a self-employed restaurant owner. He is sadly missed by his longtime companion Therese Giguere, his children, Lisa Lori, Brian and Billy, his sisters Patricia and Kathleen and his brother, Donald and their families.

## **Doreen Kukene**

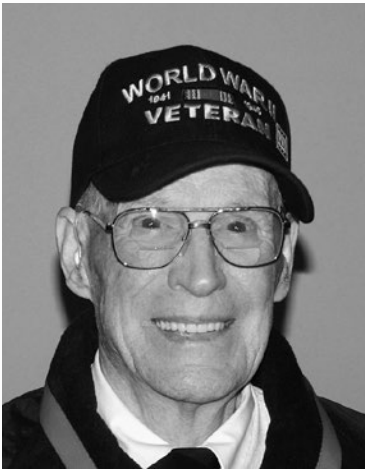


Doreen Kukene passed away unexpectedly on March 27, 2016. at the age of 65. She was born in Beverly Mass. She lived in Massachusetts until she met her husband Frank and moved to Shelburne. She worked for and managed Pizza Hut for more than 20 years.

She is sadly missed by her father Gordon, her sister Joyce, her son Paul, her daughter Sherry and son-in law, Mike

granddaughter Alyssa and grandson in law Matt her many Pizza Hut friends.

## **Richard E. Hayes**



Richard Hayes passed away on June 10, 2016 at the age of 90. He was born in Shelburne. He served in the U.S. Army during World War II with the 3<sup>rd</sup> Infantry Regiment. He married his wife Mildred in 1948 and they spent their entire married life in Shelburne with the exception of five year when they lived in Presque Isle, Maine.

One of his most recent memorable events was

participating on Sept. 27, 2015 with the Honor Flight of New England on a tour in Washington DC.

He is sadly missed by his children, Wanda Smith, Timothy Hayes, Patrice Becker, James Hayes and Heidi Walker and their families. He is also missed by his brothers Roland Hayes, Jr. and Warren (Tommy) Hayes Charles Hayes and sister Shirley Lemay and their families and his many friends.



### **Philip McCarron**

Philip McCarron passed away on July 30, 2016 at his home in Shelburne at the age of 82. He was born in Woburn, Mass. He served his country in the U. S. Army during the Korean War. He worked for Atlantic Gelation for 38 years and retired to Shelburne with his wife Beverly McCarron.

He loved the outdoors including all the wildlife. He enjoyed camping, fishing, canoeing, and especially snowmobiling. He also liked to play his guitar and had a passion for bluegrass music.

He is sadly missed by his in laws, nieces and nephews and friends.

### **Elizabeth “Betty” Werner**



Betty Werner passed away on August 26, 2016 at her home in Shelburne at the age of 84. She was born in Wellesley, Mass. She received her Bachelor of Arts in Music Theory from Dennison University and a Master’s degree in Elementary Education from Potsdam University. She had a long career as a primary teacher in Long Island, NY and she explored the world with her husband Ben and their four children.

Following her retirement in 1986 she moved to Shelburne where she and her husband raised sheep and opened Crow Mountain Farm Antiques. Betty was a passionate conservationist and devoted volunteer at the US Forest service. She also volunteered at the Berlin Senior Center

and Shelburne Library and was a member of the Shelburne Heritage Commission.

She is sadly missed by her daughters, Marta, Rebecca and Wendy and her son Tim, their families and her many friends

### **Gregory T. Henrich**

Gregory Henrich, part-time resident of Shelburne and full time resident of Chatham, NJ passed away at his home in Shelburne at the age of 67

He had been employed by the Chatham News Service for more than 45 Years and was a volunteer on the Chatham Fire Department where he had been a past fire chief. He had owned his home in Shelburne for 15 years and enjoyed hunting in New Hampshire.

He is sadly missed by his wife Christine, his son Jason, His daughters Carrie and Michelle, his sister Patricia, His brother Harold and his many friends.

### **Jack Tymon, Sr.**

Jack Tymon, former Shelburne resident, passed away in North Carolina in 2016 following a period of declining health.

He is sadly missed by family and friends.

*Do not stand at my grave and weep.  
I am not there. I do not sleep.  
I am a thousand winds that blow.  
I am the Diamond's glint on snow.  
I am sunlight on the ripening grain.  
I am the gentle autumn rain.  
When you waken in the morning hush,  
I am the swift uplifting rush  
of quiet birds in circled flight.  
I am the soft stars that shine at night  
Do not stand at my grave and cry.  
I am not there, I did not die.*



# TOWN OFFICERS 2016 - 2017

## SELECT PERSONS

Heidi Behling Term expires 2017  
Stanley Judge Term expires 2018  
Lucy Evans Term expires 2019

### TREASURER

Robert Pinkham Term expires 2018

### DEPUTY TREASURER

David M. Landry Term expires 2017

### TAX COLLECTOR

Debbie Hayes Term expires 2018

### DEPUTY TAX COLLECTOR

Kimberly Landry Term expires 2017

### TOWN CLERK

Debbie Hayes Term expires 2018

### DEPUTY TOWN CLERK

Jo Anne Carpenter Term expires 2017

### AUDITOR

David Hamel Term expires 2017

### MODERATOR

John Henne Term expires 2018

### EMERGENCY MANAGEMENT

Stanley Judge

### FIRE CHIEF

Randy Davis

### FIRE WARDEN

Bill Davenport

### PUBLIC WORKS FOREMAN & ROAD AGENT

Ken Simonoko

### BUILDING AND CODE ENFORCEMENT

Rav Bennett

### HEALTH OFFICER

Lucy Evans

### FAST SQUAD

Patrick Galligan

### FIRE WARDEN

William Davenport

## **SUPERVISORS OF THE CHECKLIST**

|                   |                   |
|-------------------|-------------------|
| Hildreth Danforth | Term expires 2018 |
| Constance Landry  | Term expires 2020 |
| Robin Henne       | Term expires 2022 |

## **BALLOT CLERKS**

|                 |                |
|-----------------|----------------|
| Beverly Pinkham | Robert Pinkham |
|-----------------|----------------|

## **BUDGET COMMITTEE**

|                     |                   |
|---------------------|-------------------|
| Stanley Judge       | Term expires 2017 |
| Francis Chamberlain | Term expires 2017 |
| David Landry        | Term expires 2018 |
| Michael Brosnan     | Term expires 2018 |
| John Henne          | Term expires 2019 |

## **PLANNING BOARD**

|                  |                   |
|------------------|-------------------|
| Heidi Behling    | Term expires 2017 |
| Fran Chamberlain | Term expires 2017 |
| John Carpenter   | Term expires 2017 |
| Roger Gagnon     | Term expires 2018 |
| Timothy Buxton   | Term expires 2018 |
| Robert Cone      | Term expires 2019 |
| David Landry     | Term expires 2019 |

## **BOARD OF ADJUSTMENT**

|                               |                   |
|-------------------------------|-------------------|
| Raymond Danforth              | Term expires 2017 |
| Jennifer Corrigan (alternate) | Term expires 2018 |
| David Hamel                   | Term expires 2018 |
| David Landry                  | Term expires 2018 |
| John Gralenski                | Term expires 2019 |
| Vacant                        | Term expires 2019 |

## **MEMORIAL FOREST**

|                |                   |
|----------------|-------------------|
| John Gralenski | Term expires 2017 |
| Peter Behling  | Term expires 2018 |
| Michael Ryan   | Term expires 2019 |

## **CEMETERY TRUSTEES**

|               |                   |
|---------------|-------------------|
| William Healy | Term expires 2017 |
| Ann Leger     | Term expires 2018 |
| Dan Levin     | Term expires 2019 |

### **TRUSTEES OF TRUST FUNDS**

|                  |                   |
|------------------|-------------------|
| Robin Henne      | Term expires 2017 |
| Raymond Danforth | Term expires 2018 |
| Lucinda Bragg    | Term expires 2019 |

### **CONSERVATION COMMISSION**

|                |                   |
|----------------|-------------------|
| John Gralenski | Term expires 2017 |
| Stanley Judge  | Term expires 2018 |
| David Carlisle | Term expires 2018 |
| Mary Jo Landry | Term expires 2018 |
| Debbie Ryan    | Term expires 2019 |
| Larry Ely      | Term expires 2019 |
| Katie Stuart   | Term expires 2020 |

### **PARK COMMISSION**

|                  |                   |
|------------------|-------------------|
| Debbie Hayes     | Term expires 2017 |
| Robert Cone      | Term expires 2018 |
| Marc Van Sant    | Term expires 2018 |
| Kenneth Simonoko | Term expires 2019 |
| Beverly Pinkham  | Term expires 2019 |

### **LANDFILL COMMITTEE**

|                  |                   |
|------------------|-------------------|
| Heidi Behling    | Term expires 2017 |
| Raymond Danforth | Term expires 2018 |
| John Gralenski   | Term expires 2018 |
| Ken Simonoko     | Term expires 2019 |

### **HERITAGE COMMISSION**

|                   |                   |
|-------------------|-------------------|
| Mary Jo Landry    | Term expires 2017 |
| Vacant            | Term expires 2017 |
| Stanley Holmes    | Term expires 2018 |
| Roger Morrissette | Term expires 2018 |
| Dick Lussier      | Term expires 2019 |
| Heidi Wight       | Term expires 2019 |
| Ken Simonoko      | Term expires 2019 |

### **LIBRARY TRUSTEES**

|                  |                   |
|------------------|-------------------|
| Constance Landry | Term expires 2017 |
| Robert Pinkham   | Term expires 2018 |
| David Hamel      | Term expires 2019 |

**NORTH COUNTRY COUNCIL**

Stanley Judge

John Carpenter

**Surveyors of Wood, Bark and Lumber,  
Fence Viewers  
Sealers of Weights and Measures  
THE SELECTPERSONS**



**STATE AND FEDERAL OFFICIALS**

**PRESIDENT OF THE UNITED STATES**

Donald J. Trump

**VICE PRESIDENT OF THE UNITED STATES**

Michael R. Pence

**U.S. SENATORS**

Margaret W. Hassan

Jeanne Shaheen

**U.S. CONGRESS**

Ann McLane Kuster

Carol Shea-Porter

**GOVERNOR OF NEW HAMPSHIRE**

Chris Sununu

**EXECUTIVE COUNCIL**

Joseph Kenney

**STATE SENATOR (District 1)**

Jeff Woodburn

**STATE REPRESENTATIVE (District 3)**

William Hatch

## SPECIAL THANK YOU

To Stan Judge, Lucy Evans and Heidi Behling: Thank you for the job you do as Shelburne's governing body. You care about Shelburne and find time in your busy lives to take on this thankless job.

To Phyllis Sears for the donation of a statue sculpted by Anne Whitney, a noted poet and sculptor, and former owner of the Whitney Farm.

To John Gralenski for serving on the Memorial Forest Committee for many years; working diligently to facilitate the growth of new birch trees in the Memorial Forest; and keeping the town war memorial looking great.

To Ann Leger for all her creative help on the town report.

To Beverly Pinkham for taking care of the town hall flower garden and the large planter in the park.

To Tri-Cap – Elderly Services for sponsoring the Shelburne Breakfasts.

To Bob and Bev Pinkham for volunteering their services to set up for the breakfasts, take the money, work in the kitchen and help with clean up.

To Ken and Paula Simonoko, Matt Tassej, Bob & Bev Pinkham, Josh Labonville, Darryl Bennett, Debbie Hayes and the many other volunteers who contribute to Dump'n Donuts each week making it fun to take that weekly trip to the Transfer Station.

To David Hamel for taking care of the flags outside the town hall and at the Memorial Forest.

To Ben Mayerson for the redesigned Shelburne website.

To everyone that takes the time to volunteer to serve on committees or to hold town office: Thank you!!! It is all of you that make Shelburne a very special place to live.

**Town of Shelburne New Hampshire**  
**Town Meeting Minutes**  
**March 8, 2016**

To the inhabitants of the Town of Shelburne in the County of Coos in the state of New Hampshire qualified to vote in the town affairs are hereby notified and warned of the Annual Town Meeting will be held as follows:

Date: March 8, 2016

Time: 7.00 PM

Location: Shelburne Town Hall

Details: Polls will be open 4 PM to 8 PM

**Article 01: choose officers**

To Choose all necessary Town Officers for the year ensuing (printed ballot).

By printed ballot, see results at end.

**Article 02: hear reports:**

It was voted to hear and accept such reports of Town Officers heretofore chosen and pass any vote relating thereto.

Motion was made by Hildy Danforth and second by Dave L. Landry

**Article 03: General Operating Budget**

It was voted to raise and appropriate, the Budget Committee's recommended sum of \$380,843 for the general municipal operations.

This article does not include appropriations contained in special or individual articles addressed separately [The Board of Select persons and the Budget Committee recommend this appropriations] (Majority vote required).

|  |          |
|--|----------|
| 4130 Executive                               | \$37,425 |
| 4140 Election, Registration, & Vital Statics | \$11,470 |
| 4150 Financial Administration                | \$25,847 |
| 4152 Revaluation of Property                 | \$7,350  |
| 4153 Legal Expense                           | \$4,000  |
| 4155 Employee Benefits                       | \$56,781 |
| 4191 Planning & Zoning                       | \$2,000  |
| 419 General Government Buildings             | \$27,600 |
| 4195 Cemetery                                | \$2,950  |

|                               |          |
|-------------------------------|----------|
| 4196 Insurance                | \$13,010 |
| 4197 Regional Association     | \$564    |
| 4215 Ambulance                | \$22,068 |
| 4220 Fire Department          | \$39,850 |
| 4221 Fire Warden              | \$2,500  |
| 4240 Building Inspection      | \$2,500  |
| 4250 Dispatch Agreement       | \$3,848  |
| 4290 Emergency Management     | \$3,000  |
| 4312 Highway                  | \$73,150 |
| 4324 Solid Waste Disposal     | \$34,450 |
| 4414 Animal Control           | \$200    |
| 4415 Health                   | \$630    |
| 4444 Welfare                  | \$5,000  |
| 4520 Parks & Recreation       | \$2,850  |
| 455 OLibrary                  | \$300    |
| 4590 Memorial Forest          | \$400    |
| 4611 Conservation Commission  | \$300    |
| 4711 Principal Long-term Note | \$0      |
| 4721 Interest Long-term Note  | \$0      |
| 4723 Int.TAN Note             | \$800    |

Motion to accept by Lucy Evans and second by Connie Landry

**Article 04: Appropriation for Revaluation**

It was voted to raise and appropriate \$23,000 for a complete evaluation/Update. \$18,400 to be withdrawn from the Revaluation Capital Reserve Fund previously established and the balance \$4,600 to be raised by taxation. This will be a non-lapsing article per RSA 32:7,

VI and will not lapse until the work is complete or December 31, 2017, whichever is sooner. [The Board of Selectmen & the Budget Committee recommend this appropriation] (Majority vote required).

Motion to accept by Dave L. Landry & second by Ray Danforth

**Article 05: New Employee Training Expendable Trust**

It was voted to Authorize the Establishment of an Expendable Trust Fund pursuant to RSA 31:19a to be known as the New Employee Training Expendable Trust Fund for the purpose of covering wages and benefits expenses, when a new employee is hired to train with the currant employee in preparation of assuming some or all of the duties of the currant employee and Raise & Appropriate \$20,000 toward this purpose and Appoint the Selectmen & Budget Committee as agents to expend from this fund.

Motion to accept by Ray Danforth, seconded by Jo Carpenter

A small discussion took place: David M. Landry asked if this would be an every year thing? Dave L. Landry explained we would be putting monies thru taxes. Stan Judge said that by putting money into this fund that there would be "NO DRAMATIC" rise in taxes when a new employee is being trained.

**Article 06: Heavy Highway Capital Reserve Fund**

It was voted to Raise & appropriate the sum of \$35,000 to be added to the Heavy Highway CRF previously established. (12/31/2015 Balance-\$75,051.05) [the Board of Selectmen & the Budget Committee recommended this appropriation.] (Majority vote required).

Motion to accept by Lucy Evans, second by Diane Brodeur-Fossa

**Article 07: Fire Truck CR**

It was voted to Raise & appropriate the sum of \$21, 527 to be added to the Fire Truck CRF previously established, with \$1,527 to come from unassigned fund balance (this represents the proceeds of the sale of the rescue truck) and \$20,000 will be raised by taxation. (12/31/2015 Balance- \$17,943.71) [the Board of Selectmen & the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by Heidi Behling & second by Robin Henne

**Article 08: Fire Department Equipment CR**

It was voted to Raise & appropriate the sum of \$14,000 to be added to the Fire Department Equipment CRF previously established (12/31/2015 Balance-\$152.51) [the Board of Selectmen & the Budget Committee recommended this appropriation.] (Majority vote required)

Motion to accept by Connie Landry and second by John Carpenter

**Article 09: Paving CR**

It was voted to Raise & appropriate the sum of \$34,000 to be added to the Paving CRF previously established, with \$\$,000 to come from unassigned fund balance (this amount represents reimbursement received) and \$30,000 to be raised



by taxation. (12/31/2015-Balance - \$27,137.54) [the Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required).

Motion to accept by Dave L. Landry & second by David M. Landry

Someone asked where the paving will be done? Ken Simonoko answered, "Winthrop Drive." Hildy Danforth asked if it would include "the State part," answer was, "NO!"

**Article 10: Peabody Farm Museum CR**

It was voted to Raise & appropriate the sum of \$500 to be added to the Peabody Farm Museum previously established. (12/31/2015 Balance- \$11,129.60) [the Board of Selectmen & the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by Hildy Danforth and second by Diane Brodeur-Fossa

A question was asked about why the money is needed?" The answer given was that "new roof" may be needed soon.

**Article 11: Cemetery Equipment CR**

It was voted to Raise & appropriate the sum of \$500 to be added to the Cemetery Equipment CRF previously established. (12/31/2015 Balance - \$1,548.38) [ The Board of Selectmen and the Budget Committee recommended this appropriation.] (Majority vote required)

Motion to accept by Stan Judge and second by David M. Landry

**Article 12: Sand /Gravel ETF**

It was voted to Raise & appropriate the sum of \$1,000 to be added to the Sand/Gravel ETF previously established (12/31/2014 Balance-\$2,074.39) [The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote is needed)

Motion to accept by Heidi Behling and second by Bob Cone

**Article 13: General Building Maintenance ETF**

It was voted to Raise & appropriate the sum of \$12,000 to be added to the General Building Maintenance ETF previously established. (12/31/2015 Balance-\$21,262.23) [The Board of

Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required).

Motion to accept by Heidi Behling and second by Dave Hamel

A question was asked: Are there specific problems? Ken answered, "We would like to put windows in the fire department building. Jo Carpenter also commented that "soon" we may need a new roof on the Town Hall. Often after strong winds there are shingles lying on the ground!

**Article 14: Fire Department Mutual Aid ETF**

It was voted to Raise & Appropriate the sum of \$500 to be added to the fire Department Mutual Aid ETF previously established. (12/31/2015-Balance \$2,838.79) [The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority of votes required)

Motion to accept by Warren (Tommy) Hayes and second by Dave Hamel

**Article 15: Vehicle Maintenance ETF**

It was voted to Raise & Appropriate the sum of \$1,000 to be added to the Vehicle Maintenance ETF previously established (12/31/2014Balance- \$16,170.56 [The Board of Select and The Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by Bob Cone and second by Lucy Evans

**Article 16: Police Services ETF**

A discussion was had **before** the vote was taken!

A NH State Trooper (Lt. Gary Prince) was on hand to answer as many questions as he could, many were asked. Dave L. Landry started out by asking Jo Carpenter about the money we already have? She said that the troopers had been getting \$60.82/hour but now will be getting whatever their individual rate is for the rank they are. Lt. Prince said, "we" could pick where they patrolled or if there is places more specific let them know. Hildy Danforth asked specifically about Millbrook Rd.? The troopers will come to patrol at random times in their regular police cruisers, not necessarily unmarked cars. Asa asked, will there always be a trooper available? NO!

It was voted to Raise & Appropriate the sum of \$3,000 to be added to the Police Services ETF previously established (12/31/2015 Balance- \$23,018.39) [The Board of Selectmen and the Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by David Hamel and second by John Carpenter

**Article 17: Household Hazardous Waste ETF**

It was voted to Raise & Appropriate the sum of \$500 to be added to the Household Hazardous Waste ETF previously established (12/31/2015 Balance-\$1067.56) [The board of Selectmen and the Budget Committee recommend this appropriation]. (Majority vote required)

A small discussion took place. David M. Landry asked do we pay a certain amount per year/ Ray Danforth said, Residents are NOT charged for items taken to Berlin Transfer Station on June first.

Motion to accept by Stan Judge and second by Bob Cone

**Article 18: Family Resource Center**

It was voted to Raise & Appropriate the sum of \$1,000 for supporting the Family Resource Center at Gorham. (By petition) [ The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required)

Motion to accept by David Hamel and second by Robin Henne.

**Article 19: Gorham Community Learning Center**

It was voted to Raise & Appropriate the sum of \$1,500 for the purpose of supporting the Gorham Community Learning Center in Gorham. (By petition) [The Board of Selectmen and the Budget Committee recommend this appropriation] (Majority vote required)

Motion to accept by Diane Brodeur-Fossa and second by Robin Henne

**Article 20: Dispose of Municipal assets**

It was Voted to Authorize the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required)

Motion to accept by Hildy Danforth and second by Mike Brosnan.

**Article 21: To Transact Any Other Business that may legally come before the meeting.**

Lucy Evans announced about the Gorham children coming to help out Senior Citizens May 6<sup>th</sup>, 2016, please call her to sign up (rain date May 9<sup>th</sup>)

Also John Henne asked for volunteers to various committees.

The polls were suspended at 7 PM for the Town Meeting and were opened again after the Town Meeting for anyone that did not get to vote before.

**Selectman for 3 years**

Lucy Evans with 39 votes

**Moderator for 2 years**

John Henne with 39 votes

**Budget Committee for 3 yrs Cemetery Committee for 3 yrs**

John Henne with 40 votes

Dan Levin with 39 votes

David M. Landry with 1 vote

**Trustee of Trust Funds for 3 yrs Library Trustee for 3 yrs**

Lucinda M. Bragg with 39 votes David G. Hamel with 38 votes

Robbie Cosgriff with 1 vote

**Supervisor of the Checklist for 5 years:**

Robin Henne with 39 votes

**Town Memorial Forest for 3 years:**

John Gralenski with 2 votes

Mike Ryan with 2 votes

David Hamel with 1 vote

Sean Reardon with 1 vote

Donald Trump with 1 vote

**Gorham Randolph Shelburne Cooperative School District candidates were:**

**Moderator for 3 years:**

Bruce S. Lary with 39 votes

**Shelburne School Board**

**Member for 3 years:**

Jo Anne Carpenter  
with 38votes

The meeting was adjourned following the counting of the votes.

