



Annual Report for the Town of
Shelburne
New Hampshire

FOR THE YEAR ENDING DECEMBER 31, 2018

TOWN OF SHELBURNE OFFICERS 2018-2019

SELECT PERSONS

Stan Judge	466-3986
Heidi Behling	466-5663
Lucy Evans	466-5164

ADMINISTRATIVE ASSISTANTS

Jo Carpenter	466-2262
Noelle Meer	466-2262