Respectfully submitted by Debbie Hayes, Town Clerk

# FINANCIAL REPORTS



# SUMMARY INVENTORY OF VALUATION

## MS-1 - SEPTEMBER 2016

### VALUE OF LAND

|   |                      |
|---|----------------------|
| Current use - 13,214.21 acres                   | 541,775              |
| Discretionary Preservation Easement - 0.4 acres | 75                   |
| Residential - 1,206.22 acres                    | 14,608,300           |
| Commercial/Industrial Land - 270.04 acres       | 1,456,000            |
| <b>Total of Taxable Land - 14,690.87 acres</b>  | <b>\$ 16,606,150</b> |

**Exempt/Non-Taxable Land - 15,642.26 ac. \$ 9,009,500**

### VALUE OF BUILDINGS ONLY

|                                      |                      |
|--------------------------------------|----------------------|
| Residential                          | 23,868,096           |
| Manufactured Housing                 | 586,800              |
| Commercial/Industrial                | 9,731,400            |
| Discretionary Preservation Easements | 13,104               |
| <b>Total</b>                         | <b>\$ 34,199,400</b> |

**Exempt/Non-Taxable Buildings \$ 756,600**

### ELECTRIC/GENERATING COMPANIES (Utilities)

|                                |                     |
|--------------------------------|---------------------|
| Great Lakes Hydro America, LLC | 4,177,300           |
| PSNH                           | 1,198,700           |
| <b>Total</b>                   | <b>\$ 5,376,000</b> |

### GAS, OIL & PIPELINE COMPANIES (Utilities)

|                      |                      |
|----------------------|----------------------|
| Portland Pipeline    | 4,096,100            |
| Portland Natural Gas | 18,999,000           |
| <b>Total</b>         | <b>\$ 23,095,100</b> |

**TOTAL VALUATION (before exemptions) \$ 79,276,650**

|                             |         |
|-----------------------------|---------|
| Elderly Exemptions (2)      | -50,000 |
| Solar Energy Exemptions (8) | -58,000 |

**NET VALUATION \$ 79,168,650**

**NET VALUATION WITHOUT UTILITIES \$ 50,697,550**

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge. Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

# STATEMENT OF APPROPRIATION AND TAXES ASSESSED

## APPROPRIATIONS

### GENERAL GOVERNMENT

|                                   |        |
|-----------------------------------|--------|
| Executive                         | 37,425 |
| Election, Reg. & Vital Statistics | 11,470 |
| Financial Administration          | 25,847 |
| Revaluation of Property           | 7,350  |
| Legal Expense                     | 4,000  |
| Personnel Admin.                  | 56,781 |
| Planning & Zoning                 | 2,000  |
| General Government Buildings      | 37,600 |
| Cemeteries                        | 2,950  |
| Insurance                         | 13,010 |
| Regional Association              | 564    |

### PUBLIC SAFETY

|                      |        |
|----------------------|--------|
| Police Dept.         | 0      |
| Ambulance            | 22,068 |
| Fire Dept.           | 39,850 |
| Fire Warden          | 2,500  |
| Building Inspection  | 2,500  |
| Emergency Management | 3,000  |
| Dispatch Service     | 3,848  |

### HIGHWAY & STREETS

|          |        |
|----------|--------|
| Highways | 73,150 |
|----------|--------|

### SANITATION

|                      |        |
|----------------------|--------|
| Solid Waste Disposal | 34,450 |
|----------------------|--------|

### HEALTH

|                 |     |
|-----------------|-----|
| Pest Control    | 200 |
| Health Agencies | 630 |

### WELFARE

|                   |       |
|-------------------|-------|
| Direct Assistance | 5,000 |
|-------------------|-------|

### CULTURE & RECREATION

|                    |       |
|--------------------|-------|
| Parks & Recreation | 2,850 |
| Library            | 300   |

Memorial Forest 400

**CONSERVATION**

Conservation Commission 300

**DEBT SERVICE**

Principal - L.T. Bonds & Notes 0

Interest - Long term Bonds & Notes 0

Interest on Tax Anticipation Note 800

**CAPITAL OUTLAY - Other**

Family Resource Center 1,000

Gorham Community Learning Center 1,500

Revaluation Update 23,000

**OPERATING TRANSFERS OUT**

Cemetery Maintenance CR 0

Cemetery Equipment CR 500

Heavy Highway Equipment CR 35,000

Fire Truck CR 21,527

Fire Equipment CR 14,000

Paving CR 34,000

Revaluation CR 0

Town Building CR 0

Peabody Farm CR 500

**Expendable Trust**

Fire Dept. Mutual Aid Expendable Trust 500

Household Hazardous Waste 500

Town Vehicle Maintenance Expendable Trust 1,000

Police Services Expendable Trust 3,000

Sand/Gravel Expendable Trust 1,000

General Building Maintenance Expendable Trust 12,000

Library Technology Expendable Trust 0

New Employee Training Expendable Trust 20,000

**TOTAL \$ 549,870**

**SOURCES OF REVENUE**

**TAXES**

Land Use Change Tax 0

Yield Taxes 29,816



|                                 |        |
|---------------------------------|--------|
| Payment in Lieu of Taxes        | 44,737 |
| Interest and Penalties on Taxes | 3,200  |
| Excavation Tax                  | 27     |

**LICENSES, PERMITS AND FEES**

|                                |        |
|--------------------------------|--------|
| Business Licenses and Permits  | 100    |
| Motor Vehicle Permit Fees      | 70,000 |
| Building Permits               | 400    |
| Other Permits, Licenses & Fees | 800    |

**FROM STATE**

|                               |        |
|-------------------------------|--------|
| Shared Revenue & Room         | 0      |
| Room & Meals                  | 19,288 |
| Highway Block Grant           | 12,993 |
| Other - RR Tax & Hazmat Grant | 4,776  |

**CHARGES FOR SERVICES**

|                                      |       |
|--------------------------------------|-------|
| Landfill - PAYT Bags                 | 6,500 |
| Other Charges - Plowing, Burial Fees | 1,000 |

**MISCELLANEOUS REVENUES**

|   |       |
|---|-------|
| Sale of Municipal Property                      | 0     |
| Interest on Investments                         | 300   |
| Other - Dividends, Insurance Reimb, grant, etc. | 6,000 |

**INTERFUND OPERATING TRANSFERS IN**

|                       |        |
|-----------------------|--------|
| Capital Reserve Funds | 18,900 |
| Cemetery Trust Funds  | 50     |

**OTHER FINANCING SOURCES**

|                                    |        |
|------------------------------------|--------|
| Proceeds from Long-term note       | 0      |
| Taken from surplus to reduce taxes | 23,000 |
| Voted from surplus                 | 5,527  |

**TOTAL** **\$ 247,414**

**TAX RATE COMPUTATION**

|                               |                |
|-------------------------------|----------------|
| Total Town Appropriations     | 549,870        |
| Less: Revenues                | 247,414        |
| Less: Shared Revenue          | 0              |
| Add: Overlay                  | 23,027         |
| War Services Credits          | 4,700          |
| <b>Net Town Appropriation</b> | <b>330,183</b> |

|   |                    |
|---|--------------------|
| <b>Net Local Regional School Tax Assessment</b> | <b>405,374</b>     |
| <b>State Education Tax Assessment</b>           | <b>110,319</b>     |
| <b>Net County Tax Assessment</b>                | <b>325,504</b>     |
| <b>Total of Town, School &amp; County</b>       | <b>\$1,171,380</b> |
| Less: War Service Credit                        | -4,700             |

Property Taxes to be raised \$1,166,680

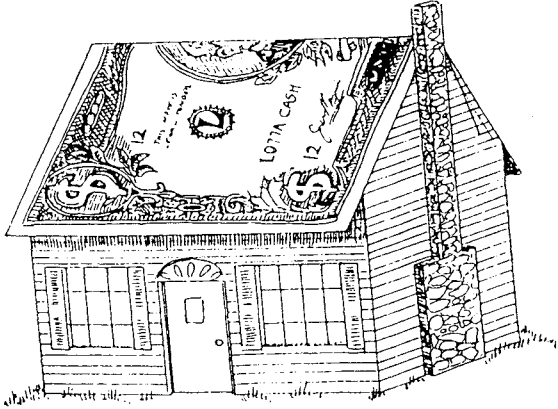
Net Assessed Valuation \$79,168,650

Assessed Valuation- no utilities \$50,697,550

The tax rate breaks down as follows:

|                      |                              |
|----------------------|------------------------------|
| <b>Town:</b>         | <b>\$ 4.17 per \$ 1,000</b>  |
| <b>Local School:</b> | <b>\$ 5.12 per \$ 1,000</b>  |
| <b>State School:</b> | <b>\$ 2.18 per \$ 1,000</b>  |
| <b>County:</b>       | <b>\$ 4.11 per \$ 1,000</b>  |
| <b>Total</b>         | <b>\$ 15.58 per \$ 1,000</b> |

Note: Shelburne's equalized valuation ratio for 2016 was 100%



**COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES**

| Title of Appropriation           | Amount of Appropriation | Expenditures      | Unexpended Balances | Overtdrafts      |
|----------------------------------|-------------------------|-------------------|---------------------|------------------|
| Executive                        | \$ 37,425.00            | \$ 27,031.48      | \$ 10,393.52        | \$ 0.00          |
| Elec. Reg. & V. Stat.            | 11,470.00               | 11,042.61         | 427.39              | 0.00             |
| Financial Admin.                 | 25,847.00               | 22,429.72         | 3,417.28            | 0.00             |
| Legal Expense                    | 4,000.00                | 2,078.84          | 1,921.16            | 0.00             |
| Revaluation of Property          | 7,350.00                | 8,162.50          | 0.00                | 812.50           |
| Employee Benefits                | 56,781.00               | 53,618.90         | 3,162.10            | 0.00             |
| Planning & Zoning                | 2,000.00                | 1,334.82          | 665.18              | 0.00             |
| General Government Buildings     | 27,600.00               | 31,715.86         | 0.00                | 4,115.86         |
| Cemeteries                       | 2,950.00                | 2,555.28          | 394.72              | 0.00             |
| Insurance                        | 13,010.00               | 13,010.00         | 0.00                | 0.00             |
| Regional Association             | 564.00                  | 574.39            | 0.00                | 10.39            |
| Police                           | 0.00                    | 0.00              | 0.00                | 0.00             |
| Ambulance                        | 22,068.00               | 20,000.00         | 2,068.00            | 0.00             |
| Fire                             | 39,850.00               | 43,833.35         | 0.00                | 3,983.35         |
| Fire Warden                      | 2,500.00                | 2,482.01          | 17.99               | 0.00             |
| Building Inspection              | 2,500.00                | 1,063.37          | 1,436.63            | 0.00             |
| Emergency Management             | 3,000.00                | 797.60            | 2,202.40            | 0.00             |
| Dispatch                         | 3,848.00                | 3,847.96          | 0.04                | 0.00             |
| Highway                          | 73,150.00               | 64,811.50         | 8,338.50            | 0.00             |
| Solid Waste Disposal             | 34,450.00               | 40,487.44         | 0.00                | 6,037.44         |
| Health Agencies                  | 630.00                  | 379.00            | 251.00              | 0.00             |
| Animal Control                   | 200.00                  | 0.00              | 200.00              | 0.00             |
| Welfare                          | 5,000.00                | 675.00            | 4,325.00            | 0.00             |
| Parks & Recreation               | 2,850.00                | 3,344.78          | 0.00                | 494.78           |
| Library                          | 300.00                  | 300.00            | 0.00                | 0.00             |
| Memorial Forest                  | 400.00                  | 1,369.87          | 0.00                | 969.87           |
| Conservation Commission          | 300.00                  | 300.00            | 0.00                | 0.00             |
| Principal - Long Term Note       | 0.00                    | 0.00              | 0.00                | 0.00             |
| Interest - Long Term Note        | 0.00                    | 0.00              | 0.00                | 0.00             |
| Interest - Tax Anticipation Note | 800.00                  | 0.00              | 800.00              | 0.00             |
| Revaluation/Update               | 23,000.00               | 22,999.92         | 0.08                | 0.00             |
| Family Resource Center           | 1,000.00                | 1,000.00          | 0.00                | 0.00             |
| Gorham Community Learning Ctr.   | 1,500.00                | 1,500.00          | 0.00                | 0.00             |
| To Capital Reserve Funds         | 105,527.00              | 105,527.00        | 0.00                | 0.00             |
| To Expendable Trust Fund         | 38,000.00               | 38,000.00         | 0.00                | 0.00             |
| <b>TOTAL</b>                     | <b>549,870.00</b>       | <b>526,273.20</b> | <b>40,020.99</b>    | <b>16,424.19</b> |

## TOWN CLERKS REPORT

|                          |                     |
|--------------------------|---------------------|
| Motor Vehicle Fees       | 72,828.00*          |
| Auto Titles              | 144.00              |
| Auto Transfers           | 170.00              |
| Credit                   | 1.00                |
| Town Clerk fees          | 1,184.00            |
| Marriage License fee     | 50.00               |
| Birth Certificate copies | 15.00               |
| Death Certificate copies | 30.00               |
| Vital Statistics         | 15.00               |
| Dog Licenses             | 483.50              |
| Dog Fines                | 5.00                |
| Checklist copies         | 325.00              |
| UCCs                     | 45.00               |
| <b>Total</b>             | <b>\$ 75,295.50</b> |

*(credit from 2015 written off)*

Debbie Hayes, Town Clerk

## SCHEDULE OF TOWN PROPERTY

|                                       |                       |
|---------------------------------------|-----------------------|
| Town Hall, Land & Buildings           | 267,200.00            |
| Contents                              | 100,000.00            |
| Library                               | 25,000.00             |
| Fire Dept. Land, Building             | 145,200.00            |
| Equipment                             | 200,000.00            |
| Chester C. Hayes Memorial Park        | 141,900.00            |
| Park Pavilion, etc.                   | 9,000.00              |
| Town Memorial Forest & Evans Cemetery | 125,700.00            |
| Property - 2 lots                     | 69,900.00             |
| Wheeler & Leadmine Cemeteries         | 101,100.00            |
| Peabody House & Land                  | 145,300.00            |
| Contents                              | 10,000.00             |
| Transfer Station Building             | 40,000.00             |
| Equipment                             | 22,000.00             |
| Contents                              | 5,000.00              |
| New Highway Garage                    | 400,000.00            |
| Equipment                             | 300,000.00            |
| Contents                              | 100,000.00            |
| Sand Shed                             | 75,000.00             |
| Materials                             | 7,000.00              |
| Town Landfill Site                    | <u>121,000.00</u>     |
| <b>Total</b>                          | <b>\$2,410,300.00</b> |

## TOWN OFFICERS SALARIES

| <u>OFFICE</u>               | <u>2016</u>                   | <u>2017</u>                   |
|-----------------------------|-------------------------------|-------------------------------|
| Selectpersons(3)            | \$1,600                       | \$1,600                       |
| Town Clerk                  | \$11.50/hr                    | \$12.00/hr                    |
| Deputy Town Clerk           | \$100                         | \$100                         |
| Moderator                   | \$100/election                | \$100/election                |
| Supervisors of Checklist(3) | \$10/sitting<br>\$80/election | \$10/sitting<br>\$80/election |
| Ballot Clerks(2)            | \$50/election                 | \$50/election                 |
| Treasurer                   | \$1,100                       | \$1,200                       |
| Deputy Treasurer            | \$100                         | \$100                         |
| Tax Collector               | \$3,200 + training            | \$3,200 + training            |
| Deputy Tax Coll.            | \$100                         | \$100                         |
| Auditor                     | \$800                         | \$800                         |
| Trustees of Trust Funds(3)  | 2@ \$100, 1@ \$40             | 3@ \$100                      |
| Building Inspector          | \$200 +fees                   | \$200+ fees                   |



**TAX COLLECTOR'S REPORT**  
**Summary of Tax Accounts**  
**Fiscal Year Ended December 31, 2016**

**DEBITS**

**UNCOLLECTED AT THE BEGINNING OF THE YEAR**

|                       | <b>2016</b> | <b>2015</b> | <b>2014+</b> |
|-----------------------|-------------|-------------|--------------|
| Property Taxes:       |             | 26,541.76   | 0.00         |
| Excavation Tax:       |             | 0.00        | 0.00         |
| Land Use Change       |             | 0.00        | 0.00         |
| Yield                 |             | 0.00        | 0.00         |
| Prior Years' Credit   | (511.47)    |             |              |
| This Year New Credits |             |             |              |

**TAXES COMMITTED DURING THIS FISCAL YEAR**

|                 |              |      |
|-----------------|--------------|------|
| Property Taxes: | 1,166,060.00 | 0.00 |
| L U Change Tax: | 0.00         | 0.00 |
| Yield Taxes:    | 29,815.94    | 0.00 |
| Excavation Tax: | 27.18        | 0.00 |

**OVERPAYMENT REFUNDS**

|                    |        |          |      |
|--------------------|--------|----------|------|
| Credits Refunded   | 0.00   | 0.00     | 0.00 |
| Interest -Late Tax | 312.53 | 1,567.62 | 0.00 |

**TOTAL DEBITS: \$ 1,195,704.18      28,109.38      0.00**

**CREDITS**

**REMITTED TO TREASURER DURING THIS FISCAL YEAR**

|                     | <b>2016</b>  | <b>2015</b> | <b>2014</b> |
|---------------------|--------------|-------------|-------------|
| Property Taxes      | 1,140,731.95 | 17,265.87   | 0.00        |
| LU Change           | 0.00         | 0.00        | 0.00        |
| Yield Taxes:        | 29,815.94    | 0.00        | 0.00        |
| Interest/Penalties: | 312.53       | 1,567.62    | 0.00        |
| Excavation Tax:     | 27.18        | 0.00        | 0.00        |
| Conversion to Lien: | 0.00         | 9,227.99    | 0.00        |

**ABATEMENTS MADE DURING THIS FISCAL YEAR**

|                 |        |       |      |
|-----------------|--------|-------|------|
| Property Taxes: | 161.00 | 47.90 | 0.00 |
| Yield Tax       | 0.00   | 0.00  | 0.00 |

**UNCOLLECTED AT THE END OF THE FISCAL YEAR**

|                 |           |      |      |
|-----------------|-----------|------|------|
| Property Taxes: | 25,299.01 | 0.00 | 0.00 |
| LU Change Taxes | 0.00      | 0.00 | 0.00 |
| Yield Taxes     | 0.00      | 0.00 | 0.00 |

|                                      |                  |             |             |
|--------------------------------------|------------------|-------------|-------------|
| P. Tax Credit Bal                    | (643.43)         | 0.00        | 0.00        |
| <b>TOTAL CREDITS: \$1,195,704.18</b> | <b>28,109.38</b> | <b>0.00</b> | <b>0.00</b> |

**DEBITS**

**UNREDEEMED & EXECUTED LIENS**

|                             | 2016 | 2015      | 2014     | 2013     |
|-----------------------------|------|-----------|----------|----------|
| Unredeemed:                 | 0.00 | 0.00      | 6,885.84 | 1,853.72 |
| Liens Executed:             | 0.00 | 10,152.19 | 0.00     | 0.00     |
| Unredeemed Elderly          | 0.00 | 0.00      | 0.00     | 0.00     |
| Elderly Liens Execut        | 0.00 | 0.00      | 0.00     | 0.00     |
| Interests & Costs Collected | 0.00 | 0.00      | 965.10   | 417.54   |

**TOTAL**

|                     |             |                  |                 |                 |
|---------------------|-------------|------------------|-----------------|-----------------|
| <b>LIEN DEBITS:</b> | <b>0.00</b> | <b>10,152.19</b> | <b>7,850.94</b> | <b>2,271.26</b> |
|---------------------|-------------|------------------|-----------------|-----------------|

**CREDITS**

**REMITTED TO TREASURER DURING THIS FISCAL YEAR**

|                            | 2016 | 2015     | 2014     | 2013     |
|----------------------------|------|----------|----------|----------|
| Redemptions:               | 0.00 | 0.00     | 4,169.11 | 1,320.88 |
| Interest./Costs:           | 0.00 | 0.00     | 965.10   | 417.54   |
| Abatements:                | 0.00 | 0.00     | 0.00     | 0.00     |
| Liens Deeded:              | 0.00 | 0.00     | 0.00     | 0.00     |
| Unredeemed Bal - Year End: | 0.00 | 6,885.84 | 1,853.72 | 0.00     |

**TOTAL**

|                      |             |                  |                 |                 |
|----------------------|-------------|------------------|-----------------|-----------------|
| <b>LIEN CREDITS:</b> | <b>0.00</b> | <b>10,152.19</b> | <b>7,850.94</b> | <b>2,271.26</b> |
|----------------------|-------------|------------------|-----------------|-----------------|



If anyone is having problems paying their taxes, please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15<sup>th</sup>.

Debbie Hayes, Tax Collector

# TREASURER'S REPORT

## Checking Account

|                               |                     |
|-------------------------------|---------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$152,763.29</b> |
| Revenues                      | 1,387,001.17        |
| Transfers from other accounts | 166,089.00          |
| Expenditures                  | (1,338,801.37)      |
| Transfers to other accounts   | (221,130.75)        |
| <b>Balance 12/31/16</b>       | <b>\$145,921.34</b> |

## Conservation Commission Savings Account

|                               |                    |
|-------------------------------|--------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$5,069.92</b>  |
| Interest earned               | 2.55               |
| Transfer from other accounts  | 64.00              |
| <b>Balance 12/31/16</b>       | <b>\$ 5,136.47</b> |

## Money Market – Northway Bank

|                               |                     |
|-------------------------------|---------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$103,040.62</b> |
| Revenues                      | 0.00                |
| Transfer from other accounts  | 100,000.00          |
| Interest earned               | 7.74                |
| Transfer to other accounts    | (165,000.00)        |
| <b>Balance 12/31/16</b>       | <b>\$38,048.36</b>  |

## NH Public Deposit Investment Pool

|                               |                     |
|-------------------------------|---------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$68,600.41</b>  |
| Transfer from other accounts  | 213,861.70          |
| Interest earned               | 550.47              |
| Transfer to other accounts    | (143,527.00)        |
| <b>Balance 12/31/16</b>       | <b>\$139,485.58</b> |

## Land Use Change Account

|                               |                  |
|-------------------------------|------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$177.66</b>  |
| Interest Earned               | 0.09             |
| Transfer to other accounts    | 0.00             |
| <b>Balance 12/31/16</b>       | <b>\$ 177.75</b> |



**Landfill Fees Account**

|                               |                    |
|-------------------------------|--------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$11,423.92</b> |
| Revenues                      | 0.00               |
| Transfer from other accounts  | 1,066.75           |
| Interest Earned               | 5.73               |
| Transfer to other accounts    | 0.00               |
| <b>Balance 12/31/16</b>       | <b>\$12,496.40</b> |

**Town Forest Account**

|                               |                    |
|-------------------------------|--------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$3,856.73</b>  |
| Interest earned               | 1.93               |
| Transfer to other accounts    | (1,089.00)         |
| <b>Balance 12/31/16</b>       | <b>\$ 2,769.66</b> |

**Parks & Recreation Account**

|                               |                   |
|-------------------------------|-------------------|
| <b>Opening Balance 1/1/16</b> | <b>\$3,886.58</b> |
| Revenues                      | 0.00              |
| Interest Earned               | 1.95              |
| Transfers to other Accounts   | 0.00              |
| <b>Balance 12/31/16</b>       | <b>\$3,888.53</b> |

**Total all funds on hand  
December 31, 2016** **\$ 347,924.09**

Robert F. Pinkham, Treasurer



## BALANCE SHEET - DECEMBER 31, 2016

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### ASSETS

**CASH**

|                       |            |
|-----------------------|------------|
| General Fund          | 145,921.34 |
| Northway Money Market | 30,048.36  |
| Invest. Pool          | 139,485.58 |

**Cap. Res. Funds**

|                 |                  |
|-----------------|------------------|
| H Highway       | 110,474.33       |
| Paving          | 20,497.86        |
| Revaluation     | 101.87           |
| Cemetery. Maint | 12,702.53        |
| Peabody Museum  | 9,757.56         |
| Cemetery Equip  | 2,057.29         |
| Town Building   | 24,730.13        |
| Fire Equip      | 14,176.35        |
| Fire Truck      | <u>39,589.23</u> |

234,087.15

Cemetery Trust Funds 19,482.94

Library Trust Fund 2,609.54

Wheeler Cemetery Trust Fund 1,877.17

Fire Mutual Aid Expend Trust 3,354.42

Household Hazardous Waste Expend Trust 1,303.91

Vehicle Maintenance Expend Trust 17,256.55

Sand Gravel Expend Trust 1,078.15

Buildings Maintenance Expend Trust 33,384.02

Police Services Exp Trust Fd 26,143.40

Library Tech Exp Trust Fd 905.30

**Funds with Dept.**

Library

Cking 188.27

Savings 2,849.31

2,677.58

Cons. Comm. 5,136.47

Land Use Change 177.75

Town Forest 2,769.66

Ldfill Fees 12,496.40

Parks & Recreation 3,888.53

27,506.39

**ACCOUNTS RECEIVABLE**

Forest Fire Grant 1,000.00

Tax Collector

Uncollected taxes

Property - 14 25,299.01

Tax Liens 13,401.76

39,700.77

**TOWN PROPERTY**

Land & Buildings 1,641,300.00

Equipment 762,000.00

Inv. & Supplies 7,000.00

2,410,300.00

**TOTAL ASSETS**

**\$3,162,463.12**

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## BALANCE SHEET - DECEMBER 31, 2016

### LIABILITIES & NET WORTH

**ACCOUNTS PAYABLE**

|                            |               |
|----------------------------|---------------|
| School District            | 135,693.00    |
| Town of Gorham - Dispatch  | 691.99        |
| AVRRDD Mt. Carberry Ldfill | 590.27        |
| Waystack Frizzell          | 225.00        |
| Chapman Scrap Metal        | 150.00        |
| NRRA                       | <u>100.00</u> |

137,420.26

49,900.30

**OVERLAY****MONIES ENCUMBERED FOR DEPARTMENTS**

|                         |          |
|-------------------------|----------|
| Tax overpayments        | 343.43   |
| Motor Vehicle Credits   | 1.00     |
| Municipal Agent Money   | 1,100.00 |
| Master Plan             | 800.00   |
| Forest Fire Grant Match | 1,000.00 |

**CR FUNDS**

|              |                  |
|--------------|------------------|
| H Highway    | 110,474.33       |
| Paving       | 20,497.86        |
| Revaluation  | 101.87           |
| Cem. Maint.  | 12,702.53        |
| Peabody Farm | 9,757.56         |
| Cem. Equip.  | 2,057.29         |
| Town Bldg    | 24,730.13        |
| Fire Equip   | 14,176.35        |
| Fire Truck   | <u>39,589.23</u> |

234,087.15

**CEMETERY TRUST FUNDS**

19,482.94

**WHEELER TRUST FUND**

1,877.17

**LIBRARY TRUST FUND**

2,609.54

**EXPENDABLE TRUST FUNDS**

|                               |           |
|-------------------------------|-----------|
| Fire Mutual Aid               | 3,354.42  |
| HH Waste                      | 1,303.91  |
| Vehicle Maint                 | 17,256.55 |
| Sand/Gravel                   | 1,078.15  |
| Bldg Maint.                   | 33,384.02 |
| Polices Services Exp Trust Fd | 26,143.40 |
| Library Tech Exp Trust Fd     | 905.30    |

**REVOLVING FUNDS**

|                 |                  |
|-----------------|------------------|
| Library         | 2,677.58         |
| Cons. Comm.     | 5,136.47         |
| Land Use Change | 177.75           |
| Town Forest     | 2,769.66         |
| Parks & Rec     | 3,888.53         |
| Ldfill Fees     | <u>12,496.40</u> |

27,506.39

**NET WORTH**

2,410,300.00

**SURPLUS**

**172,591.06**

**TOTAL LIABILITIES & NET WORTH**

**\$3,162,463.123**

## SUMMARY OF REVENUE

|                                   |              |
|-----------------------------------|--------------|
| Revenue from Tax Collector        | 1,205,818.18 |
| Revenue from Town Clerk           | 75,295.50    |
| From State and Federal Government | 90,110.77    |
| From Local Sources                | 12,959.25    |
| Long-term Note Proceeds           | 0.00         |
| Miscellaneous                     | 3,902.40     |
| From CR & Trusts                  | 93,861.70    |

**TOTAL REVENUES**

**\$ 1,481,947.80**

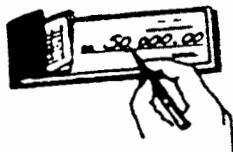


## SUMMARY OF EXPENDITURES

|                                  |            |
|----------------------------------|------------|
| General Government               | 173,329.40 |
| Public Safety                    | 70,362.30  |
| Highway Department               | 64,811.50  |
| Solid Waste Disposal             | 39,647.17  |
| Health/Welfare                   | 1,054.00   |
| Culture & Recreation             | 5,014.65   |
| Conservation Commission          | 236.00     |
| Debt Service                     | 0.00       |
| Payment to Capital Reserve       | 105,527.00 |
| Payment to Expendable Trust      | 38,000.00  |
| County Budget                    | 325,504.00 |
| School District                  | 526,402.00 |
| Tax Lien                         | 10,152.19  |
| Encumbered Money                 | 6,808.94   |
| Family Resource Center           | 1,000.00   |
| Gorham Community Learning Center | 1,500.00   |
| Revaluation/Update               | 22,999.92  |
| Miscellaneous                    | 89,979.30  |

**TOTAL**

**\$1,482,328.37**



## DETAILED STATEMENT OF REVENUES

### TAX COLLECTOR

|                                   |                       |
|-----------------------------------|-----------------------|
| Property Taxes                    | 1,157,650.86          |
| Property Taxes – overpayments     | 47.43                 |
| Property Taxes – pre-payments     | 296.00                |
| Interest-property taxes           | 955.95                |
| Excavation Tax                    | 27.18                 |
| Yield Taxes                       | 29,815.94             |
| Land Use Change Tax               | 0.00                  |
| Interest – Land Use Change        | 0.00                  |
| Interest – Yield Tax              | 0.00                  |
| Tax Sale Redemption               | 5,489.99              |
| Conversion to lien                | 10,152.19             |
| Interest-tax lien                 | <u>1,382.64</u>       |
| <i>*Accts Receivable \$215.00</i> | <b>\$1,205,818.18</b> |

### TOWN CLERK

|                            |                    |
|----------------------------|--------------------|
| Motor Vehicle Registration | 72,828.00          |
| Credit                     | 1.00               |
| Motor Vehicle Titles       | 144.00             |
| Motor Vehicle Transfers    | 170.00             |
| Motor Vehicle – Clerk Fees | 1,184.00           |
| Checklist copies           | 325.00             |
| Dog Licenses               | 483.50             |
| Dog fines                  | 5.00               |
| Vital Statistics           | 60.00              |
| Marriage License           | 50.00              |
| UCC'S                      | <u>45.00</u>       |
|                            | <b>\$75,295.50</b> |

### STATE OF NH & FEDERAL GOVERNMENT

|  |                    |
|--|--------------------|
| NH Highway Block Grant                   | 12,992.84          |
| Meals & Room Tax                         | 19,287.64          |
| Railroad Tax                             | 4,775.99           |
| Grants                                   | 8,317.30           |
| Fed Forest                               | <u>44,737.00</u>   |
| <i>Includes \$6,000.00 due from 2015</i> | <b>\$90,110.77</b> |

### FEES AND PERMITS

|                  |        |
|------------------|--------|
| Building Permits | 355.00 |
|------------------|--------|

|                |                 |
|----------------|-----------------|
| Pistol Permits | 190.00          |
| Planning Board | <u>0.00</u>     |
|                | <b>\$545.00</b> |

**CHARGE FOR SERVICES**

|                        |                   |
|------------------------|-------------------|
| Snow Plowing & Sanding | 330.00            |
| Burial Fees            | <u>700.00</u>     |
|                        | <b>\$1,030.00</b> |

**INCOME FROM DEPARTMENTS**

|  |                   |
|--|-------------------|
| Garbage Bags   | 7,676.50          |
| Transfer Station Fees (transfer to Ldfill Fees Acct) | <u>1,066.75</u>   |
|  | <b>\$8,743.25</b> |

**INTEREST**

|              |               |
|--------------|---------------|
| All Accounts | <b>582.68</b> |
|--------------|---------------|

**MISCELLANEOUS**

|  |                   |
|--|-------------------|
| Copy Fees                                    | 41.00             |
| Sale of cemetery lot                         | 600.00            |
| Walmart – grant for Fire Dept.               | 1,000.00          |
| PIBD/ZBA costs reimbursed                    | 332.35            |
| State of NH - Reimb. ½ Fire Warden Training  | 97.14             |
| J. Carpenter & D. Hayes – reimb. supplies    | 7.00              |
| PSNH – lighting rebate                       | 510.00            |
| D. Micucci – reimb. radio installation       | 46.60             |
| D. Bennett – reib. Supples                   | 78.75             |
| Fire Department – donation for filling pools | 330.00            |
| Fire Dept. – donation                        | 100.00            |
| Sale of Tanker                               | 1,000.00          |
| Sale of old pickup with old sander           | 1,000.00          |
| P. O'Connor, reimb. for est fire costs       | 666.03            |
| Other Miscellaneous                          | 1.85              |
| Donations for Town Hall use                  | <u>150.00</u>     |
| <i>Includes \$25.00 due from 2015.</i>       | <b>\$5,960.72</b> |

**INTERFUND OPERATING TRANSFERS IN**

|                                      |                  |
|--------------------------------------|------------------|
| Withdrawn from Trust funds           | 12,358.14        |
| Withdraw from Capital Reserve Funds* | <u>81,503.56</u> |
|                                      | <b>93,861.70</b> |

*\*This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

**OTHER FINANCING SOURCES**

|                         |      |
|-------------------------|------|
| Long-term Loan Proceeds | 0.00 |
|-------------------------|------|

|                                   |                              |
|-----------------------------------|------------------------------|
| <b>TOTAL RECEIPTS ALL SOURCES</b> | <b><u>\$1,481,947.80</u></b> |
|-----------------------------------|------------------------------|

**DETAILED SCHEDULE OF EXPENDITURES****GENERAL GOVERNMENT****EXECUTIVE - 4130**Ads

|               |       |
|---------------|-------|
| The Daily Sun | 54.00 |
|---------------|-------|

Dues & Publications

|                                  |        |
|----------------------------------|--------|
| NE Resource Recovery Association | 100.00 |
|----------------------------------|--------|

|                          |        |
|--------------------------|--------|
| NH Municipal Association | 980.00 |
|--------------------------|--------|

|                                       |       |
|---------------------------------------|-------|
| NH Association of Assessing Officials | 20.00 |
|---------------------------------------|-------|

|                                  |       |
|----------------------------------|-------|
| NH Municipal Manager Association | 50.00 |
|----------------------------------|-------|

|                                      |               |
|--------------------------------------|---------------|
| Lexis Nexus Matthew Bender Co., Inc. | <u>432.31</u> |
|--------------------------------------|---------------|

|  |          |
|--|----------|
|  | 1,582.31 |
|--|----------|

Postage

|  |        |
|--|--------|
|  | 380.00 |
|--|--------|

Repairs

|                              |        |
|------------------------------|--------|
| W.B. Mason - copier contract | 325.00 |
|------------------------------|--------|

Salaries

|                                    |           |
|------------------------------------|-----------|
| Selectmen, Moderator, Adm. Assist. | 22,397.17 |
|------------------------------------|-----------|

Supplies

|                           |        |
|---------------------------|--------|
| Staples, various supplies | 251.84 |
|---------------------------|--------|

|                                    |        |
|------------------------------------|--------|
| Barco Products, part of bench cost | 276.26 |
|------------------------------------|--------|

|        |              |
|--------|--------------|
| McAfee | <u>79.99</u> |
|--------|--------------|

|  |        |
|--|--------|
|  | 608.09 |
|--|--------|

Miscellaneous

|                            |        |
|----------------------------|--------|
| Avitar Associates, tax map | 681.00 |
|----------------------------|--------|

|                              |        |
|------------------------------|--------|
| Minuteman Press, town report | 533.91 |
|------------------------------|--------|

|                                |        |
|--------------------------------|--------|
| North Country Elderly Programs | 400.00 |
|--------------------------------|--------|

|                                    |              |
|------------------------------------|--------------|
| Berlin City Bank, safe deposit box | <u>70.00</u> |
|------------------------------------|--------------|

|  |          |
|--|----------|
|  | 1,684.91 |
|--|----------|

**TOTAL****\$ 27,031.48**

**ELECTION, REGISTRATION & VITAL STATISTICS -  
4140**

Ads

The Daily Sun 1,038.00

Conferences & Meetings 131.00

Dues & Publications

NE Assn of City & Town Clerks 40.00

NH City & Town Clerks' Association 20.00

60.00

Remit Dog License Fees to State

Treasurer, State Of NH 180.50

Remit Marriage License Fee to State 43.00

Mileage

Debbie Hayes 37.80

Postage 30.00

Salaries

Wages, town clerk, dep. town clerk, election offcls 7,996.92

Supplies

McAfee, renewal 79.99

Saladino's Restaurant, election meals 312.40

392.39

Vital Record Fees

Treasurer, State of NH 48.00

Other

Avitar, software support 1,085.00

**TOTAL**

**\$ 11,042.61**

**FINANCIAL ADMINISTRATION - 4150**

Ads

The Daily Sun 72.00

Conferences & Meetings

NHGFOA Conference, Bob, & Jo 100.00

NHMA Budget Conf. – Bob, Jo, David & John 320.00

Tax Collector's Conferences – Debbie & Kim 278.00

698.00

Deeds

Registry of Deeds record tax liens & tax redemp. 14.68

Dues & Publications

NH Tax Collector's Association. 40.00



|   |                     |
|---|---------------------|
| NH GFOA, Jo Carpenter & Bob Pinkham   | 50.00               |
|   | <u>90.00</u>        |
| <u>Forester</u>   |                     |
| Haven Neal Forestry Services  | 270.00              |
| <u>Mileage</u>  |                     |
| Robert Pinkham  | 38.34               |
| Jo Carpenter  | 112.21              |
| Kim Landry  | 88.56               |
| John Henne  | <u>35.64</u>        |
|   | 274.75              |
| <u>Postage</u>  |                     |
| Postmaster, Gorham, NH  | 556.62              |
| Debbie Hayes  | <u>6.47</u>         |
|   | 563.09              |
| <u>Salaries</u>   |                     |
| Wages - Tax Collector, & Deputy, Adm Asst,<br>Treasurer & Deputy, Auditors, Trustees of Trust Funds | 16,790.21           |
| <u>Software Support</u>   |                     |
| Avitar Associates, Assessing & Tax Collect  | 2,327.00            |
| <u>Supplies</u>   |                     |
| Intuit, payroll service   | 519.00              |
| Intuit, checks & envelopes  | 401.77              |
| Deluxe Business Supplies, deposit slips   | 77.86               |
| Staples, various supplies   | 141.28              |
| HR Direct, labor posters  | 74.99               |
| NH Poster Compliance  | 69.00               |
| Robert Pinkham, reimb. file folders   | 5.94                |
| Avitar, tax bills   | <u>40.15</u>        |
|   | 1,329.99            |
| <b>TOTAL</b>  | <b>\$ 22,429.72</b> |
| <b>REVALUATION OF PROPERTY - 4152</b>   |                     |
| Avitar, contract  | 7,350.00            |
| G. Roberge - Fairpoint suit settlement  | <u>812.50</u>       |
| <b>TOTAL</b>  | <b>\$ 8,162.50</b>  |
| <b>LEGAL EXPENSES - 4153</b>  |                     |
| Waystack Frizzell   | 1,286.36            |
| Mitchell Municipal Group  | 567.48              |

**TOTAL** **\$1,853.84**

*Accts payable of \$225.00*

**PERSONNEL ADMINISTRATION - 4155**

|   |           |
|---|-----------|
| Social Security & Medicare - town's share | 11,642.41 |
| NH Unemployment Comp., benefits holiday   | 120.66    |
| LGC HealthTrust - Dental                  | 1,524.12  |
| LGC HealthTrust - Health                  | 28,989.90 |
| LGC HealthTrust - S.T. Disability         | 566.96    |
| LGC HealthTrust - L.T. Disability         | 757.14    |
| NH Retirement System                      | 9,912.71  |
| Coos Family Health, DOT physical          | 105.00    |

**TOTAL** **\$ 53,618.90**

**PLANNING & ZONING - 4191**

Ads

|               |        |
|---------------|--------|
| The Daily Sun | 394.00 |
|---------------|--------|

Postage

|                        |        |
|------------------------|--------|
| Postmaster, Gorham, NH | 101.10 |
|------------------------|--------|

Salaries

|                   |        |
|-------------------|--------|
| Wages - Secretary | 772.73 |
|-------------------|--------|

Supplies

|                                      |      |
|--------------------------------------|------|
| North Country Council, land use book | 6.00 |
|--------------------------------------|------|

|                               |              |
|-------------------------------|--------------|
| Staples, paper & thumb drives | <u>60.99</u> |
|-------------------------------|--------------|

|  |       |
|--|-------|
|  | 66.99 |
|--|-------|

**TOTAL** **\$ 1,334.82**

**GENERAL GOVERNMENT BUILDINGS - 4194**

Salaries

|  |          |
|--|----------|
| Wages, janitor, Public Works Foreman & Helpers | 9,195.81 |
|--|----------|

Supplies

|  |        |
|--|--------|
| Jo Carpenter, reimb. wreath & supplies | 140.28 |
|--|--------|

|  |        |
|--|--------|
| NES Fire & Safety, test & replace fire extinguishers | 123.83 |
|--|--------|

|                            |       |
|----------------------------|-------|
| Mountain Greenery, flowers | 72.61 |
|----------------------------|-------|

|   |        |
|---|--------|
| Ken Simonoko, reimb. expense - supplies | 219.68 |
|---|--------|

|  |       |
|--|-------|
| Gorham Hardware, keys & various supplies | 64.21 |
|--|-------|

|                           |       |
|---------------------------|-------|
| Walmart, various supplies | 75.46 |
|---------------------------|-------|

|                              |      |
|------------------------------|------|
| Beverly Pinkham, dish towels | 7.97 |
|------------------------------|------|

|                      |       |
|----------------------|-------|
| Hannaford, batteries | 25.78 |
|----------------------|-------|

|   |        |
|---|--------|
| Double T Fence, pipe for Trans. Station | 170.10 |
|---|--------|

|   |               |
|---|---------------|
| Lowe's, mouse repeller                  | 26.87         |
| Dynatics, camera etc.                   | 350.00        |
| White Mountain Lumber, flood wall, etc. | <u>856.30</u> |
|   | 2,133.09      |

Repairs

|   |               |
|---|---------------|
| Northwoods Heating, clean furnaces      | 405.00        |
| Darryl Bennett Plumb & Heat             | 475.80        |
| Irving Energy, repair town hall furnace | 701.20        |
| Whites septic Service, pump tank        | <u>330.00</u> |
|   | 1,912.00      |

Utilities & Fuel

|  |                 |
|--|-----------------|
| Eversource, electric bills                   | 5,679.65        |
| Irving Energy, propane – town hall           | 106.66          |
| Irving Energy – propane , highway garage     | 693.17          |
| Irving Energy – town hall -heating oil       | 2,018.27        |
| Irving Energy – old garage & fire garage     | 2,170.55        |
| FairPoint Communications                     | 462.06          |
| Time Warner Cable, internet – highway office | 596.55          |
| Time Warner Cable - phones                   | <u>2,505.13</u> |
|  | 14,232.04       |

Other

|  |                 |
|--|-----------------|
| Sevee & Maher Engineers – ½ Spill Plan | 2,745.47        |
| Sevee & Maher Engineers – training     | <u>1,497.45</u> |
|  | 4,242.92        |

**TOTAL** **\$ 31,715.86**

**CEMETERIES - 4195**

Fuel

|        |        |
|--------|--------|
| NH DOT | 214.14 |
|--------|--------|

Salaries

|       |          |
|-------|----------|
| Wages | 2,255.33 |
|-------|----------|

Supplies

|                                   |              |
|-----------------------------------|--------------|
| Ken Simonoko, reimb. trimmer line | 9.99         |
| Gorham Hardware, rake & bug spray | 30.97        |
| FB Spaulding, grass seed          | <u>44.85</u> |
|                                   | 85.81        |

**TOTAL** **\$ 2,555.28**

**INSURANCE - 4196**

|   |           |
|---|-----------|
| Primex, Workers Comp. contribution - Actual bill-       |           |
| \$3,934.00 but covered by credit from return of surplus | 0.00      |
| Primex, property & liability insurance                  | 13,010.00 |

**TOTAL** **\$ 13,010.00**

**REGIONAL ASSOCIATION - 4197**

|                             |                  |
|-----------------------------|------------------|
| North Country Council, dues | <b>\$ 574.39</b> |
|-----------------------------|------------------|

**TOTAL GENERAL GOVERNMENT** **173,329.40**

***PUBLIC SAFETY***

**POLICE - 4210** **0.00**

**AMBULANCE - 4215**

|                                  |                     |
|----------------------------------|---------------------|
| Town of Gorham 1/1/15 to 3/31/16 | <b>\$ 20,000.00</b> |
|----------------------------------|---------------------|

**FIRE DEPARTMENT - 4220**

Dues & Publications

|                               |               |
|-------------------------------|---------------|
| NH State Firemen's Assn, dues | 380.00        |
| NFPA, dues                    | <u>175.00</u> |
|                               | 555.00        |

Equipment Testing

|   |        |
|---|--------|
| Lakes Regional Fire Apparatus, pump tests | 645.00 |
|---|--------|

Fuel

|                       |        |
|-----------------------|--------|
| Irving Energy, diesel | 500.00 |
|-----------------------|--------|

Mileage

|             |       |
|-------------|-------|
| Randy Davis | 91.80 |
|-------------|-------|

Mutual Aid

|  |        |
|--|--------|
| Northern NH Mutual Aid(includes HazMat team) | 500.00 |
|--|--------|

Salaries

|                      |           |
|----------------------|-----------|
| Fires                | 0.00      |
| Training - Local     | 14,953.72 |
| Forest Fire Training | 0.00      |
| Forest Fires         | 0.00      |
| Certified Training   | 1,526.50  |
| Accidents            | 3,363.59  |

|                             |                 |
|-----------------------------|-----------------|
| Ambulance Calls             | 162.50          |
| Inspections                 | 488.38          |
| Rescues                     | 111.30          |
| Repair                      | 1,022.52        |
| Clerical                    | 1,722.75        |
| Meetings                    | 2,118.40        |
| Mutual Aid                  | 1,238.21        |
| Flood                       | 0.00            |
| Traffic Control             | 0.00            |
| Grant                       | 139.50          |
| Fuel spills                 | 0.00            |
| Chief & Asst Chief Stipends | 3,500.00        |
| Other                       | <u>2,559.43</u> |
|                             | 32,906.80       |

Repair

|   |               |
|---|---------------|
| Ossipee Mountain Electronics, radio repairs | 25.00         |
| B and B Auto Parts                          | 254.03        |
| Firematics Supplies, repair jaws of life    | <u>572.85</u> |
|   | 851.88        |

State Inspections

|                        |      |
|------------------------|------|
| Berlin City Auto Group | 0.00 |
|------------------------|------|

Supplies

|  |               |
|--|---------------|
| Bergeron Protective Clothing, boots, helmets, etc. | 1,872.83      |
| NES Fire & Safety                                  | 122.83        |
| Frank Edmondson, reimb. nonleaded gas              | 29.00         |
| Randy Davis, reimb. expense – pager board          | 218.29        |
| Sanel Auto Parts                                   | 1,174.07      |
| Bill Davenport, reimb. expense - pipe              | 18.47         |
| FirePrograms, software support                     | 1,860.00      |
| Ossipee Mountain Electronics, batteries & chargers | 873.85        |
| Darley, safety vests                               | 537.98        |
| State of NH - forest fire gear                     | 356.15        |
| Ben's Uniforms                                     | <u>608.00</u> |
|  | 7,671.47      |

Other

|                             |              |
|-----------------------------|--------------|
| State of NH, training costs | 100.00       |
| Randy David, reimb. postage | <u>11.40</u> |
|                             | 111.40       |

**TOTAL** **\$ 43,833.35**

**FIRE WARDEN**Salaries

|                                     |        |
|-------------------------------------|--------|
| Fire Warden Training & Forest fires | 892.66 |
|-------------------------------------|--------|

Supplies

|   |        |
|---|--------|
| Treas. State of NH – wildland fire shirts & pants | 142.46 |
|---|--------|

|                         |               |
|-------------------------|---------------|
| Full Source. FF helmets | <u>224.25</u> |
|-------------------------|---------------|

|  |        |
|--|--------|
|  | 366.71 |
|--|--------|

Vehicle Use

|  |        |
|--|--------|
| Kevin Daniels, truck/water 0 2 F Fires | 222.64 |
|--|--------|

**TOTAL**

|  |                    |
|--|--------------------|
|  | <b>\$ 1,482.01</b> |
|--|--------------------|

\*Acct's payable \$1,000.00 – match for state grant

**BUILDING INSPECTION – 4240**Dues & Publications

|                            |        |
|----------------------------|--------|
| International Code Council | 135.00 |
|----------------------------|--------|

Salaries

|                            |        |
|----------------------------|--------|
| Building Inspector, salary | 200.00 |
|----------------------------|--------|

|                                      |               |
|--------------------------------------|---------------|
| Building Inspector, salary from fees | <u>400.00</u> |
|--------------------------------------|---------------|

|  |        |
|--|--------|
|  | 600.00 |
|--|--------|

Postage

|                        |      |
|------------------------|------|
| Postmaster, Gorham, NH | 9.85 |
|------------------------|------|

Supplies

|  |        |
|--|--------|
| Wilner- Greene Associates, calibrate meter | 318.52 |
|--|--------|

**TOTAL**

|  |                    |
|--|--------------------|
|  | <b>\$ 1,063.37</b> |
|--|--------------------|

**DISPATCH SERVICE - 4250**

|                                  |          |
|----------------------------------|----------|
| Town of Gorham, dispatch service | 1,985.97 |
|----------------------------------|----------|

|   |          |
|---|----------|
| Town of Gorham, repeater capital reserve fund | 1,200.00 |
|---|----------|

**TOTAL**

|  |                    |
|--|--------------------|
|  | <b>\$ 3,185.97</b> |
|--|--------------------|

*Accts Payable of \$691.99*

**EMERGENCY MANAGEMENT – 4290**Fast Squad

|                             |       |
|-----------------------------|-------|
| Airgas East, lease & oxygen | 58.00 |
|-----------------------------|-------|

Supplies

|                               |        |
|-------------------------------|--------|
| Darley, emergency scene signs | 539.60 |
|-------------------------------|--------|

|                    |                  |
|--------------------|------------------|
| <u>Other</u>       |                  |
| American Red Cross | 200.00           |
| <b>TOTAL</b>       | <b>\$ 797.60</b> |

**TOTAL PUBLIC SAFETY \$ 70,362.30**

***HIGHWAYS & STREETS***

**HIGHWAY DEPARTMENT - 4312**

|   |           |
|---|-----------|
| <u>Ads</u>                                |           |
| Conway Daily Sun, sale of pickup & sander | 306.00    |
| <u>Cell phone</u>                         |           |
| U.S. Cellular                             | 707.31    |
| <u>Dues &amp; Publication</u>             | 50.00     |
| <u>Fuel</u>                               |           |
| NHDOT, Gas                                | 213.43    |
| Irving Energy, diesel                     | 4,442.47  |
|   | 4,655.90  |
| <u>Repairs</u>                            |           |
| McDevitt Truck                            | 10.15     |
| Southworth Milton, backhoe repairs        | 24.84     |
|   | 34.99     |
| <u>Salaries</u>                           |           |
| Wages - Highway Dept.                     | 41,133.12 |
| <u>State Inspection</u>                   |           |
| McDevitt Truck                            | 168.00    |
| <u>Supplies</u>                           |           |
| Sanel Auto Parts                          | 2,316.59  |
| Cargill Salt, salt                        | 1,951.20  |
| Cargill Salt, clear lane                  | 6,188.46  |
| Howard P. Fairfield, Inc., plow supplies  | 2,247.12  |
| Val Dube, MATCO Tools                     | 141.90    |
| Lawson Products, nuts, bolts pins         | 1,237.57  |
| McAfee, virus protection                  | 29.99     |
| White Mountain Lumber, plywood            | 30.00     |
| NED Fire & Safety,                        | 35.83     |
| Airgas USA, lease tanks                   | 66.40     |
| Staples                                   | 66.98     |

|                                      |                     |
|--------------------------------------|---------------------|
| Northern Tool , nozzles              | 36.90               |
| New Pig, cabinets & mats             | <u>1,497.24</u>     |
|                                      | 15,846.18           |
| <u>Other</u>                         |                     |
| Landscaping by Stiles, sweep streets | 1,200.00            |
| JML Trucking, clean reservoir        | <u>710.00</u>       |
|                                      | 1,910.00            |
| <b>TOTAL HIGHWAY &amp; STREETS</b>   | <b>\$ 64,811.50</b> |

## ***SANITATION***

### **SOLID WASTE DISPOSAL - 4324**

|   |                     |
|---|---------------------|
| <u>Mt. Carberry Fees</u>                  |                     |
| AVRRDD Mount Carberry Landfill            | 6,442.72            |
| <u>Salaries</u>                           |                     |
| Wages - Transfer Station                  | 14,017.59           |
| <u>Conferences &amp; Meetings</u>         |                     |
| Ken Simonoko, lunches                     | 63.48               |
| <u>Mileage</u>                            |                     |
| Sean Reardon                              | 114.48              |
| <u>Septage Fee</u>                        |                     |
| Town of Gorham                            | 500.00              |
| <u>Ground Water Permit Application</u>    |                     |
| Sevee & Maher Engineers                   | 4,967.70            |
| <u>Disposal Fees</u>                      |                     |
| Chapman Scrap Metal                       | 1,200.00            |
| North Conway Incinerator                  | 2,280.00            |
| Clean Harbors                             | 165.00              |
| Northeast Recycle Resources Assoc.        | <u>5,871.88</u>     |
|   | 9,516.88            |
| <u>Other</u>                              |                     |
| Treasurer, State of NH, licenses          | 200.00              |
| Sevee & Maher Engineers, ½ spill plan     | 2,745.46            |
| New Pig, mats                             | 193.81              |
| Atlantic Recycling, compactor maintenance | <u>885.05</u>       |
|   | 4,024.32            |
| <b>TOTAL SANITATION</b>                   | <b>\$ 39,647.17</b> |

*Accts Payable of \$ 840.27*



**HEALTH/WELFARE**

**PEST CONTROL - 4414** **0.00**

**HEALTH AGENCIES - 4415**

Northern Human Services **\$ 379.00**

**WELFARE - 4442**

Tri-County CAP 300.00

Rent 375.00

**TOTAL** **\$ 675.00**

**TOTAL HEALTH /WELFARE** **\$ 1,054.00**

**CULTURE & RECREATION**

**PARKS & RECREATION - 4520**

Gasoline

NHDOT 305.64

Salaries

Wages, Park Department 2,039.14

Other

Town of Gorham - recreation fee 1,000.00

**TOTAL** **\$ 3,344.78**

*Accts payable of \$1,000.00*

**LIBRARY - 4550**

Other

Library Appropriation 300.00

**TOTAL** **\$ 300.00**

**MEMORIAL FOREST - 4590**

Salaries

Wages 1,190.25

Repairs

Mower Medic, trimmer repair 55.00

Supplies

|                                   |              |
|-----------------------------------|--------------|
| Dan Sun, reimb. gas               | 22.04        |
| Gorham Hardware, new flag & snaps | 35.85        |
| Ken Simonoko, flowers             | 18.94        |
| David Hamel, 2 flags              | <u>47.79</u> |
|                                   | 124.62       |

**TOTAL** **\$ 1,369.87**

*\*\$1,089 was reimbursed from Town Forest Account to cover Danny Sun's trimming in the forest so release the young birches*

**TOTAL CULTURE & RECREATION** **\$ 5,014.65**

**CONSERVATION**

**CONSERVATION COMMISSION - 4611**

Dues & Publication

NH Assoc. of Cons. Comm. - dues 236.00

**TOTAL CONSERVATION COMMISSION** **\$236.00**

*\*Balance of appropriation- \$64.00 transferred to CC Savings Acct*

**DEBT SERVICE**

**PRINCIPAL LONG TERM NOTE - 4711** 0.00

**INTEREST LONG TERM NOTE - 4721** 0.00

**INTERST TANS** 0.00

**TOTAL DEBT SERVICE** 0.00

**CAPITAL OUTLAY**

**CAPITAL OUTLAY - MACHINERY, VEHICLES & EQUIP.**

**TOTAL** 0.00

**CAPITAL OUTLAY - BUILDINGS - 4903**

**TOTAL** 0.00

**CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909**

|                                  |           |
|----------------------------------|-----------|
| Family Resource Center           | 1,000.00  |
| Gorham Community Learning Center | 1,500.00  |
| Revaluation/Update               | 22,999.92 |

**TOTAL** **\$25,499.92**

**OPERATING TRANSFERS OUT**

**TRANSFER TO CAPITAL RESERVE FUND - 4915**

|                         |           |
|-------------------------|-----------|
| Cemetery Equipment CR   | 500.00    |
| Fire Equipment Cr       | 14,000.00 |
| Heavy Highway CR        | 35,000.00 |
| Town Building CR        | 0.00      |
| Paving CR               | 34,000.00 |
| Peabody Farm CR         | 500.00    |
| Revaluation CR          | 0.00      |
| Fire Truck CR           | 21,527.00 |
| Cemetery Maintenance CR | 0.00      |

**TOTAL** **\$ 105,527.00**

*This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.*

**TRANSFER TO EXPENDABLE TRUST**

|  |           |
|--|-----------|
| Fire Mutual Aid Expendable Trust           | 500.00    |
| Town Vehicle Maintenance Expendable Trust  | 1,000.00  |
| Sand/Gravel Expendable Trust               | 1,000.00  |
| Household Hazardous Waste Expendable Trust | 500.00    |
| Buildings Maintenance Expendable Trust     | 12,000.00 |
| Library Technology Expendable Trust        | 0.00      |
| Police Services Expendable Trust           | 3,000.00  |
| New Employee Training                      | 20,000.00 |

**TOTAL** **\$ 38,000.00**

*This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.*

**TAX LIEN**

|                             |                     |
|-----------------------------|---------------------|
| Debbie Hayes, Tax Collector | <b>\$ 10,152.19</b> |
|-----------------------------|---------------------|

**COUNTY TAX - 4931**

Treasurer Coos County **\$ 325,504.00**

**SCHOOL DISTRICT - 4933**

GRS Co-op School District **\$ 526,402.00**  
*Accts Payable of \$135,693.00*

**ENCUMBERED MONEY**

|  |               |
|--|---------------|
| IRS, town's share December                   | 1,282.05      |
| NH Retirement, town's share - December       | 943.80        |
| AVRRDD Mt. Carberry Landfill                 | 231.82        |
| Gorham, ME Country Club, repair gang mowers  | 950.00        |
| Mapping & Planning Solutions, Master Plan    | 2,700.00      |
| Town of Gorham, 4 <sup>th</sup> qtr Dispatch | <u>701.27</u> |

**TOTAL** **\$ 6,808.94**

**MISCELLANEOUS - 4960**

|  |           |
|--|-----------|
| ST Dis, LT Dis, Dental & Health Acct             | (0.47)    |
| Retirement Account                               | 591.47    |
| FICA, Medicare & Fed Withholding                 | 2,569.05  |
| Ossipee Mtn Electronics, reimb. by D. Micucci    | 46.60     |
| Howard P. Fairfield, Inc. reimb. by D. Bennett   | 78.75     |
| Abatements - 7 refunds                           | 7,834.96  |
| Bruce Manzer, Inc. - paving                      | 40,801.54 |
| Bergeron Protective Clothing, gear, valves, etc. | 10,813.95 |
| Darley, valves, nozzles, etc.                    | 2,725.38  |
| M. B. Electric, new bldg. & Peabody Farm         | 5,468.27  |
| White Mountain Lumber, windows & door at FD      | 1,735.18  |
| Ken Simonoko reimb. expense - new bldg.          | 67.99     |
| Double T Fence, repair Wheeler fence & new bldg  | 5,400.00  |
| AVRRDD - HHW Day                                 | 269.26    |
| Darryl Bennett Plmbing - pump at Peabody Farm    | 1,750.32  |
| State of NH - state police details               | 6,362.76  |
| Berlin City Auto Group, pick up repairs          | 2,304.29  |
| Leon Costello, new tires for pickup              | 1,160.00  |

**TOTAL** **\$ 89,979.30**

**TOTAL ALL EXPENSES** **\$1,482,328.37**



## DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the Town's copier expenses. When used for non Town business, the Town receives compensation. The Town also receives reimbursements for certain other expenses such as public hearing expenses. **For 2016, this totaled \$41.00. Some rebates and Staples rewards were also received. Miscellaneous refunds/reimbursements of \$7.00 were also received**
2. **Elections, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. **For 2016, these fees totaled \$74,855.50. Fees for checklists totaled \$325.00. Fees for dog fines totaled \$5.00 and vital statistic fees totaled \$110.00.**
3. **Financial** - Costs of registering liens are recovered in the liening process. **In 2016, \$3,262.79 was received in interest on taxes & liens.**
4. **Revaluation of Property** - There were no associated revenues year.
5. **Legal** - There were no associated revenues year.
6. **Personnel Adm.** There were no associated revenues.
7. **Planning** - The associated revenues include fees from the applications for site plan review, subdivision, ZBA hearings and any associated expenses. **For 2016, these totaled \$332.35.**
8. **Buildings**- Several donations were received for use of the Town Hall. **In 2016, this totaled \$150.00. A rebate of \$510.00 was received on lighting installed in the new highway garage and transfer station.**
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual care trust funds, burial fees and money withdrawn from the Cemetery Maintenance CR. **In 2016, this amount was \$126.65. Burial fees in the amount of \$700.00 were received. One cemetery lot was sold for \$600.00 and \$500.00 was withdrawn form the Cemetery Maintenance CR to offset maintenance costs.**

10. **Insurance** - This budget is partially offset by the credit received due to past history. **In 2016, credits of \$3,787.92 for Workers Comp were used.**
11. **Regional Assoc.** - There were no associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire & Fire Warden** - The Fire Department receives 50% reimbursement for fire warden training, forest fire fighting. **In 2016, this amount was \$ 97.14. \$666.03 was received to reimburse the department for a forest fire caused by illegal burning. \$330.00 was received for filling pools. A grant of \$1,000.00 was received from Walmart. A donation of \$100.00 was also received \$1,000.00 was received from the sale of the tanker. Miscellaneous reimbursements of \$46.60.**
14. **Building Insp.** - The building inspector's salary is partially reimbursed by the associated fees. **In 2016, this totaled \$355.00.**
15. **Dispatch** - Our fee is calculated based upon actual historical usage. (running 3 year average). There were no associated revenues
16. **Emergency Management** - **In 2016, grant of \$6,000.00 was be received in 2016.**
17. **Highway** -This department does receive occasionally income from plowing and sanding and from the highway block grant from the state based upon the number of miles of town roads maintained; and some other smaller misc. items. **In 2016, the Block Grant totaled \$12,992.84 Revenues for sanding were received that totaled \$330.00. Miscellaneous reimbursements of \$78.75 were received. The old pickup with sander was sold for \$1,000.00**
18. **Solid Waste** - This department receives income from recycling, and fees for disposal of various items, from the sale of PAYT bags and from the sale of recyclables. **In 201, \$1,066.75 was received from fees and \$7,676.50 was received from the sale of bags. A used oil grant of \$2,317.30 was also received**
19. **Health& Animal Control** - There were no associated revenues.
20. **Parks** - There were no associated revenues.
21. **Library** - **The library received many gifts of books. The Library is authorized to receive monetary gifts.**

22. **Memorial Forest** – In 2016, \$1,089.00 was reimburse from the town Forest account to cover some of trimming & pruning work done in the town forest
23. **Conservation** – There were no associated revenues
24. **Welfare** – There were no associated revenues.
25. **Principal – Long-term note** – There were no associated revenues.
26. **Interest - Long-term Note** – There were no associated revenues.
27. **TAN interest.** - There were no associated revenues.
28. **Land use change fees** - This money can be used by vote of the Town, to offset a special warrant article.
29. **Special Revenue Fund** – Funds from fees and sale of recyclables are deposited in this fund. The use of this money must be authorized by town meeting. No money was used this year.

## **RECONCILIATION OF OUTSTANDING LONG-TERM INDEBTEDNESS**

|  |                |
|--|----------------|
| Outstanding Long-Term Debt             |                |
| January 1, 2016                        | \$ 0.00        |
| <br>New Long-term Debt Acquired – 2016 | <br>\$ 0.00    |
| <br>Debt Retirement During Fiscal Year |                |
| Payments made during 2016              | \$ 0.00        |
| <br><b>Outstanding Long-Term Debt</b>  |                |
| <b>December 31, 2016</b>               | <b>\$ 0.00</b> |

## SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund - The Trustee of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, New Storage Building, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are seven expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, the Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust and Police Services Expendable Trust.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds - The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds,3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

### SHELBURNE TRUST FUNDS - DETAILS

|                           | PRINCIPAL       | INCOME          | TOTAL           |
|---------------------------|-----------------|-----------------|-----------------|
| <b>Library Trust Fund</b> |                 |                 |                 |
| Balance 12/31/15          | 1,368.76        | 1,227.23        | 2,595.99        |
| Income -2016              | 0.00            | 13.55           | 13.55           |
| <b>Balance 12/31/16</b>   | <b>1,368.76</b> | <b>1,240.78</b> | <b>2,609.54</b> |



**Town Cemeteries Perpetual Care Trust Funds**

|                         |                  |                 |                  |
|-------------------------|------------------|-----------------|------------------|
| Balance 12/31/15        | 10,055.00        | 9,458.91        | 19,513.91        |
| Income - 2016           | 0.00             | 95.68           | 95.68            |
| Withdrawn -2016         | <u>(0.00)</u>    | <u>(126.65)</u> | <u>(126.65)</u>  |
| <b>Balance 12/31/16</b> | <b>10,055.00</b> | <b>9,427.94</b> | <b>19,482.94</b> |

**Wheeler Cemetery Trust Fund**

|                         |                 |              |                 |
|-------------------------|-----------------|--------------|-----------------|
| Balance 12/31/15        | 1,866.17        | 1.26         | 1,867.43        |
| Income - 2016           | <u>0.00</u>     | <u>9.74</u>  | <u>9.74</u>     |
| <b>Balance 12/31/16</b> | <b>1,866.17</b> | <b>11.00</b> | <b>1,877.17</b> |

\*A withdrawal of \$00.00 was initiated on 12/30/2016 but not completed until 12/3/2017.

**Cemetery Maintenance CR**

|                         |                  |                |                  |
|-------------------------|------------------|----------------|------------------|
| Balance 12/31/15        | 13,134.57        | 0.00           | 13,134.57        |
| Income - 2016           | 0.00             | 67.96          | 67.96            |
| Withdrawn - 2016        | <u>(432.04)</u>  | <u>(67.96)</u> | <u>(500.00)</u>  |
| <b>Balance 12/31/16</b> | <b>12,702.53</b> | <b>0.00</b>    | <b>12,702.53</b> |

**Cemetery Equipment CR**

|                         |                 |             |                 |
|-------------------------|-----------------|-------------|-----------------|
| Balance 12/31/15        | 1,547.34        | 1.04        | 1,548.38        |
| Income - 2016           | <u>500.00</u>   | <u>8.91</u> | <u>508.91</u>   |
| <b>Balance 12/31/16</b> | <b>2,047.34</b> | <b>9.95</b> | <b>2,057.29</b> |

**Heavy Highway CR**

|                         |                   |               |                   |
|-------------------------|-------------------|---------------|-------------------|
| Balance 12/31/15        | 75,015.50         | 35.55         | 75,051.05         |
| Income - 2016           | <u>35,000.00</u>  | <u>423.28</u> | <u>35,423.28</u>  |
| <b>Balance 12/31/16</b> | <b>110,015.50</b> | <b>458.83</b> | <b>110,474.33</b> |

**Fire Truck CR**

|                         |                  |               |                  |
|-------------------------|------------------|---------------|------------------|
| Balance 12/31/15        | 17,943.71        | 0.00          | 17,943.71        |
| Income - 2016           | <u>21,527.00</u> | <u>118.52</u> | <u>21,645.52</u> |
| <b>Balance 12/31/16</b> | <b>39,470.71</b> | <b>118.52</b> | <b>39,589.23</b> |

**Peabody Farm Museum CR**

|                         |                   |                |                   |
|-------------------------|-------------------|----------------|-------------------|
| Balance 12/31/15        | 11,099.67         | 29.93          | 11,129.60         |
| Income -2016            | 500.00            | 56.67          | 556.67            |
| Withdrawn - 2016        | <u>(1,842.11)</u> | <u>(86.60)</u> | <u>(1,928.71)</u> |
| <b>Balance 12/31/16</b> | <b>9,757.56</b>   | <b>0.00</b>    | <b>9,757.56</b>   |

**Town Building CR**

|                         |                  |               |                  |
|-------------------------|------------------|---------------|------------------|
| Balance 12/31/15        | 24,601.78        | 0.00          | 24,601.78        |
| Income -2016            | 0.00             | 128.35        | 128.35           |
| <b>Balance 12/31/16</b> | <b>24,601.78</b> | <b>128.35</b> | <b>24,730.13</b> |

\*A withdrawal of \$7,433.98 was initiated on 12/30/2016 but not completed until 1/3/2017

**Town Road Paving CR**

|                         |                    |                 |                    |
|-------------------------|--------------------|-----------------|--------------------|
| Balance 12/31/15        | 27,137.54          | 0.00            | 27,137.54          |
| Income -2016            | 34,000.00          | 161.86          | 34,161.86          |
| Withdrawn - 2016        | <u>(40,639.68)</u> | <u>(161.86)</u> | <u>(40,801.54)</u> |
| <b>Balance 12/31/16</b> | <b>20,497.86</b>   | <b>0.00</b>     | <b>20,497.86</b>   |

**Revaluation CR**

|                         |                    |                |                    |
|-------------------------|--------------------|----------------|--------------------|
| Balance 12/31/15        | 18,412.89          | 14.02          | 18,426.91          |
| Income -2016            | 0.00               | 74.96          | 74.96              |
| Withdrawn - 2016        | <u>(18,311.02)</u> | <u>(88.98)</u> | <u>(18,400.00)</u> |
| <b>Balance 12/31/16</b> | <b>101.87</b>      | <b>0.00</b>    | <b>101.87</b>      |

**Fire Equipment CR**

|                         |                  |              |                  |
|-------------------------|------------------|--------------|------------------|
| Balance 12/31/15        | 152.51           | 0.00         | 152.51           |
| Income -2016            | <u>14,000.00</u> | <u>23.84</u> | <u>14,023.84</u> |
| <b>Balance 12/31/16</b> | <b>14,152.51</b> | <b>23.84</b> | <b>14,176.35</b> |

\*A withdrawal of \$12,439.33 was initiated on 12/30/2016 but not completed until 1/3/2017

**Fire Dept. Mutual Aid Expendable Trust**

|                         |                 |              |                 |
|-------------------------|-----------------|--------------|-----------------|
| Balance 12/31/15        | 2,836.87        | 1.92         | 2,838.79        |
| Income -2016            | <u>500.00</u>   | <u>15.63</u> | <u>515.63</u>   |
| <b>Balance 12/31/16</b> | <b>3,336.87</b> | <b>17.55</b> | <b>3,354.42</b> |

**Household Hazardous Waste Expendable Trust Fund**

|                         |                 |               |                 |
|-------------------------|-----------------|---------------|-----------------|
| Balance 12/31/15        | 1,067.10        | 0.00          | 1,067.10        |
| Income -2016            | 500.00          | 6.07          | 506.07          |
| Withdrawn - 2016        | <u>(263.19)</u> | <u>(6.07)</u> | <u>(269.26)</u> |
| <b>Balance 12/31/16</b> | <b>1,303.91</b> | <b>0.00</b>   | <b>1,303.91</b> |

**Vehicle Maintenance Expendable Trust**

|                         |                  |              |                  |
|-------------------------|------------------|--------------|------------------|
| Balance 12/31/15        | 16,159.63        | 10.93        | 16,170.56        |
| Income -2016            | <u>1,000.00</u>  | <u>85.99</u> | <u>1,085.99</u>  |
| <b>Balance 12/31/16</b> | <b>17,159.63</b> | <b>96.92</b> | <b>17,256.55</b> |

\*A withdrawal of \$3,464.29 was initiated on 12/30/2016 but was not completed until 1/3/2017

**Sand/Gravel Expendable Trust**

|                         |                 |             |                 |
|-------------------------|-----------------|-------------|-----------------|
| Balance 12/31/15        | 76.12           | 1.73        | 76.12           |
| Income -2016            | <u>1,000.00</u> | <u>2.03</u> | <u>1,002.03</u> |
| <b>Balance 12/31/16</b> | <b>1,076.12</b> | <b>2.03</b> | <b>1,078.15</b> |

**General Buildings Maintenance Expendable Trust**

|                         |                  |               |                  |
|-------------------------|------------------|---------------|------------------|
| Balance 12/31/15        | 21,252.56        | 9.67          | 21,262.23        |
| Income - 2016           | <u>12,000.00</u> | <u>121.79</u> | <u>12,121.79</u> |
| <b>Balance 12/31/16</b> | <b>33,252.56</b> | <b>131.46</b> | <b>33,384.02</b> |

*\*A withdrawal of \$1,735.18 was initiated on 12/31/2016 but was not completed until 1/3/2017*

**Police Services Expendable Trust Fund**

|                         |                  |               |                  |
|-------------------------|------------------|---------------|------------------|
| Balance 12/31/15        | 23,000.00        | 18.39         | 20,018.39        |
| Income - 2016           | <u>3,000.00</u>  | <u>125.01</u> | <u>3,125.01</u>  |
| <b>Balance 12/31/16</b> | <b>26,000.00</b> | <b>143.40</b> | <b>26,143.40</b> |

*\*A withdrawal of \$6,362.76 was initiated on 12/30/2016 but not completed until 1/3/2017*

**New Employee Training Expendable Trust Fund**

|                         |                  |              |                  |
|-------------------------|------------------|--------------|------------------|
| Balance 12/31/2015      | 0.00             | 0.00         | 0.00             |
| Income - 2016           | <u>20,000.00</u> | <u>18.13</u> | <u>20,018.13</u> |
| <b>Balance 12/31/16</b> | <b>20,000.00</b> | <b>18.13</b> | <b>20,018.13</b> |

**SHELBURNE FUNDS**

**GRAND TOTAL \$ 349,666.68 \$11,834.00 \$361,500.68**

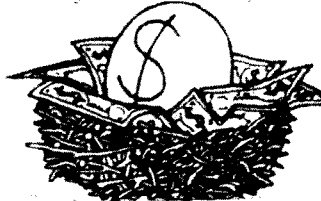
**GRS Cooperative Funds (Breakdown in GRS Report)**

|                         |                     |                   |                     |
|-------------------------|---------------------|-------------------|---------------------|
| Balance 12/31/15        | 1,026,438.78        | 4,618.35          | 1,031,057.13        |
| Income -2016            | 81,661.01           | 3,076.69          | 84,737.70           |
| Withdrawn 2016          | <u>(142,390.89)</u> | <u>(1,115.45)</u> | <u>(143,506.34)</u> |
| <b>Balance 12/31/16</b> | <b>965,708.90</b>   | <b>6,579.59</b>   | <b>972,288.49</b>   |

**ALL FUNDS HELD BY SHELBURNE TRUSTEES**

**12/31/16 \$1,315,375.58 18,413.59 \$1,333,789.17**

Trustees of Trust Funds - Raymond Danforth, Robin Henne, Lucinda Bragg



# AUDITORS REPORT

## 2016



I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2016, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

### **General Ledger & Financial Records**

- **Comments** – None noted – very smooth operation.
- **Recommendations** – None

### **Treasurer**

- **Comments** – Very precise and organized no books, no weaknesses noted
- **Recommendations** - None

### **Tax Collector**

- **Comments** – very well maintained, organized to precise figures and filling.
- **Recommendations** – None

### **Trustees of Trust Funds**

- **Comments** – Expertly maintained
- **Recommendations** – None

### **Town Clerk**

- **Comments** – Very organized records
- **Recommendations** – None

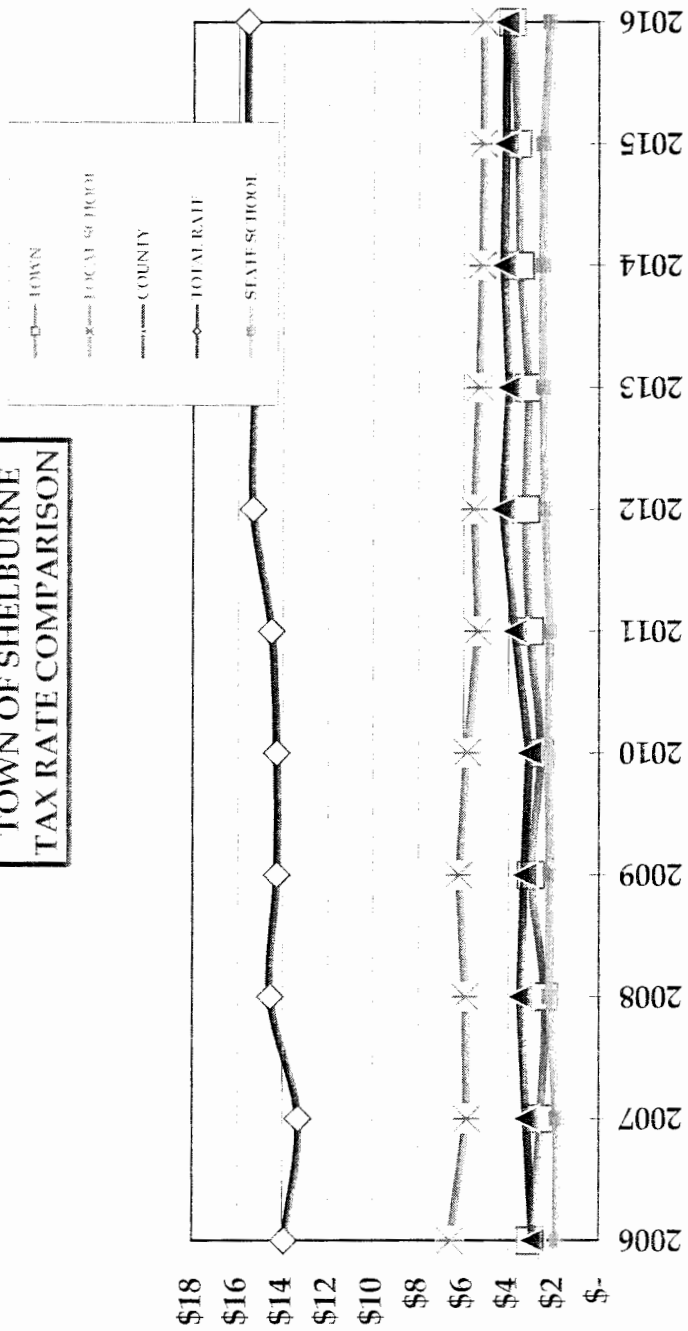
### **Library**

- **Comments** – **very** accurate record keeping. Limited to few entries.
- **Recommendations** – None

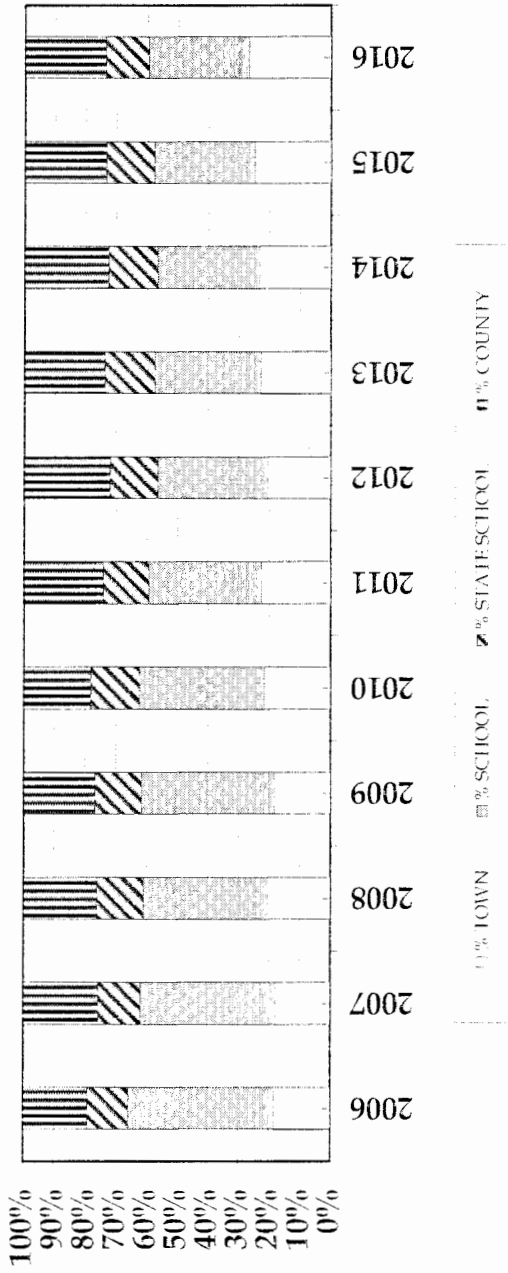
In conclusion of my Audit as prescribed, I find the financial condition of the Town of Shelburne, Coos County, New Hampshire to be sound.

David G. Hamel, Town Auditor

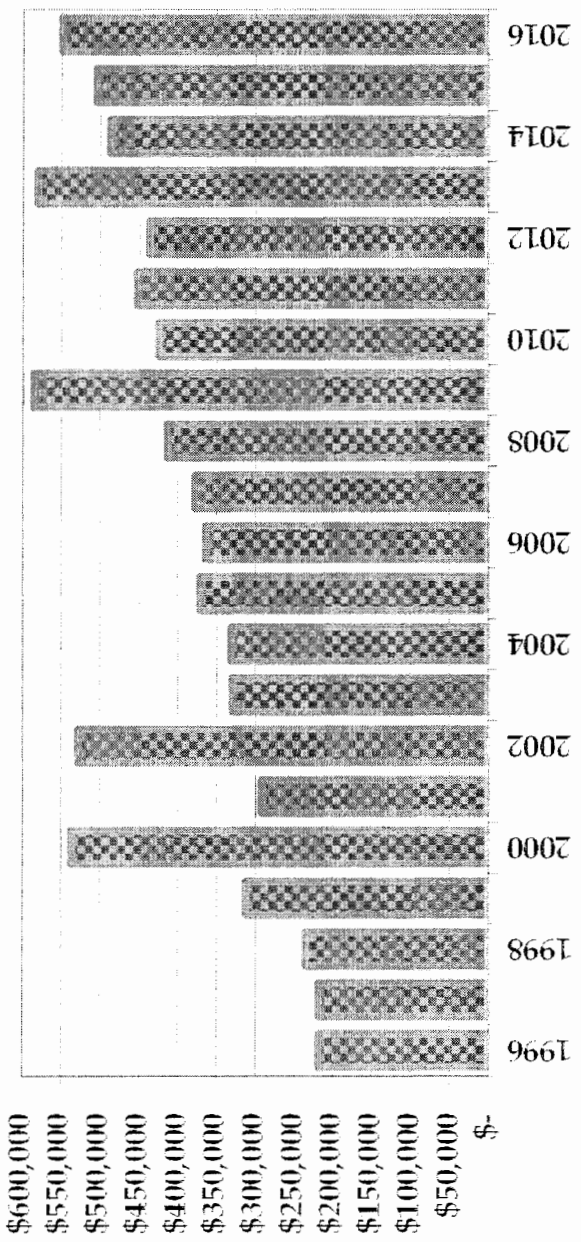
# TOWN OF SHELBURNE TAX RATE COMPARISON



**TOWN OF SHELBURNE  
TAX RATE % DISTRIBUTION**

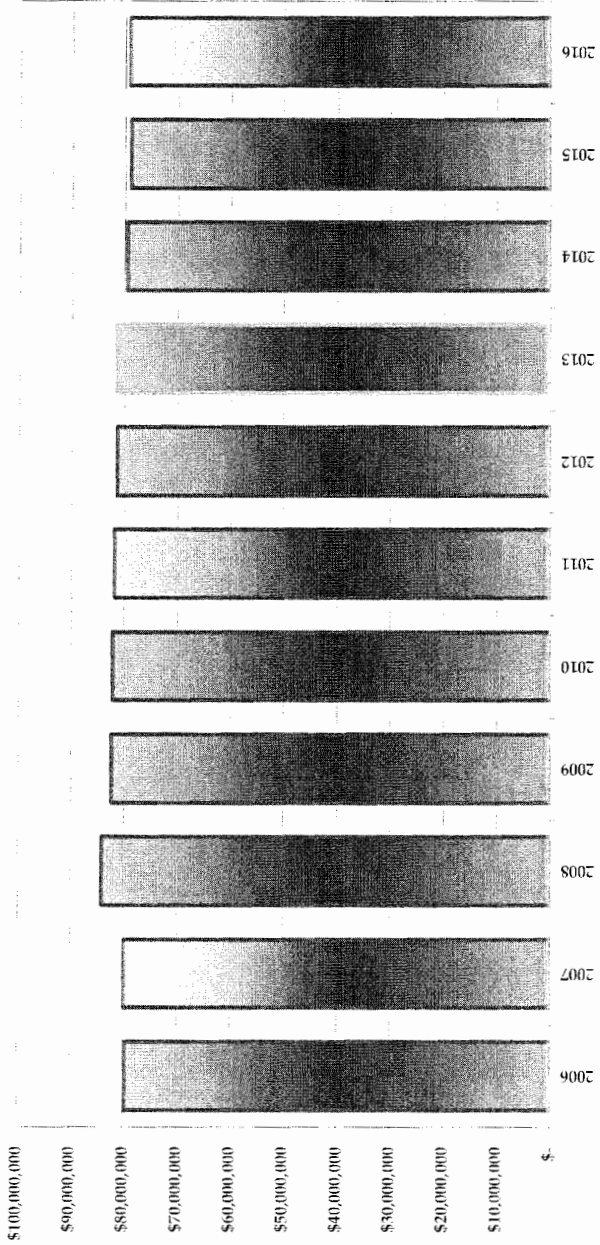


**SHEL BURNE  
TOWN BUDGET**



VALUATION

TOWN OF SHUFBURNE  
ASSESSED VALUATION





# WARRANT AND BUDGET



# TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 4 PM and close not before 8 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 14, 2017, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town Officers** for the year ensuing (printed ballot).
2. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.
3. To see if the Town will **VOTE TO APPROVE** the proposed amendments to the Zoning Ordinance - add definition of Accessory Dwelling Unit to Section 4 Definitions and amendments to Section 5A - Standards for All Development concerning Accessory Dwelling units (printed ballot)
4. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** the sum of \$399,418 for **General Operation**.  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

|  |          |
|--|----------|
| 4130 Executive   | \$38,475 |
| 4140 Election, Registration, & Vital Statistics                  | \$9,277  |
| 4150 Financial Administration                                    | \$27,958 |
| 4152 Revaluation of Property                                     | \$4,744  |
| 4153 Legal Expense   | \$4,000  |
| 4155 Employee Benefits   | \$58,775 |
| 4191 Planning and Zoning   | \$2,000  |
| 4194 General Government Buildings                                | \$32,100 |
| 4195 Cemetery (\$1,100 to offset from Cem TR Fds & Cem Maint CR) | \$3,550  |
| 4196 Insurance   | \$13,706 |

|                               |          |
|-------------------------------|----------|
| 4197 Regional Association     | \$626    |
| 4215 Ambulance                | \$22,132 |
| 4220 Fire Department          | \$40,000 |
| 4221 Fire Warden              | \$3,000  |
| 4240 Building Inspection      | \$2,500  |
| 4250 Dispatch Agreement       | \$3,595  |
| 4290 Emergency Management     | \$2,200  |
| 4312 Highway                  | \$80,650 |
| 4324 Solid Waste Disposal     | \$37,450 |
| 4414 Animal Control           | \$200    |
| 4415 Health                   | \$630    |
| 4444 Welfare                  | \$5,000  |
| 4520 Parks & Recreation       | \$3,950  |
| 4550 Library                  | \$250    |
| 4590 Memorial Forest          | \$1,600  |
| 4611 Conservation Commission  | \$250    |
| 4711 Principal Long-term Note | \$0      |
| 4721 Interest Long-term Note  | \$0      |
| 4723 Int. TAN Note            | \$800    |

5. To see if the Town will VOTE TO MODIFY the exemption from the assessed value for property tax purposes per RSA 72:62 for solar energy systems as defined in RSA 72:61. The exemptions would be: for solar heating or cooling systems - \$3000 and for solar hot water systems and solar electric systems 100% of assessed value of the system. The exemption would, in each case, be granted for as long as the system is operational following the approval of an application by the Selectmen. (Majority vote required)

6. To see if the Town will VOTE TO MODIFY the elderly exemptions from property tax in the town of Shelburne, based on assessed value, for qualified tax payers, as follows: for a person 65 years of age to 74 years of age - \$10,000; for a person 75 years of age to 79 years of age - \$20,000 and for a person 80 years of of age or older - \$30,000. To qualify, a person must have been a New Hampshire resident for at least

3 consecutive years, own real estate individually or jointly, or, if the real estate is owned by such person's spouse, they must have been married at least 5 consecutive years. In addition, the tax payer must have a net income of not more than \$20,000 or, if married, a combined net income of not more than \$30,000; and own net assets of not in excess of \$50,000, excluding the value of the persons residence.

(Majority vote required).

7. To see if the Town will VOTE TO CHANGE THE PURPOSE of the existing Town Building Capital Reserve Fund to the Town Building and Renovation Capital Reserve Fund to allow funds to be used to construct a new building or make renovations to an existing building and further to add the Board of Selectpersons as agents to expend from this fund. (2/3 Majority vote required.)

8. To see if the town will vote VOTE TO RAISE AND APPROPRIATE \$25,000 to the Town Building and Renovation Capital Reserve Fund previously established. (12/31/2016 Balance - \$24,730.13- \$7,433.98 transfer in transit = \$17,296.15)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

9. To see if the will vote to restrict the discharge of permissible (consumer) fireworks as proposed below:

#### Ordinance on Restricted Use of Fire Works

Permissible (consumer) Fireworks shall only be used, possessed and discharged during the following times without a permit:

Memorial Day from 5PM to 10 PM

July 3<sup>rd</sup> to July 5<sup>th</sup> (4<sup>th</sup> of July) from 5PM to 10 PM

Labor Day from 5 PM to 10 PM

Christmas Eve from 5 PM to 10 PM

Christmas Day from 5PM to 10 PM

New Year's Eve from 5 PM to 12:30 AM the following Day

Fireworks may be allowed for special occasions, if a permit is applied for and received from the fire chief or his designee.

Any person who violates this ordinance, in addition to any

penalties prescribed in NH RSA 160-B and NH RSA 160-C, shall be subject to a fine of \$50.00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession. Any sworn law enforcement officer of the town, county or state, as well as the fire chief and his/her designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the town's general fund. (Majority vote required).

10. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$35,000 to be added to the Heavy Highway Equipment Capital Reserve Fund previously established, with \$1000 to come from unassigned fund balance ( this represent the sale of the 2006 pickup truck & sander) and \$34,000 will be raised by taxation.. (12/31/2016 Balance - \$110,474.33)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
11. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$20,000 to be added to the existing Fire Truck Capital Reserve Fund previously established, with \$1,000 to come from unassigned fund balance (this represents the proceeds of the sale of the tanker) and \$19,000 will be raised by taxation. (12/31/2016 Balance - \$39,589.23)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
12. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$14,000 to be added to the Fire Department Equipment Capital Reserve Fund previously established. (12/31/2016 Balance - \$14,176.35 -\$ 12,439.33 transfer in transit =\$1,737.02 )  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
13. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$30,000 to be added to the Paving Capital Reserve Fund previously established. (12/31/2016 Balance - \$24,730.13).  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

14. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$500 to be added to the existing Peabody Farm Museum Capital Reserve Fund previously established. (12/31/2016 Balance - \$9,757.56)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
15. To see if the Town will RAISE AND APPROPRIATE \$5,016 to be added to the existing Revaluation Capital Reserve Fund previously established. (12/31/2016 Balance - \$101.87)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
16. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$600 to be added to the Cemetery Maintenance Capital Reserve Fund previously established. This represents the sum of money received from the sale of cemetery lots in 2016. This sum will come from unassigned fund balance (surplus) and no amount will be raised by taxation. (12/31/2016 Balance \$12,702.53)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
17. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Cemetery Equipment Capital Reserve Fund previously established. (12/31/2016 Balance - \$2,057.29)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
18. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$1,000 to be added to the existing Sand/Gravel Expendable Trust previously established. (12/31/2016 Balance - \$1,078.15)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

19. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$20,000 to be added to the existing New Employee Training Expendable Trust Fund previously established. (12/31/16 Balance -\$20,018.13 ) *[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
20. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$10,000 to be added to the existing General Building Maintenance Expendable Trust Fund previously established (12/31/2016 Balance - \$33,384.02- \$1,735.18 transfer in transit = \$31,648.84)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
21. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$3,500 to be added to the existing Vehicle Maintenance Expendable Trust Fund previously established (12/31/2016 Balance - \$17,256.55 - \$3,464.29 transfer in transit = \$13,792.26)  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)
22. To see if the Town will VOTE TO RAISE AND APPROPRIATE \$5,000 to be added to the existing Police Services Expendable Trust Fund previously established. (12/31/2016 Balance - \$26,143.40 - \$6,264.76 transfer in transit = \$19,780.64)  
*[The Board of Selectmen and the Budget Committee do recommend this appropriation.]* (Majority vote required.)
23. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$1,000 for the purpose of supporting the Family Resource Center at Gorham. *(By petition)*  
*[The Board of Selectmen and the Budget Committee recommend this appropriation.]* (Majority vote required.)

24. To see if the Town will VOTE TO RAISE AND APPROPRIATE the sum of \$2,000 for the purpose of supporting the Gorham Community Learning Center in Gorham. (By petition)

*[The Board of Selectmen and the Budget Committee recommend this appropriation]* (Majority vote required.)

25. TO SEE IF the voters of Shelburne in Coos County will vote to appropriate the sum of \$600 annually to support youth programs in Aerospace Education, volunteer work, Search and Rescue Training, Robotics, Cyber Security Training, Rocketry, drill and character building for three 50 to 60 cadets at the NH 75<sup>th</sup> CAP Squadron which is part of more than 600 volunteers in NH and 57,000 nationally who volunteer their services and train with no pay for the good of their communities and nation. This new squadron is the first to come back after five previous squadron shutdowns due to lack of support mostly caused by the shutdowns of so many pulp mills with the population of Coos County dropping.

CAP is the official Auxiliary of the USAF and a charitable organization by act of Congress since 1947. CAP is 75 years old and was formed entirely by volunteers on December 1, 1941. (By petition) *[The Board of Selectmen and the Budget Committee do not recommend this appropriation]*

(Majority vote required.)

26. To see if the Town will VOTE TO AUTHORIZE the Selectmen to dispose of Municipal assets (recyclables, etc.) under the authority of RSA 31:3. (Majority vote required.)

27. To TRANSACT ANY OTHER BUSINESS that may legally come before said meeting.





New Hampshire  
Department of  
Revenue Administration

2017  
MS-737

## Budget of the Town of Shelburne

Form Due Date: 20 Days after the Town Meeting

**THIS BUDGET SHALL BE POSTED WITH THE WARRANT**

This form was posted with the warrant on: \_\_\_\_\_

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

### BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

| Budget Committee Members |           |
|--------------------------|-----------|
| Printed Name             | Signature |
| John F. Henne            |           |
| Francis F. Chamberlain   |           |
| DAVID LLANDRY            |           |
| STAY TUDOR               |           |
| Michael Brasna           |           |
|                          |           |
|                          |           |
|                          |           |
|                          |           |
|                          |           |
|                          |           |
|                          |           |

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

| Account Code                   | Description                                  | Warrant Article # | Appropriations Prior Year as Approved by DRB | Actual Expenditures Prior Year | Selectmen's Appropriations Enacting FY (Recommended) | Selectmen's Appropriations Enacting FY (Not Recommended) | Committee's Appropriations Enacting FY (Recommended) | Committee's Appropriations Enacting FY (Not Recommended) |
|--------------------------------|--|-------------------|--|--------------------------------|--|--|--|--|
| <b>General Government</b>      |  |                   |  |                                |  |  |  |  |
| 0000-0000                      | Collective Bargaining                        |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4130-4139                      | Executive                                    | 04                | \$37,425                                     | \$27,031                       | \$38,475   | \$0  | \$38,475   | \$0  |
| 4140-4149                      | Election, Registration, and Vital Statistics | 04                | \$11,470                                     | \$11,043                       | \$9,277  | \$0  | \$9,277  | \$0  |
| 4150-4151                      | Financial Administration                     | 04                | \$25,847                                     | \$22,430                       | \$27,958   | \$0  | \$27,958   | \$0  |
| 4152                           | Revaluation of Property                      | 04                | \$7,350                                      | \$8,163                        | \$4,744  | \$0  | \$4,744  | \$0  |
| 4153                           | Legal Expense                                | 04                | \$4,000                                      | \$2,079                        | \$4,000  | \$0  | \$4,000  | \$0  |
| 4155-4159                      | Personnel Administration                     | 04                | \$56,781                                     | \$53,619                       | \$58,775   | \$0  | \$58,775   | \$0  |
| 4191-4193                      | Planning and Zoning                          | 04                | \$2,000                                      | \$1,335                        | \$2,000  | \$0  | \$2,000  | \$0  |
| 4191                           | General Government Buildings                 | 04                | \$27,600                                     | \$31,716                       | \$32,100   | \$0  | \$32,100   | \$0  |
| 4195                           | Cemeteries                                   | 04                | \$2,950                                      | \$2,555                        | \$3,550  | \$0  | \$3,550  | \$0  |
| 4196                           | Insurance                                    | 04                | \$13,010                                     | \$13,010                       | \$13,706   | \$0  | \$13,706   | \$0  |
| 4197                           | Advertising and Regional Association         | 01                | \$564  | \$571                          | \$626  | \$0  | \$626  | \$0  |
| 4199                           | Other General Government                     |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| <b>Public Safety</b>           |  |                   |  |                                |  |  |  |  |
| 4210-4214                      | Police                                       |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4215-4219                      | Ambulance                                    | 04                | \$22,068                                     | \$20,000                       | \$22,132   | \$0  | \$22,132   | \$0  |
| 4220-4229                      | Fire   | 04                | \$42,350                                     | \$46,316                       | \$43,000   | \$0  | \$43,000   | \$0  |
| 4240-4249                      | Building Inspection                          | 04                | \$2,500                                      | \$1,063                        | \$2,500  | \$0  | \$2,500  | \$0  |
| 4290-4298                      | Emergency Management                         | 04                | \$3,000                                      | \$798                          | \$2,200  | \$0  | \$2,200  | \$0  |
| 4299                           | Other (Including Communications)             | 04                | \$3,848                                      | \$3,848                        | \$3,595  | \$0  | \$3,595  | \$0  |
| <b>Airport/Aviation Center</b> |  |                   |  |                                |  |  |  |  |
| 4301-4309                      | Airport Operations                           |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| <b>Highways and Streets</b>    |  |                   |  |                                |  |  |  |  |
| 4311                           | Administration                               |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4312                           | Highways and Streets                         | 04                | \$73,150                                     | \$64,811                       | \$80,650   | \$0  | \$80,650   | \$0  |
| 4313                           | Bridges                                      |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4316                           | Street Lighting                              |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4319                           | Other  |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| <b>Sanitation</b>              |  |                   |  |                                |  |  |  |  |
| 4371                           | Administration                               |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |

|   |  |    |          |          |          |     |          |     |     |
|---|--|----|----------|----------|----------|-----|----------|-----|-----|
| 4323                                    | Solid Waste Collection                             |    |          | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4324                                    | Solid Waste Disposal                               | 04 | \$31,450 | \$40,488 | \$37,450 | \$0 | \$37,450 | \$0 | \$0 |
| 4325                                    | Solid Waste Cleanup                                |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4326-4329                               | Sewage Collection, Disposal and Other              |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| <b>Water Distribution and Treatment</b> |  |    |          |          |          |     |          |     |     |
| 4331                                    | Administration                                     |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4332                                    | Water Services                                     |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4335-4339                               | Water Treatment, Conservation and Other            |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| <b>Electric</b>                         |  |    |          |          |          |     |          |     |     |
| 4351-4352                               | Administration and Generation                      |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4353                                    | Purchase Costs                                     |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4354                                    | Electric Equipment Maintenance                     |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4359                                    | Other Electric Costs                               |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| <b>Health</b>                           |  |    |          |          |          |     |          |     |     |
| 4411                                    | Administration                                     |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4414                                    | Pest Control                                       | 04 | \$200    | \$0      | \$200    | \$0 | \$200    | \$0 | \$0 |
| 4415-4419                               | Health Agencies, Hospitals, and Other              | 01 | \$630    | \$379    | \$630    | \$0 | \$630    | \$0 | \$0 |
| <b>Welfare</b>                          |  |    |          |          |          |     |          |     |     |
| 4441-4442                               | Administration and Direct Assistance               | 04 | \$5,000  | \$675    | \$5,000  | \$0 | \$5,000  | \$0 | \$0 |
| 4444                                    | Intergovernmental Welfare Payments                 |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4445-4449                               | Vendor Payments and Other                          |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| <b>Culture and Recreation</b>           |  |    |          |          |          |     |          |     |     |
| 4520-4529                               | Parks and Recreation                               | 04 | \$2,850  | \$3,345  | \$3,950  | \$0 | \$3,950  | \$0 | \$0 |
| 4550-4559                               | Library  | 04 | \$300    | \$300    | \$250    | \$0 | \$250    | \$0 | \$0 |
| 4583                                    | Patriotic Purposes                                 |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4589                                    | Other Culture and Recreation                       | 04 | \$400    | \$1,370  | \$1,600  | \$0 | \$1,600  | \$0 | \$0 |
| <b>Conservation and Development</b>     |  |    |          |          |          |     |          |     |     |
| 4611-4612                               | Administration and Purchasing of Natural Resources | 04 | \$300    | \$300    | \$250    | \$0 | \$250    | \$0 | \$0 |
| 4619                                    | Other Conservation                                 |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4631-4632                               | Recreation and Housing                             |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4651-4659                               | Economic Development                               |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| <b>Debt Service</b>                     |  |    |          |          |          |     |          |     |     |
| 4711                                    | Long Term Bonds and Notes - Principal              |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4721                                    | Long Term Bonds and Notes - Interest               |    | \$0      | \$0      | \$0      | \$0 | \$0      | \$0 | \$0 |
| 4723                                    | Tax Anticipation Notes - Interest                  | 04 | \$800    | \$0      | \$800    | \$0 | \$800    | \$0 | \$0 |

|                                      |                                    |                  |                  |                  |            |                  |            |
|--------------------------------------|------------------------------------|------------------|------------------|------------------|------------|------------------|------------|
| 4790-4799                            | Other Debt Service                 | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| <b>Capital Outlay</b>                |                                    |                  |                  |                  |            |                  |            |
| 4901                                 | Land                               | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4902                                 | Machinery, Vehicles, and Equipment | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4903                                 | Buildings                          | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4909                                 | Improvements Other than Buildings  | \$25,500         | \$25,500         | \$0              | \$0        | \$0              | \$0        |
| <b>Operating Transfers Out</b>       |                                    |                  |                  |                  |            |                  |            |
| 4912                                 | To Special Revenue Fund            | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4913                                 | To Capital Projects Fund           | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4914A                                | To Proprietary Fund - Airport      | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4914E                                | To Proprietary Fund - Electric     | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4914S                                | To Proprietary Fund - Sewer        | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4914W                                | To Proprietary Fund - Water        | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4918                                 | To Non-Expendable Trust Funds      | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| 4919                                 | To Agency Funds                    | \$0              | \$0              | \$0              | \$0        | \$0              | \$0        |
| <b>Total Proposed Appropriations</b> |                                    | <b>\$406,343</b> | <b>\$382,748</b> | <b>\$399,418</b> | <b>\$0</b> | <b>\$399,418</b> | <b>\$0</b> |

| Account Code | Purpose of Appropriation                           | Warrant Article # | Appropriations Prior Year as Approved by DRA | Actual Expenditures Prior Year | Selectments' Appropriations Ensuing FY (Recommended) | Selectments' Appropriations Ensuing FY (Not Recommended) | Budget Committee's Appropriations Ensuing FY (Recommended) | Budget Committee's Appropriations Ensuing FY (Not Recommended) |
|--------------|--|-------------------|--|--------------------------------|--|--|--|--|
| 4917         | To Health Maintenance Trust Funds                  |                   | \$0  | \$0                            | \$0  | \$0  | \$0  | \$0  |
| 4909         | Improvements Other than Buildings                  | 23                | \$0  | \$0                            | \$1,000  | \$0  | \$1,000  | \$0  |
|              | <b>Purpose:</b> Family Resource Center             |                   |  |                                |  |  |  |  |
| 4909         | Improvements Other than Buildings                  | 24                | \$0  | \$0                            | \$2,000  | \$0  | \$2,000  | \$0  |
|              | <b>Purpose:</b> Gorham Community Learning Center   |                   |  |                                |  |  |  |  |
| 4909         | Improvements Other than Buildings                  | 25                | \$0  | \$0                            | \$0  | \$500  | \$0  | \$600  |
|              | <b>Purpose:</b> Civil Air Patrol                   |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 08                | \$0  | \$0                            | \$25,000   | \$0  | \$25,000   | \$0  |
|              | <b>Purpose:</b> Town Building and Renovation CR    |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 10                | \$0  | \$0                            | \$35,000   | \$0  | \$35,000   | \$0  |
|              | <b>Purpose:</b> Heavy Highway Capital Reserve Fund |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 11                | \$0  | \$0                            | \$20,000   | \$0  | \$20,000   | \$0  |
|              | <b>Purpose:</b> Fire Truck CR                      |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 12                | \$0  | \$0                            | \$14,000   | \$0  | \$14,000   | \$0  |
|              | <b>Purpose:</b> Fire Department Equipment CR       |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 13                | \$0  | \$0                            | \$30,000   | \$0  | \$30,000   | \$0  |
|              | <b>Purpose:</b> Paving CR                          |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 14                | \$0  | \$0                            | \$500  | \$0  | \$500  | \$0  |
|              | <b>Purpose:</b> Peabody Farm Museum CR             |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 15                | \$0  | \$0                            | \$5,016  | \$0  | \$5,016  | \$0  |
|              | <b>Purpose:</b> Revaluation CR                     |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 16                | \$0  | \$0                            | \$600  | \$0  | \$600  | \$0  |
|              | <b>Purpose:</b> Cemetery Maintain CR               |                   |  |                                |  |  |  |  |
| 4915         | To Capital Reserve Fund                            | 17                | \$0  | \$0                            | \$1,000  | \$0  | \$1,000  | \$0  |
|              | <b>Purpose:</b> Cemetery Equipment CR              |                   |  |                                |  |  |  |  |
| 4916         | To Expendable Trusts/Fiduciary Funds               | 19                | \$0  | \$0                            | \$20,000   | \$0  | \$20,000   | \$0  |
|              | <b>Purpose:</b> New Employee EFT                   |                   |  |                                |  |  |  |  |
| 4916         | To Expendable Trusts/Fiduciary Funds               | 18                | \$0  | \$0                            | \$1,000  | \$0  | \$1,000  | \$0  |
|              | <b>Purpose:</b> Sand/Gravel ETF                    |                   |  |                                |  |  |  |  |
| 4916         | To Expendable Trusts/Fiduciary Funds               | 20                | \$0  | \$0                            | \$10,000   | \$0  | \$10,000   | \$0  |

| Purpose: General Building Maintenance ETF |                                      |    |            |                  |              |                  |
|---|--------------------------------------|----|------------|------------------|--------------|------------------|
| 4916                                      | To Expendable Trusts/Fiduciary Funds | 21 | \$0        | \$3,500          | \$0          | \$3,500          |
| Purpose: Vehicle Maintenance ETF          |                                      |    |            |                  |              |                  |
| 4916                                      | To Expendable Trusts/Fiduciary Funds | 22 | \$0        | \$5,000          | \$0          | \$5,000          |
| Purpose: Police Services ETF              |                                      |    |            |                  |              |                  |
| <b>Special Articles Recommended</b>       |                                      |    | <b>\$0</b> | <b>\$173,616</b> | <b>\$600</b> | <b>\$173,616</b> |

No data exists for this item

| Account Code                       | Purpose of Appropriation                                 | Warrant Article # | Actual Revenues Prior Year | Selectmen's Estimated Revenues | Budget Committee's Estimated Revenues |
|------------------------------------|--|-------------------|----------------------------|--------------------------------|---------------------------------------|
| <b>Taxes</b>                       |  |                   |                            |                                |                                       |
| 3120                               | Land Use Change Tax - General Fund                       |                   | \$0                        | \$0                            | \$0                                   |
| 3180                               | Resident Tax   |                   | \$0                        | \$0                            | \$0                                   |
| 3185                               | Yield Tax  | 04                | \$29,816                   | \$5,000                        | \$5,000                               |
| 3186                               | Payment in Lieu of Taxes                                 | 04                | \$44,737                   | \$40,000                       | \$40,000                              |
| 3187                               | Excavation Tax   | 04                | \$27                       | \$20                           | \$20                                  |
| 3189                               | Other Taxes  |                   | \$0                        | \$0                            | \$0                                   |
| 3190                               | Interest and Penalties on Delinquent Inventory Penalties | 04                | \$3,263                    | \$3,000                        | \$3,000                               |
| 9991                               |  |                   | \$0                        | \$0                            | \$0                                   |
| <b>Licenses, Permits, and Fees</b> |  |                   |                            |                                |                                       |
| 3210                               | Business Licenses and Permits                            | 04                | \$45                       | \$60                           | \$60                                  |
| 3220                               | Motor Vehicle Permit Fees                                | 04                | \$74,327                   | \$70,000                       | \$70,000                              |
| 3230                               | Building Permits   | 04                | \$355                      | \$500                          | \$500                                 |
| 3290                               | Other Licenses, Permits, and Fees                        | 04                | \$789                      | \$800                          | \$800                                 |
| 3311-3319                          | From Federal Government                                  |                   | \$0                        | \$0                            | \$0                                   |
| <b>State Sources</b>               |  |                   |                            |                                |                                       |
| 3351                               | Shared Revenues  |                   | \$0                        | \$0                            | \$0                                   |
| 3352                               | Meals and Rooms Tax Distribution                         | 04                | \$19,288                   | \$18,000                       | \$18,000                              |
| 3353                               | Highway Block Grant                                      | 04                | \$12,993                   | \$12,000                       | \$12,000                              |
| 3354                               | Water Pollution Grant                                    |                   | \$0                        | \$0                            | \$0                                   |
| 3355                               | Housing and Community Development                        |                   | \$0                        | \$0                            | \$0                                   |

|   |  |            |                  |                  |                  |
|---|--|------------|------------------|------------------|------------------|
| 3356  | State and Federal Forest Land            |            | \$0              | \$0              | \$0              |
| 3357  | Flood Control Reimbursement              |            | \$0              | \$0              | \$0              |
| 3359  | Other (Including Railroad Tax)           | 04         | \$4,776          | \$3,000          | \$3,000          |
| 3379  | From Other Governments                   |            | \$0              | \$0              | \$0              |
| <b>Charges for Services</b>                 |  |            |                  |                  |                  |
| 3401-3406                                   | Income from Departments                  | 04         | \$8,707          | \$8,000          | \$8,000          |
| 3409  | Other Charges                            |            | \$0              | \$0              | \$0              |
| <b>Miscellaneous Revenues</b>               |  |            |                  |                  |                  |
| 3501  | Sale of Municipal Property               |            | \$0              | \$0              | \$0              |
| 3502  | Interest on Investments                  | 04         | \$576            | \$600            | \$600            |
| 3503-3509                                   | Other                                    | 04         | \$6,578          | \$6,000          | \$6,000          |
| <b>Interfund Operating Transfers In</b>     |  |            |                  |                  |                  |
| 3912  | From Special Revenue Funds               |            | \$0              | \$0              | \$0              |
| 3913  | From Capital Projects Funds              |            | \$0              | \$0              | \$0              |
| 3914A                                       | From Enterprise Funds: Airport (Offset)  |            | \$0              | \$0              | \$0              |
| 3914E                                       | From Enterprise Funds: Electric (Offset) |            | \$0              | \$0              | \$0              |
| 3914O                                       | From Enterprise Funds: Other (Offset)    |            | \$0              | \$0              | \$0              |
| 3914S                                       | From Enterprise Funds: Sewer (Offset)    |            | \$0              | \$0              | \$0              |
| 3914W                                       | From Enterprise Funds: Water (Offset)    |            | \$0              | \$0              | \$0              |
| 3915  | From Capital Reserve Funds               | 04         | \$18,900         | \$1,000          | \$1,000          |
| 3916  | From Trust and Fiduciary Funds           | 04         | \$127            | \$100            | \$100            |
| 3917  | From Conservation Funds                  |            | \$0              | \$0              | \$0              |
| <b>Other Financing Sources</b>              |  |            |                  |                  |                  |
| 3934  | Proceeds from Long Term Bonds and        |            | \$0              | \$0              | \$0              |
| 9998  | Amount Voted from Fund Balance           | 11, 10, 15 | \$5,527          | \$2,600          | \$2,600          |
| 9999  | Fund Balance to Reduce Taxes             | 04         | \$23,000         | \$15,000         | \$15,000         |
| <b>Total Estimated Revenues and Credits</b> |  |            | <b>\$253,831</b> | <b>\$185,680</b> | <b>\$185,680</b> |

| Item   | Prior Year Adopted Budget | Selectmen's Recommended Budget | Budget Committee's Recommended Budget |
|--|---------------------------|--------------------------------|---------------------------------------|
| Operating Budget Appropriations Recommended  | \$380,843                 | \$399,418                      | \$399,418                             |
| Special Warrant Articles Recommended         | \$169,027                 | \$173,616                      | \$173,616                             |
| Individual Warrant Articles Recommended      | \$0                       | \$0                            | \$0                                   |
| TOTAL Appropriations Recommended             | \$549,870                 | \$573,034                      | \$573,034                             |
| Less: Amount of Estimated Revenues & Credits | \$209,497                 | \$185,680                      | \$185,680                             |
| Estimated Amount of Taxes to be Raised       | \$340,373                 | \$387,354                      | \$387,354                             |



|   |             |            |                  |
|---|-------------|------------|------------------|
| <b>1. Total Recommended by Budget Committee</b>                       |             |            | <b>\$573,034</b> |
| <b>Less Exclusions:</b>   |             |            |                  |
| 2. Principal: Long-Term Bonds & Notes                                 | <b>4711</b> | <b>\$0</b> | \$0              |
| 3. Interest: Long-Term Bonds & Notes                                  | <b>4721</b> | <b>\$0</b> | \$0              |
| 4. Capital outlays funded from Long-Term Bonds & Notes                |             |            | \$0              |
| 5. Mandatory Assessments  |             |            | \$0              |
| 6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )         |             |            | \$0              |
| <b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>    |             |            | <b>\$573,034</b> |
| 8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> ) |             |            | \$57,303         |

|  |  |  |     |
|--|--|--|-----|
| <b>Collective Bargaining Cost Items:</b>   |  |  |     |
| 9. Recommended Cost Items (Prior to Meeting)                                     |  |  | \$0 |
| 10. Voted Cost Items (Voted at Meeting)  |  |  | \$0 |
| 11. Amount voted over recommended amount ( <i>Difference of Lines 9 and 10</i> ) |  |  | \$0 |

|   |  |  |     |
|---|--|--|-----|
| <b>Mandatory Water &amp; Waste Treatment Facilities (RSA 32:21):</b>              |  |  |     |
| 12. Amount Recommended (Prior to Meeting)   |  |  | \$0 |
| 13. Amount Voted (Voted at Meeting)   |  |  | \$0 |
| 14. Amount voted over recommended amount ( <i>Difference of Lines 12 and 13</i> ) |  |  | \$0 |

|  |  |  |            |
|--|--|--|------------|
| <b>15. Bond Override (RSA 32:18-a), Amount Voted</b> |  |  | <b>\$0</b> |
|--|--|--|------------|

|   |  |  |                  |
|---|--|--|------------------|
| <b>Maximum Allowable Appropriations Voted At Meeting:</b> |  |  | <b>\$630,337</b> |
| <i>(Line 1 + Line 8 + Line 11 + Line 15)</i>              |  |  |                  |

REPORTS OF OFFICERS  
AND  
COMMITTEES



## **SELECTPERSONS REPORT**

The Board of Selectperson once again had a busy year dealing with a variety of issues.

The year 2016 began with the challenge of putting together a budget that met the needs of the town and did not send the tax rate soaring. This was done successfully and the tax rate remained steady at \$15.58.

2016 was a revaluation/update year. Property values increased but not substantially. In general the valuation of buildings decreased and the valuation of land increased.

Ambulance coverage was resolved by signing a contract with Gorham. The Board had considered signing a contract with Berlin Emergency Services, but the challenges of dealing with a private entity that deals with a public entity were too cumbersome to overcome, at this time.

After almost 3 years, the Board was able to sign a memorandum of understanding with NH State Police for detail coverage in Shelburne. Patrols were scheduled for twice a week during the summer and early fall; and once a week during the fall, winter and spring. We have been billed through mid-October and have spent about \$8,000. The Board feels that this is working out well and a report of police activity is included in this year's report.

The Fire Department is thriving under the leadership of Chief Randy Davis. Denis Micucci has recently been appointed Assistant Chief. The Board is proposing updating the Fire Station and is suggesting a change to the purpose of the Town Building Capital Reserve Fund so that money from this fund may be used for renovations. We are also requesting the addition of

\$25,000 to this fund so work on the project can begin this year. We are projecting that this will be a two year project.

On the advice of Gary Roberge, Avitar Associates, the Board settled the suit with Fair Point Communications. At this point we have only the Eversource abatement request that remains outstanding.

The Board sent out letters to all citizens asking them to make sure that their properties were cleaned of anything that met the town Zoning Ordinance's definition of a junkyard. They later followed up with several specific people and encouraged them to clean up. A time period when items could be disposed of free of charge at the Transfer Station was offered as an incentive. This worked well and the Board would like to thank all involved for their cooperation. Due to this success, the Landfill Committee has decided to offer a free disposal day one Saturday a year to encourage everyone to keep their property cleaned up. The specific day will be announced in the spring at the Transfer Station.

The Board also dealt with complaints about fireworks being set off at unreasonable times in various locations around town. After much discussion and consultation with the Fire Department, the Board is proposing a restricted use of fireworks policy. This is being proposed as a warrant article and will be voted on at town meeting.

The Board is also proposing to modify two exemptions that have been previously approved at town meeting. The first is the elderly exemption. The warrant article proposes increasing the income limits. This addresses increases in social security over the last twelve years which has caused some citizens to have their

exemptions revoked because they were over the income limits. The second is the solar exemption which due to valuation of equipment has resulted in some people ending up with an exemption larger than the valuation of their solar equipment. The warrant article proposes giving a percentage of the valuation of the equipment. The warrant article specifies 100% which the Office of State Planning says was the intention of RSA 72:61 & RSA 72:62. The Board has had several discussions about this and some members believe that a lower percentage should be considered. The Board hopes that a discussion about this will be held on the floor of the town meeting.

The Board has found the development of the 2017 budget a challenge with Jo Carpenter and Ken Simonoko nearing retirement age. People must be hired and trained to assume their duties. That has increased the budget. Also, putting away sufficient money in the capital reserve funds and expendable trusts to pay for maintenance projects and future equipment purchases remains a challenge. We welcome your views and input at town meeting.

The Board would like to thank everyone who works to make Shelburne a special place and affordable to live.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling



## 2016 Town Clerk Report

Town Clerk Office Hours: Monday 4:00 to 6:00 PM  
Tuesdays 3:00 to 6:30 PM  
Fridays 10 AM to 2 PM

Vehicle Registrations: Renewals during the month of your birth unless you drive a leased vehicle.

Dog Licenses: Due by April 30, if the dog is:  
3-7 months old-puppy-\$6:50.  
Over 7 months, spayed/neutered: \$6.50.  
Un-spayed/unneutered: \$9.00  
Owners 65 or over may register 1 dog for: \$2.00; other dogs at regular price.

**Current rabies certificate is required to register dog.**

**A fine will be charged if not licensed by June 1 – RSA 466:13**

Voter Registration: New VOTERS may register with the Supervisors of the Checklist or the Town Clerk or Deputy Town Clerk.

**Proof of age, residency, citizenship and a photo I.D. are required.**

### **Vital Statistics for 2016:**

Resident Births: Uriah Foreman

Resident Marriages: Alyssa B. Lizotte to Mathew P. Leblanc

Resident Deaths: William Daley; Doreen Kukene;  
Richard Hayes; Philip McCarron & Elizabeth (Betty) Werner

While I still have to ask Jo for help occasionally, I am still learning to be a good Town Clerk. I hope to get some training to become a municipal agent, so we wouldn't have to go to Gorham for the state portion of our car registrations. I also want to thank you, all for your continued patience.

Debbie Hayes, Town Clerk

## **PUBLIC WORKS REPORT**

The Public Works Department has had a busy year. We put the finishing touches on the new highway garage by finishing installing insulation, finishing the lighting and getting the security system cameras running at full capacity. We installed new windows and a door at the Fire Department garage and also installed a flood barrier wall at the part of back and front and east side of the town office.

Peter Nickerson maintained the park this year and Sean Reardon maintained the cemeteries. Sean also received his Transfer Station operator license and has been trained to plow as has Peter. So now we have backup and/or the option to use two plows.

When we plow a storm it takes about 3 ½ - 4 hours to complete a loop of the whole town using one truck. If we use two trucks we can cut the time to about 2 hours. On school days the bus route is given priority. When that route is complete we plow the other areas of the town. We cannot be everywhere at once so be patient and we will get to your area as quickly as possible.

We sand the roads with a sand salt mixture, but we limit the amount of salt in the mixture to protect wells near roads. This means that we have to sand and scrap the roads more often.

In 2017 we plan to write a snow plowing policy. We are considering setting 3" as the maximum that can fall before we begin to plow.

So far 2017 has seen a lot of snow. All roads have narrowed so it is important that snow from driveways not be plowed into and left in the travel lanes of any road. Also because the roads are so narrow it is important that you watch for the plow. **REMEMBER THE PLOW HAS THE RIGHT OF WAY** so slow down and be safe.

Ken Simonoko, Road Agent

## **Shelburne Waste District**

During 2016, the projects that were started after the fire at the transfer station were substantially completed. This includes painting lines for parking spaces and directional arrows to help control traffic flow.

Most of the cost for these improvements was covered by a combination of the insurance receipts and the capital reserve fund planned for construction at the transfer station.

Pay-as-you-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The town received over \$1,066.75 for landfill fees, and \$7,676.50 from the sale of green bags. The income from sale of bags offset over 22.3 percent of the solid waste budget for the year. In addition we have put over \$12,000.00 into the landfill equipment account against future purchases.

The transfer station charges for items which are neither recyclable nor in green bags. Thus, for example, demolition debris will be charged at the amount estimated for their eventual disposal. For large jobs, such as reshingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 3 from 8:00 to 1:00. Please look for information at the transfer station in May. Please note that all costs for taking hazardous waste to the collection come from state grants and from the expendable trust fund. There is no individual costs on the day of collection for Shelburne residents.

We wish to thank all who helped to make our new way of operating go smoothly, and to help reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew



## FIRE DEPARTMENT

In 2016 we had a good year. Denis Micucci has moved up as the new Assistant Chief. He will do a great job in helping the department out. The Shelburne Fire Department is still fully staffed with 19 members. This department is still a young department and is working like a department that has been doing this for years and they are only going to get better over time. We have been doing a lot of training with the Gorham Fire Department and we are planning on doing a lot more this year and the years to come. I also would like to thank William Davenport and Keven Daniels that have joined the fire department once again to help out the town of Shelburne. And I would like to thank the selectmen for all their support that they have given the fire department. And to Joe Carpenter for all that she has done for the fire department.

For 2017 we are focusing on training. 90% of the members are SCBA certified. In 2017 would like to see at least 4 of the fire fighters get there fire level one. Also would like to start updating pagers, and start looking on updating the fire station and looking at what we have to do to update one of our trucks that we have in the near future and equipment that we have on the trucks. We got some money from Walmart and we bought a thermal imager that will help us on fire calls or on search and rescue. We also now have a new CO detector.

Calls in 2016

2 Fires in Gorham

14 Accidents



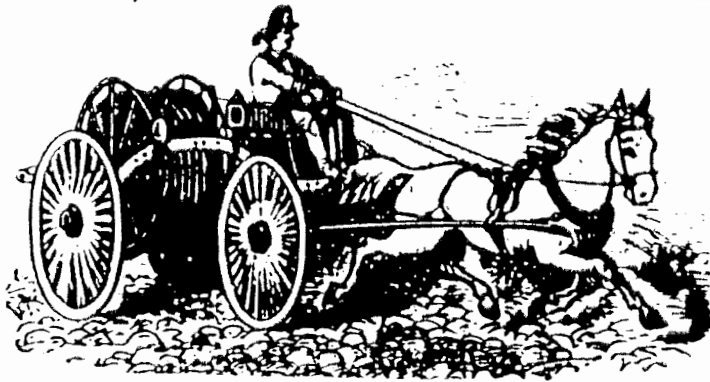
3 Forest Fire

3 Medical Calls with Gorham EMS

1 Rescue with the boat in Stark

3 Power lines down

Chief Randy Davis



## **2016 Report of the State Police Town of Shelburne**

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires based upon the current trends and expectations of the residents as they look forward to the future.

Currently the State Police respond to calls as requested as part of our regular patrol duties, as well as providing troopers to conduct law enforcement patrols specifically dedicated to your community as requested by the town.

During 2016, the State Police responded to and investigated the following calls for service in the town of Shelburne:

|                               |    |
|-------------------------------|----|
| ASSIST MOTORIST:              | 4  |
| ABANDONED VEHICLE:            | 2  |
| MOTOR VEHICLE ACCIDENT:       | 25 |
| FATAL TRAFFIC ACCIDENT:       | 1  |
| AMBULANCE NEEDED:             | 4  |
| ROAD OBSTRUCTION:             | 3  |
| MENTAL PERSON:                | 1  |
| ESCORT:                       | 1  |
| SUSPICIOUS VEHICLE:           | 4  |
| SUSPICIOUS PERSON:            | 4  |
| FIRE:                         | 2  |
| BURGLAR ALARM:                | 8  |
| BURGLARY IN PROGRESS:         | 2  |
| BURGLARY PAST TENSE:          | 3  |
| UNTIMELY DEATH:               | 2  |
| ASSAULT PAST TENSE:           | 2  |
| DRUG CASE:                    | 1  |
| THEFT:                        | 1  |
| DRUNK:                        | 1  |
| DOMESTIC IN PROGRESS:         | 1  |
| DOMESTIC PAST TENSE:          | 1  |
| LOST PERSON:                  | 1  |
| FISH + GAME OFC NOTIFIED:     | 9  |
| TRAFFIC CHECK (SCALES/RADAR): | 4  |
| 911 HANGUP:                   | 7  |
| ANIMAL COMPLAINT:             | 8  |
| DEPARTMENT ASSIST:            | 4  |
| CIVIL STANDBY:                | 1  |
| CIVIL REQUEST:                | 5  |
| CRIMINAL MISCHIEF:            | 2  |
| ASSIST DCYF:                  | 1  |
| HAZARDOUS OPERATOR:           | 5  |
| OPERATION GAME THIEF:         | 1  |
| PEDESTRIAN:                   | 3  |
| RESTRAINING ORDER SERVICE:    | 1  |
| SECURITY CHECK:               | 17 |
| SPOTS REQUEST:                | 11 |
| TRAFFIC STOP:                 | 1  |

|                             |            |
|-----------------------------|------------|
| SUBPOENA SERVICE:           | 1          |
| SUICIDAL SUBJECT:           | 1          |
| SUSPICIOUS ACTIVITY REPORT: | 1          |
| CRIMINAL THREATENING:       | 3          |
| VEHICLE OFF THE ROAD:       | 1          |
| WELFARE CHECK:              | 3          |
| <b>Grand Total:</b>         | <b>164</b> |

In addition to the above calls for service, troopers conducted motor vehicle enforcement resulting in 46 summonses and 56 warnings issued for a total of 102 motor vehicle violations detected and addressed.

In closing, it has been our pleasure to serve the residents of Shelburne during the past year and we look forward to assisting you with your law enforcement requests in 2017



Staff Sergeant Victor G. Muzzey  
 Assistant Troop Commander, Troop F



**FAST SQUAD REPORT**

The FAST Squad is still alive but hanging on by a thread. Pat Galligan is Director and only member of the FAST Squad. Because he has a full-time job and has also been taking classes at the White Mountain Community College he has not been available to answer a lot of calls. We would like to recruit new members to join the squad. Anyone who is interested should contact the Town Office.



## EMERGENCY MANAGEMENT

2016 was another quiet year from the standpoint of any local natural or man-made disasters. However, on the basis of weather activities nationwide and in our geographic area, weather related events, as well as, man-made caused events are a constant threat but we feel that the town is prepared to handle these events.

Shelburne received approval of our update Hazard Mitigation Plan from Federal Homeland Security. The plan was also approved as a Community Wildfire Protection Plan by the Department of Resources and Economic Development.

The EMD and others continue to meet with representatives of Brookfield Power, Portland Pipe Line, Portland Natural Transmission System and our Homeland Security field agent Heidi Lawton to make sure we are ready to handling our principal threats listed in our Hazard Mitigation Plan.

At present the FAST Squad has only one member. We are looking for one or two new members to work with Director Patrick Galligan. If you would be interested, please contact the town office for more information.

Flooding continues to be a major concern due to potential extreme water content in the mountain snowpack along with heavy rain on the eastern slopes of the Presidential Mountains. The timing and exact effect of these events are difficult to predict as to the exact time the travel in Shelburne will be affected. However, the length of time that travel is affect is generally 24 hours or less.

Finally, **WE ENCOURAGE ALL CITIZENS TO TAKE PLANNING FOR AN EMERGENCY SERIOUSLY.** Keep nonperishable food supplies on hand, as well as, a good flashlight or lantern and a supply of candles.

Stanley Judge, EM Director



# BUILDING INSPECTOR REPORT

In 2016, 11 building permits for various projects were issued:

|                           |   |
|---------------------------|---|
| Sheds                     | 3 |
| Camping cabin             | 1 |
| Alterations               | 3 |
| Yurt with deck            | 1 |
| Deck with roof underneath | 1 |
| Barn                      | 1 |
| Garage                    | 1 |



If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010; many more projects now require approval under that code. Please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started **as an “after the fact” permits will cost more.**

Rav Bennett, Building Inspector

## **Planning Board Report**

During 2016 the Planning Board met 11 times, but had only one item come before it which was subsequently withdrawn. Taking advantage of this lull in activity the board focused on working with our consultant June Garneau to complete the Master Plan update. We completed this activity and held two public hearings on the revised master plan in October and after receiving several comments that required minor revisions approved the Master Plan at our December 6, 2016 meeting. The new Master plan is available in digital format on the Town's website or at the Town Office.

A second item the Board worked on is a proposed change to the Town's Zoning Ordinance to allow for accessory dwelling units. This change was required by changes in New Hampshire laws. The proposed changes will be on the ballot at Town Meeting and the Planning Board urges that they be adopted. Should the Town not adopt these ordinances the New Hampshire statues which are far more generic will have to be enforced in June 2017.

John Carpenter, Chairperson

## **Shelburne Public Library**

The Library this past year made some changes in the way it operates. Three trustees gathered and mapped out a new direction and changes for the betterment of the library. New to the board was David Hamel, joining Robert Pinkham and Connie Landry.

At the first Trustee meeting it was discussed whether or not a librarian was necessary for its operation. After discussion it was determined to remove that position for

the coming year. It was further decided to put the allocation of the Librarian back into Library funds.

Hours of expansion was discussed and implemented on a trial basis. Duties and responsibilities were divided amongst the current trustees.

Equipment was discussed and a decision to update the computers was both decided upon and a new large screen all in one computer was added to the computer station in the library. The oldest computer has now been deemed useable as the children computer, the second aged computer has had a system update to Windows 10 and the newest computer is really an advanced system.

Further discussions have been advanced on updating the aging inventory of books and destruction of same. In researching the destruction it was determined that rather than destroying the books the trustees might find a new home through donation. Three shelves were cleared and given to a book sale at the Gorham Middle High School with great reception. Other avenues for donating to some antique shops in the area are also being planned.

Funds are also being earmarked for investment purposes at the writing of this report.

These notes were compiled by request of Jo Carpenter in time for the annual town meeting. They were exclusively prepared by Trustee David Hamel on behalf and absent from review by the two other trustees who might have offered additional information for this report.

Robert Pinkham, Connie Landry, David Hamel – Library Trustees





# LIBRARY FINANCIAL REPORT

## Checking Account

Balance - 12/31/15 \$970.32

## Revenues

Town of Shelburne - 2015 Appropriation \$300.00

## Expenditures & Transfers

|  |               |
|--|---------------|
| 6/8 Walmart - software, sugar, coffee, cream | \$ 88.33      |
| 7/14 Staples - computer equipment            | 23.79         |
| 8/2 Staples - widows 7 Pro                   | 40.00         |
| 8/9 Staples - office products                | 61.88         |
| 8/15 Hewlett Packard - new computer          | 637.59        |
| 8/31 David Hamel - Reimb. Expense comp equip | 68.05         |
| 9/23 Consumer Reports - subscription         | 20.00         |
| 12/20 Quill.com - coffee, cream & ink        | <u>142.41</u> |

Total **\$1,082.05**

Balance as of 12/31/16 **\$ 188.27**

## Savings Account

Opening Balance \$2,847.88

## Revenues

Interest 1.43

## Expenditures

None  
**\$0.00**



Balance as of 12/31/16 **\$2,849.31**

## Library Trust Fund

Balance - 12/31/15 **\$2,609.54**

## Library Technology Expendable Trust Fund

Balance - 12/31/15 **\$905.30**

## MEMORIAL FOREST

In early 2016 Danny Sun completed trimming a lot of the small nuisance trees in the areas where the new young birches are growing. This should assure the birches continued growth into healthy adult trees.

Paula Simonoko planted flowers at the war memorial this summer which added some color to the memorial. Sean Reardon mowed the Memorial area and the maintenance of this area will now be done regularly by the Public Works Department.

We would like to thank John Gralenski for his many years of service on the Memorial Forest Committee and for his countless hours spent maintaining the war memorial area and trimming in the forest.

Memorial Forest Committee



## PARK COMMISSION REPORT

The Park Commission met this fall to prepare their budget and make plans for next year's projects. The Commission approved moving the Chester Hayes Memorial stone monument to the Village Road side of the park. Road Agent Ken Simonoko also suggested move Granny Starbird's bench to the park and the Commission agreed.

The purchase of a new swing set for the park was discussed and a new set was chosen. It will be ordered this winter and installed in the summer.

The commission would like to thank Beverly Pinkham for planting and tending the flowers in the planter under the park sign.

Merc Van Sant, Beverly Pinkham, Debbie Hayes, Robert Cone, Ken Simonoko – Park Commission members

## **Conservation Commission**

The primary goal of the conservation commission is to identify and conserve the following items through the wise use of natural resources: wetlands, forests and rivers, open spaces, watershed areas, unique areas, conservation easements, flood zones and fisheries & wildlife habitats. The commission interacts with the town through the selectman and may be requested to have input into land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission has no regulatory or enforcement powers but does have a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission has gone through a period of relative inactivity but has recently recommitted itself to be actively involved in identifying and pursuing a more focused and active course. The commission is currently working on identify specific goals and objectives and to prioritize our future activities. During the last several meetings, the commission has identified a natural resource inventory for the town, river protection, view shed restoration and protection, and the exploration of a possible town forest as issues it wishes to move forward on. As always, the commission encourages active involvement and input by all the citizens of the town. To this end, conservation commission meeting dates and times are posted at the town hall and the landfill and individuals are encouraged to attend and share their thoughts.

Two long time members of the commission John Gralenski and John Cosgriff retired this year and it is appropriate that we thank them for their many years of service and we encourage citizens of the town to do the same when you see them at the landfill or walking down North Road. Taking their place are new members Katie Stuart and Larry Ely who are joining current members Mary Jo Landry, Debbie Ryan, Stan Judge, and Dave Carlisle to round out the commission.

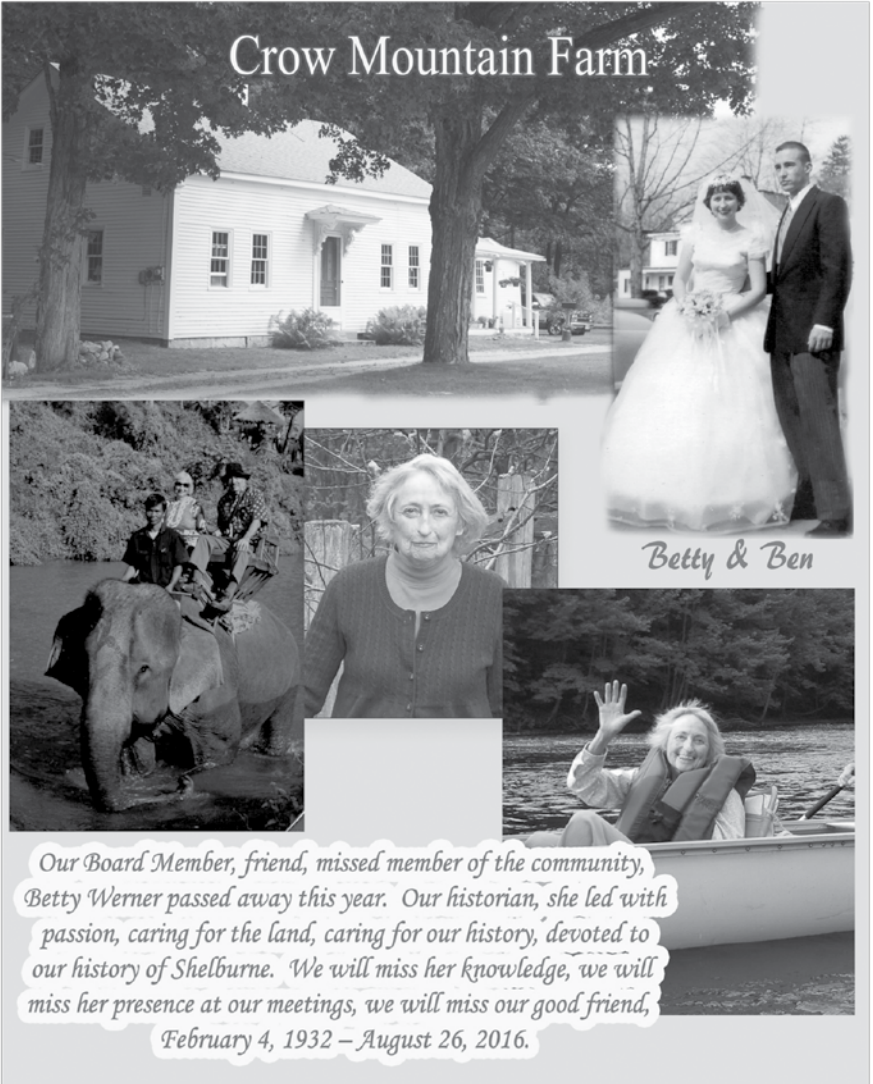
David Carlisle, Chairperson

# Shelburne Heritage Commission Annual Report

## **The Heritage Commission has had many accomplishments this past year:**

- We have had several open house tours of the “Historic Peabody House” this summer.
- A Special thank you Ken Simonoko and Darryl Bennett for replacing the well pump and did some rewiring of the controls at the Historic House.
- Our “Certified Wildlife Habitat Garden”, including native wildflowers to attract butterflies and bees continues, a work in progress. Thank you to the “Coos County Botanical Garden Club”, and Will O’Brien for the coordination of planting, as well as the start of a “nature trail”, also the certification of the Garden. The Ed Fenn children joined Will with trail work, as well as “Northern Human Services”, joined the Garden Club. Silvio Lapierre donated a squirrel feeder, Jan Ely a bat house and a bird house, to place along the nature trail area. Some native plants were rescued (from construction sites) native plants were also put in along with a few others in the front garden with the help of the Garden Club. They have the package of seeds for the front garden and will begin working with the after school program early spring with trail work.
- Dick Lussier took on the project of purchasing a Safe to store historic papers, maps, etc. for the Historic Peabody House, being kept at one of the Town of Shelburne buildings. Also, upgraded the locks at the

# Crow Mountain Farm



Betty & Ben

*Our Board Member, friend, missed member of the community, Betty Werner passed away this year. Our historian, she led with passion, caring for the land, caring for our history, devoted to our history of Shelburne. We will miss her knowledge, we will miss her presence at our meetings, we will miss our good friend, February 4, 1932 – August 26, 2016.*

Peabody House. Always a big “thank you” to Dick and Pat Lussier for teaming up as our treasurers.

- We thank Debbie Hayes for donating some vintage items to the, Historic Peabody House.
- Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.

**The Heritage Commission members currently are:** Dick Lussier, Roger Morrissette, Ken Simonoko, Mary Jo Landry, and Heidi Wight. We are very enthusiastic about working together as a team.

**Our Board Member, friend, missed member of the community, Betty Werner passed away this year. Our historian, she led with passion, caring for the land, caring for our history, devoted to our history of Shelburne.** We will miss her knowledge, we will miss her presence at our meetings, and we will miss our good friend, **February 4, 1932 – August 26, 2016.** *With love from all of us!*

### **Mission Statement**

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the

Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

**All those interested in volunteering their time, and sharing ideas and new concepts, please contact us.** We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in, painting, restoration, carpentry, thru group participation and/or adopting those types of projects, Facebook manager, and many different opportunities.

Mary Jo Landry, Heidi Wight, Roger Morrisette, Ken Simonoko, Dick Lussier  
- Heritage Commission



## **Shelburne Union Church**

The Shelburne Union Church is a non-denominational church located in the center of Shelburne Village. The church is opened to the public for services through the months of July and August and also for weddings and funeral services. Church Services are held throughout the summer. A schedule of officiates is published in the Berlin Daily Sun and posted at the Town Hall and Landfill.

This year a number of worship services were held at the church on Thursday and Friday evenings. These services were well attended and will likely be scheduled in the coming year. The Open Door Church, a catholic faith community, held Monthly Sunday services with Reverend Mary White officiating. Regular weekly Church services were not scheduled. Lena Daniels organized worship services and all committee members helped to organize for the annual bake sale held in conjunction with the Craft Fair in November in the Town Hall. Two weddings were held at the church in the fall as well! All these events have helped to keep the church an active part of our little community.

A new church committee was formed this year. Mary White was voted as Chairman, Diane Begin as Secretary, Kim Landry as Treasurer and Lena Daniels and Kerri Westerlund as alternates. Several meetings were held throughout the year to discuss the future of the church including scheduling services, fundraising and general needs of the church in order for it to be kept open. The church is in need of improvements including a new roof, interior and exterior paint, and a wheelchair ramp to name a few. These improvements are awaiting funding and manpower! **For those who may not know it, The Shelburne Union Church is not owned by the town of Shelburne. It is not funded by tax payer dollars. People who want to see this church survive in this community must get involved!** Anyone interested in helping with these needs or organizing an event to help raise funds for maintenance of the church, please contact Kimberly Landry at 466-5353.



As always, a big Thank You to those who volunteered their time, services and baked goods toward this year's fundraiser bake sale and to the elves who planted and watered the flowers in the flower boxes and mowed the lawn! And to those who continually donate in the honor of loved ones or simply for the sake of seeing this landmark survive...your annual support is greatly appreciated!

The Shelburne Union Church Committee



## **CEMETERY COMMITTEE**

The Cemetery Committee met once this year to plan their budget for 2017.

There was one cemetery lot sold in 2016. The money from this sale is proposed to be voted into the Cemetery Maintenance Capital Reserve Fund at town meeting.

There were three cremation burials and one casket burial in Shelburne cemeteries in 2016.

Sean Reardon has taken over maintenance of the cemeteries. Ken Simonoko is in charge of burials.

Prices for cemetery lots remain at \$800 for a four grave lot, \$600 for a two grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50.00 for a cremation urn. When a burial needs to be scheduled please contact Ken Simonoko, 723-0865 and remember winter burials are not allowed.

Bill Healy, Ann Leger, Dan Levin Cemetery Trustees

# Shelburne Trails Club

## 2016 Year End Report



*PBT Bridge Construction*



*Judson Pond*

The Shelburne Trails Club (STC) continues to reopen “lost trails” and improve and main-tain a system of local hiking trails in its sixth year as a New Hampshire Non-Profit Social/Recreational club. If you would like to be a part of the club, contact Larry Ely, Secretary at 603-723-5822, or E-mail us at [shelburnetrails@gmail.com](mailto:shelburnetrails@gmail.com).

The Club Accomplishments for 2016:

- The Club and Mahoosuc Land Trust jointly offered a “Speaker Series” event at Town Hall in February featuring Garret Bonnema’s presentation on his “Hiking the Grid”, which requires climbing all of New Hampshire’s 4,000’ peaks in each month of the year. In March the Club “Speaker Series” at Town Hall featured retired forester David Govatski’s presentation on “Scenic Areas of the White Mountain National Forest. The Club offered a special Fall “Speaker Series” event in partnership with the Gorham Public Library held at the Gorham Medallion Opera House in October. Noted bear expert Ben Kilham related his experiences rescuing and raising for re-turn to the

and raising for return to the wild more than 130 black bear cubs in New Hampshire. The event raised \$647 in private donations to the Bear Hill Conservancy and a \$1,000 donation from Auto North in support of Ben's work.

- Volunteer group trail maintenance days were held in June and October with work focused on all of the STC maintained trails. The June volunteer day was joined by 14 young volunteers from the Northeastern University Huskies and Outing Club. Many board members, officers, and volunteers also worked on the trails at their convenience over the season.
- The “lost” trail from the Scudder Connector Trail to Judson Pond was re-blazed and re-opened at the end of the 2016 season. Logging near the pond by Bayroot de-layed summer work on the trail. The STC cable car over the Austin Brook continues to see significant use and the club maintains the hardware to safely maintain this unique brook crossing.
- The STC Facebook page continued to be popular with members and supporters. The page now has 170 “Likes” or followers from throughout the region and individual posts have reached as many as 1800 viewers. The Facebook page can be accessed directly at:  
<https://www.facebook.com/ShelburneTrailsClub>.
- Work on the Shelburne Trails Map was completed in September and the map was featured at the October “Speaker Series” event and offered for sale by numerous vendors throughout the area. The 1:24,000 scale Tyvek waterproof map with all trail descriptions is also offered for sale at Town Hall and the Transfer Station.

- STC worked through the summer with the AMC and landowner Tim Hayes to construct a new foot-bridge over the Peabody Brook on the AMC maintained Peabody Brook Trail. An AMC crew along with STC Board Members and Tim completed construction of the 5' wide foot-bridge in November.
- STC's Annual Meeting was held in October. The annual meeting included the election of three board members - Dave Landry elected to a second three-year term, former founding board member Katie Stuart elected to replace Dick Lussier who was term limited after two terms on the board, and Sue Lowe elected to replace Bob Hickey's vacancy. Following the general meeting, the new board met and re-elected Dave Landry as President, Dick Lussier as Vice President, Pat Lussier as Treasurer, and former board member Larry Ely as Secretary. Club officers are elected directly by the board and are not required to be board members.
- Our hiking trails would not be possible without the cooperation of many private Shelburne landowners and the many volunteers who help maintain the trails and we thank them for their support. The Town of Shelburne and Jo Carpenter are also thanked for their support and for allowing use of Town Hall for meetings and events.



**The Family Resource Center at Gorham** provides programs that build healthier families and stronger communities!

**The Project Youth Afterschool Program**, part of NH's 21<sup>st</sup> Century Learning Center initiative, is dedicated to offering afterschool and summer enrichment. Our programs provide learning and social activities in a safe environment. In 2016, FRC added a morning curriculum at Edward Fenn to better support working families and increased scholarships ensure access to every local family. Student activities included book fairs, art exhibits, nutrition education and volunteer activities.

**Family Support Programs** deliver quality, evidence-based programs to at-risk families. In 2016, our Home Visiting program engaged parents to take part in healthy activities, gain peer support & educational tools, for better futures. FRC delivered services for Veterans Families in crisis and offered tax assistance to area residents through the IRS Vita Program.

Other FRC initiatives included providing school supplies, winter coats, backpacks, holiday gifts and food baskets to local families in need. We are a community center, offering community groups a venue for meetings, trainings and events.

The Family Resource Center's board of directors & staff would like to convey their thanks to the people of Shelburne for their support. We are proud of the work we do to help create positive outcomes for youth and families of the North Country.

Executive Director, The Family Resource Center at Gorham

## **The Gorham Community Learning Center**

The Gorham Community Learning Center is dedicated to caring for and educating our students in a safe, comforting environment. We have worked hard to maintain high educational standards. Our center works with local educators to aide in preparing our students for elementary school by coordinating curriculum and programming. We serve children from ages 18 months to 12 years old from Gorham, Randolph, Shelburne, Berlin and Milan.

### **Highlights from 2016:**

- We have been working very hard to raise money to purchase a new van. Our van is crucial to our program to provide transportation to and from school and also for learning opportunities throughout our community. We have raised over half of the cost of the van through grants and fundraising and we are continuing our efforts.
- We completed our 3<sup>rd</sup> Annual 5K Fundraiser at Great Glen Trails. With the addition of sponsors we were able to raise more money for our organization.
- We organized and completed our 1<sup>st</sup> Annual Summer Fun-draiser at Moose Meadow Mini Golf. This was a very successful event that drew a large crowd of families. It was great seeing families having fun and spending quality time with each other.
- Our school age program had its most successful summer to date. We had a total of 26 children enrolled. They enjoyed trips to the Weathervane

Theatre, Theatre in the Woods, Moose Brook, AMC, Berlin Bowling Alley, Moose Meadow Mini Golf, Santa's Village and many, many more. The children had a great time and were lead by an amazing group of staff members.

- The GCLC was accepted to be reaccredited by the National Association for the Education of Young Children (NAEYC). Only three other childcare centers in Coos County are accredited and of the 902 licensed childcare centers in the state only 54 are NAYEC Accredited. We worked very hard to obtain this recognition and we are very proud.



## **North Country Council 2016 Annual Report**

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As the Regional Planning Commission serving 51 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Played key, supportive role in helping to secure \$800,000 in funding for infrastructure improvements at the former Wausau paper mill site in Groveton, as well as \$25,000,000 for construction of the new Morrison Senior Living Community in Whitefield.
- Provided grant writing and technical assistance to assist communities.
- Designated to administer Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 26 towns in the region.
- Administered funds that enabled Grafton County Senior Citizens Council, Transport Central, Tri-County Community Action Program and Advance Transit to reimburse volunteer drivers for 5,549 trips provided to the elderly or disabled.
- Completed over 150 traffic counts throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.
- Completed the last of four federally-funded scenic byway corridor management plans and staffed North Country Scenic Byways Council to maintain the state byway designation.



- Administered grant for the study of the Mad River to identify options for saving Campton Village water infrastructure from costly streambank erosion.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Assisted Coos County Planning Board with review of Balsams redevelopment plans.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulations
- Developed a guide to help cities and towns learn how to better promote sustainable business.
- Partnered with Northern New England Chapter of the American Planning Association (NNECAPA) to post case studies from ME, NH and VT showcasing successful community development projects in rural communities.

All of us here at North Country Council look forward to serving your community. NCC is your organization. We are here to serve you. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Barbara Robinson, Executive Director  
 262 Cottage Street, Suite 246 Littleton, NH 03561 – 603-444-  
 6303 – [www.ncccouncil.org](http://www.ncccouncil.org)

## **Report from Your North Country Senator Jeff Woodburn**



Dear Constituent,

It is an honor to serve as your State Senator representing District 1, which includes 58-rural, northern communities, encompassing 27 percent of the state's landmass. It is a region larger than two states and 17 foreign countries and containing fewer than twenty people per square mile.

The North Country, including the White Mountains region, has a uniquely different culture, landscape, economy and history than the rest of the state. It is my focus to ensure that State government understands this and doesn't forget us. Our needs, challenges and opportunities are different. At the top of my priority list is stabilizing our fragile economy while improving the quality of life for all our people. First and foremost, this means advocating for policies and projects that expand business and entrepreneurial opportunities that will raise stagnant wages.

Over the years, we've made important bipartisan investments that disproportionately benefited our region in the previous sessions and I will fight efforts to repeal

them. I support our continued efforts to expand access to health care, reduce the burden of uncompensated care at local hospitals, invest in local road and broadband infrastructure and build a budget that reflects the needs of rural areas.

In the Senate, my goal has been to be practical and to work with everyone to get results for our region. But voting is only a part of my work, I have been accessible and available to my constituents, holding town hall meetings, office hours and tours for state leaders. I have tried when possible and appropriate to bend state government to meet the needs of rural people and rural communities.

I love being the voice for the North Country and am constantly inspired by our people and places that make our beloved home so special.

Be in touch, if I can be of assistance to you or your community.

Regards,

Jeff Woodburn

North Country Senator

State House Room 120

603.271-3207 [Jeff.Woodburn@leg.state.nh.us](mailto:Jeff.Woodburn@leg.state.nh.us)



STATE OF NEW HAMPSHIRE  
Executive Council

JOSEPH D. KENNEY  
EXECUTIVE COUNCILOR  
DISTRICT ONE



**ANNUAL REPORT FROM EXECUTIVE COUNCILOR  
KENNEY, DISTRICT ONE**

As I start my 4<sup>th</sup> year of service to you and the State of New Hampshire in Council District 1, I am grateful, committed and honored to serve you.

I continue to work with the Governor, Council and Legislature on the important issues impacting the State. The Heroin and Opioid epidemic has been the number one issue. The Council has supported over \$25 million in contracts for prevention, treatment and recovery programs. In addition, the Council supported several millions of dollars for Law Enforcement Operation of Granite Hammer to interdict and prevent drug smuggling.

Economic development is still my top priority for the Northern most Council District and I will work with community and business leaders to assist in the creation of jobs and economic opportunity. I am committed to the Balsams project in Dixville Notch and I worked to form a nine member Laconia State Property Committee to support the Executive Branch with the future sale of that property. Good news stories include the expansion of Vermont NSA manufacturing into Groveton to create over 70 jobs, the expansion of River Valley Community

College into the old Lebanon College building in Lebanon and the new addition of the \$7 million Marine Patrol Headquarters Building in Gilford.

I join with the NH Congressional Delegation - Senator Jeanne Shaheen, Senator Maggie Hassan, Congresswoman Annie Kuster and Congresswoman Carol Shea-Porter in working with other New England states and our northern Canadian friends to seek economic opportunities and relationships.

The Ten Year Transportation Improvement Plan process working with the Department of Transportation and the Regional Planning Commissions was completed upon passage by the Legislature and signature of the Governor in June. The plan focuses on preservation, maintenance and safety of existing pavement and bridge infrastructure throughout the State. The US Congress passed the Fixing America's Surface Transportation (FAST) Act, which provides increased federal funding to the State of New Hampshire over the next five years. Contact William Watson at NH DOT for any additional details at 271-3344 or [bwatson@dot.state.nh.us](mailto:bwatson@dot.state.nh.us).

The 2017 session of the NH House and Senate will address legislation that deals with the heroin and opioid crisis, sustainment of Medicaid expansion, federal health care opportunities and funding, business and workforce development. Again, I'll be watchful of proposed legislation passing costs on to the county and local levels of government. Stay close to your local state senator and house members.

The Governor and Council are always looking for volunteers to serve on the dozens of boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301 attention Meagan

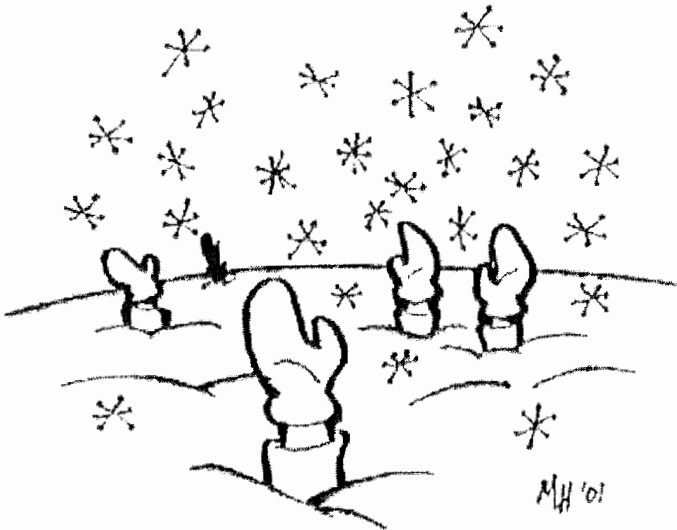
Rose Director of Appointments/Liaison or at (603) 271-8787. A complete list is available at the NH Secretary of State website at [www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).

My office has available informational items: NH Constitutions, tourist maps, consumer handbooks, etc. I periodically send, via email, a list of my schedule for the week. Send me your email address to be added to the list if you would like at [Joseph.Kenney@nh.gov](mailto:Joseph.Kenney@nh.gov). Contact my office any time I can be of assistance to you.

Serving you,

Joe

Entire Counties of Coos and Granton, the incorporated place of Hale's Location, the towns of Albany, Alton, Andover, Bartlett, Brookfield, Center Harbor, Chatham, Conway, Cornish, Croydon, Danbury, Eaton, Eppingham, Freedom, Giltford, Grantham, Hart's Location, Hill, Jackson, Madison, Meredith, Middletown, Milton, Moultonborough, New Durham, New Hampton, New London, Newport, Ossipee, Plainfield, Sanbornton, Sandwich, Springfield, Sunapee, Tamworth, Titton, Tuftonboro, Wakefield, Wilton, and Wolfeboro, and the cities of Claremont and Laconia.



OK, Show of hands...  
Who's tired of snow?

RULES, REGULATIONS  
AND  
INFORMATIONAL  
MATERIAL



# DOG LICENSES

## It's the Law

1. **EVERY DOG**, three months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30TH**. Penalties will be imposed on any dog that is not registered as of June 1<sup>st</sup>.

2. **EVERY DOG\*** must have a certificate showing that it has been **VACCINATED FOR RABIES**. This certificate must be presented at the time of registration.

3. **EVERY DOG** must wear its license tag. (RSA 466:1)

4. **License Fees: (RSA 466:4)**

\$ 6.50 - all neutered dogs

\$ 6.50 - puppies (3 - 7 months)

\$ 9.00 - all unneutered male dogs

\$ 9.00 - all unspayed female dogs

\$ 2.00 - owners over 65 (one dog only)

**Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)**

5. **SHELBURNE HAS A LEASH LAW**

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)  
(Voted November 4, 1980)

6. \* It is now **State law** to have **all cats** 3 months of age and over **vaccinated against rabies**.







## **SNOW REMOVAL ORDINANCE passed 8/14/94**

No person shall remove snow from his/her premises and deposit it on any street, highway or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000 and not less than \$50 for each separate and distinct violation.

## **PARKING BAN**



It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

## **SPEED LIMITS IN SHELBURNE**

The selectmen have set speed limits for the following town roads:

East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.

Village Road and all other town roads - 25 miles per hour.



"Partnering to make recycling strong through economic and environmentally sound solutions"

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234  
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402  
 E-mail: info@nrna.net Web Site: [www.nrna.net](http://www.nrna.net)

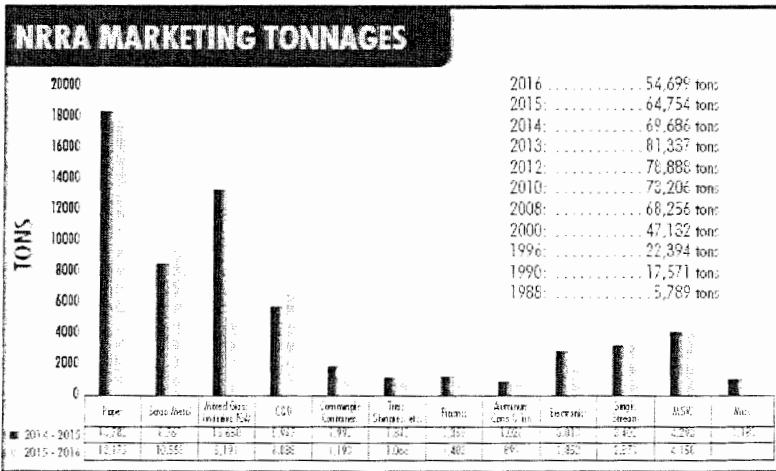
Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 36-year old recycling cooperative. Your member-driven organization provides you with:

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends, both regionally and nationwide;**
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **School Recycling Club** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits;**
- **NH the Beautiful! Signs, Grants, Bins and Recyclemobiles.**

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 54,699 tons in fiscal year 2015-2016!



Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at [www.nrna.net](http://www.nrna.net)



## LANDFILL REGULATIONS



**Hours: Saturday - 6 AM to 12 PM all year**  
**Wednesday - 3 - 4:30 PM June 14<sup>th</sup> to September 6<sup>th</sup>**

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

**Any items containing mercury are collected separately. See Ken or John for more information.**

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. The list of fees is included below. .

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District on Saturday June 4, 2016. Details will be posted at the Transfer Station.

**Reminder - outdoor burning of garbage is illegal RSA 125-N**

### RECYCLABLES LIST

**ALUMINUM CANS** – Aluminum cans. Please place in in aluminum container

**PLASTIC CONTAINERS** # 1 - 7. Place in recycling container.

**TIN CANS** – Place in metal container .Please rinse them out. Labels OK

**GLASS** – All glass, any color – **Except fluorescent lights** – goes into the glass barrel. Empty and rinse.

Fluorescent lights handle separately. **See attendant**

**METALS** – Small metal waste (Coat hangers, bolts, nails)  
Large metal items go on “Metal” pile

**CARDBOARD** – Corrugated boxes, empty and dry. Please place in recycling container.

**PAPER** – Newspaper & magazines & boxboard. Please place in recycling container.

**PAINT CANS** – Paint cans are considered **Hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

**WASTE OIL** – Goes in the drum inside the building

**VEHICLE BATTERIES** – Go on the pallet inside

**TIRES** – On pile outside

**BRUSH AND YARD WASTE** – On the piles in the yard (Clean wood – 5 in. diameter max.) **Note: Yard wastes do not go in any container.**

**CONSTRUCTION / DEMOLITION DEBRIS** – Painted wood or treated wood, sheet rock, furniture, etc. **See the attendant.**

**STYROFOAM** – Styrofoam can be placed in Waste Container without being placed in a green bag.

**SHINGLES** – Shingles must be uncontaminated with other waste. **See the attendant**

**APPLIANCES** – Sinks stoves, refrigerator, freezers, etc. **See the attendant.**

**LARGE METAL WASTE** – **See the attendant.**

**TREE STUMPS** – Not allowed under our permit.

**WASTE CONTAINING MERCURY** – **See the attendant**

**TELEVISIONS / COMPUTERS** – **See the attendant**



**MISCELLANEOUS WASTES** – Bulky plastic items, stuffed furniture, etc. **See the attendant.**

**FEE SCHEDULE FOR DISPOSAL OF SOLID WASTES**

1. RECYCLABLES – NO CHARGE

- a. Beverage bottles (PETE Plastics)
- b. Milk Bottles (HDPE)
- c. Colored Opaque containers (HDPE)  
Detergent Bottles for example
- d. Tin Cans
- e. Aluminum Cans
- f. Newspaper
- g. Corrugated paper
- h. Mixed paper (magazines, etc.)
- i. Clean Wood (Up to 5 in, in diameter)
- j. Batteries (All types)
- k. Used motor oil
- l. Scrap Metal
- m. Paint
- n. Anything containing mercury (i.e. fluorescent lights, thermostats, thermometers, etc.)

2. TIRES (Removed from rim)

- a. Bikes, motorbikes, ATV's - \$1.00
- b. 13 to 16 inch - \$2.00
- c. 17 to 24 inch - \$8.00
- d. 25 inch & up - \$25.00

3. CONSTRUCTION DEBRIS

- a. \$20/yard - \$2.00 minimum
- b. Clean shingles or sheet rock - \$30/yard
- c. Shingles/sheetrock mixed with other material - \$40/yard

4. APPLIANCES

- a. Large - \$10.00 (Stove refrigerator, furnace, water heater, etc.)
- b. Small - \$5.00 (microwave, vacuum, etc.)
- c. .Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item ( see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris
- c. Odd items (Fencing, metal mixed with wood or plastic) same as construction debris
- d. Styrofoam - place in garbage truck not bagged – no charge

**ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY**

**Section 1: Consumption of Alcohol Restricted**

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

**Section 2: Possession of Open Containers**

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered prima facie evidence of consumption.

**Section 3: Penalty**

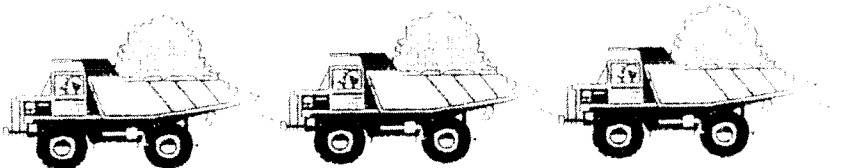
Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$ 50.00 per violation.

## **Truck Travel Restricted Ordinance**

### **Adopted 9/15/2008**

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street, or part thereof, with a sign stating merely "No Through Truck Traffic" or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.



## WEIGHT LIMITS ON ALL TOWN ROADS

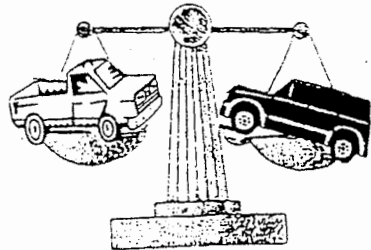
After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191 applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing may impose reasonable conditions and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

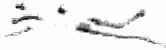
North Road (intersection of Meadow Road to Maine)  
Conner Road  
Hayes Road  
Hubbard Grove  
Landfill Drive  
Losier Road  
Mt. Moriah Drive  
Power House Acres  
R-F Drive  
Seyah Road  
Sunrise Drive  
Village Road  
Winthrop Drive





## Burning and Permits

Contact your local forest fire warden or fire department for information on obtaining a written fire permit.



### It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire must have written permission from the landowner and a fire permit (requires the free Adobe Acrobat Reader at 100% actual size) from the local forest fire warden or local fire department in the town or city where the fire will be kindled. You must be at least 18 years of age to obtain a written fire permit.



**Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.**

Public or privately owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

### **What You Can Burn and When**

Only leaves, woody debris or brush less than 5 inches in diameter, or untreated wood and dimension lumber can be burned. For any open burning a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 am and 5:00 pm unless it is raining.

|   |
|---|
| When the ground where you are burning is completely covered with snow no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning. |
|---|

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division [Open Burning Rules](#)) requires the free [Adobe Acrobat Reader](#).

### **A buried fire is NOT an extinguished fire!**

#### **What You Need To Know**

When you request a written fire permit you will need to know the following:

|   |  |
|---|--|
| What are you going to burn?   | How much help will you have during the burn?                         |
| Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter. | Your fire must be attended at all times, or completely extinguished. |

|  |   |
|--|---|
| <p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</p> | <p>Do you own the land where you plan to burn?</p> <p>If not, do you have written permission from the landowner?</p>  |
| <p>When do you want to burn?</p> <p>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining).</p>  | <p>Will you be able to extinguish your fire if someone complains?</p> <p>Air pollution officials could require a fire be put out if there are smoke complaints.</p>   |
| <p>What do you have for fire protection?</p> <p>A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires.</p>  | <p>Are there any tires or tubes in the material to be burned?</p> <p>Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials.</p> |

### **Commercial Permits**

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 am and 5:00 pm and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.

# **Think Before You Burn!**

**Residential trash  
burning releases toxic  
air pollutants that put  
you, your children,  
and your neighbors  
at risk.**



**Protect Your Health  
Protect Our Future  
Be a Good Neighbor**

## Protect Your Family Test Your Well

Common Health Related Contaminants  
In NH Wells

**Radon**  
**Uranium**  
**Gross Alpha**  
**Radium**  
**Lead/Copper**

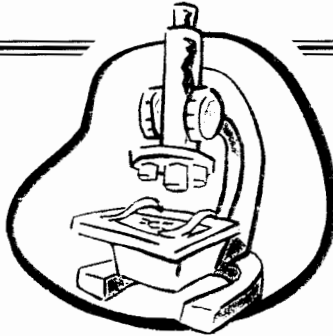
**Arsenic**  
**Fluoride**  
**Bacteria**  
**Nitrate/Nitrite**  
**and other contaminants**

Please see the document below for further information:

[www.des.nh.gov/organization/divisions/water/dwgh/well\\_testing/documents/well\\_testing.pdf](http://des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/well_testing.pdf)

The Spanish version is available at:

[http://des.nh.gov/organization/divisions/water/dwgh/well\\_testing/documents/pozosartesanos.pdf](http://des.nh.gov/organization/divisions/water/dwgh/well_testing/documents/pozosartesanos.pdf)



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**DIAL 911 FOR ALL EMERGENCIES**

**FOR 911 TO BE EFFECTIVE EVERYONE NEEDS TO MAKE SURE THEIR ADDRESS IS VISIBLE.**

**PLACE YOUR NUMBER ON YOUR MAILBOX OR DRIVEWAY ENTRANCE AND ON YOUR HOUSE.**

**REMEMBER, IN AN EMERGENCY MINUTES COUNT!!!**

**Fact Sheet:**  
**Prohibited Invasive Plant Species Rules, Agr 3800**

This fact sheet is a synopsis of the adopted rules on invasive plant species and is intended for general use by the nursery and landscape industry, plant growers, plant dealers, general public, State Agencies, and Municipalities. A complete copy of the rules can be accessed on the internet at [http://www.gencourt.state.nh.us/rules/state\\_agencies/agr3800.html](http://www.gencourt.state.nh.us/rules/state_agencies/agr3800.html).

In accordance with the Invasive Species Act, HB 1258-FN, the NH Department of Agriculture, Markets & Food, Division of Plant Industry is the lead state agency responsible for the evaluation, publication and development of rules on invasive plant species for the purpose of protecting the health of native species, the environment, commercial agriculture, forest crop production, or human health. The rule, Agr 3800, states "No person shall collect, transport, import, export, move, buy, sell, distribute, propagate or transplant any living and viable portion of any plant species, which includes all of their cultivars and varieties, listed in Table 3800.1, New Hampshire prohibited invasive species list".

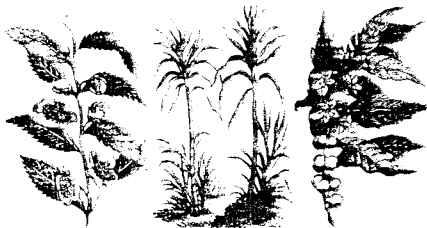
*New Hampshire Prohibited Invasive Plant Species List*

| <u>Scientific Name</u>                          | <u>Common Name</u>     |
|---|------------------------|
| <i>Acer platanoides</i>                         | Norway maple           |
| <i>Ailanthus altissima</i>                      | Tree of heaven         |
| <i>Alliaria petiolata</i>                       | Garlic mustard         |
| <i>Berberis thunbergii</i>                      | Japanese barberry      |
| <i>Berberis vulgaris</i>                        | European barberry      |
| <i>Celastrus orbiculatus</i>                    | Oriental bittersweet   |
| <i>Centaurea biebersteinii</i>                  | Spotted knapweed       |
| <i>Cynanchum nigrum</i>                         | Black swallow-wort     |
| <i>Cynanchum rossicum</i>                       | Pale swallow-wort      |
| <i>Elaeagnus umbellata</i>                      | Autumn olive           |
| <i>Euonymus alatus</i>                          | Burning bush           |
| <i>Heracleum mantegazzianum</i>                 | Giant hogweed          |
| <i>Hesperis matronalis</i>                      | Dame's rocket          |
| <i>Iris pseudacorus</i>                         | Water-flag iris        |
| <i>Lepidium latifolium</i>                      | Perennial pepperweed   |
| <i>Ligustrum obtusifolium</i>                   | Blunt-leaved privet    |
| <i>Lonicera x bella</i>                         | Showy bush honeysuckle |
| <i>Lonicera japonica</i>                        | Japanese honeysuckle   |
| <i>Lonicera morrowii</i>                        | Morrow's honeysuckle   |
| <i>Lonicera tatarica</i>                        | Tatarian honeysuckle   |
| <i>Microstegium vimineum</i>                    | Japanese stilt grass   |
| <i>Polygonum cuspidatum (Fallopia japonica)</i> | Japanese knotweed      |
| <i>Polygonum perfoliatum</i>                    | Mile-a-minute vine     |
| <i>Reynoutria x bohemica</i>                    | Bohemia knotweed       |
| <i>Rhamnus cathartica</i>                       | Common buckthorn       |
| <i>Rhamnus frangula (Frangula alnus)</i>        | Glossy buckthorn       |
| <i>Rosa multiflora</i>                          | Multiflora rose        |

**Variance:** Persons conducting temporary scientific studies, which may include hybridization of seedless species may apply for a variance to do so by contacting the NH Department of Agriculture, Markets & Food, Division of Plant Industry.



**For additional Information, contact:** Douglas Cygan, Invasive Species Coordinator  
New Hampshire Department of Agriculture  
Division of Plant Industry  
State Lab Building, Lab D  
29 Hazen Drive  
Concord, NH 03301  
(603) 271-3488  
[dcygan@agr.state.nh.us](mailto:dcygan@agr.state.nh.us)  
[www.agriculture.nh.gov](http://www.agriculture.nh.gov)



# NOTES



*See ya  
next year!*







**EXTRA !  
EXTRA.  
YOUR VOTE COUNTS!**

## **SHELBURNE TOWN MEETING**

**TUESDAY MARCH 14<sup>TH</sup> -- 7:00 PM  
SHELBURNE TOWN HALL**

## **GRS COOPERATIVE SCHOOL DISTRICT MEETING**

**THURSDAY MARCH 2<sup>RD</sup> -- 7:00 PM  
GORHAM MIDDLE HIGH SCHOOL GYM**

# Other Shelburne Residents

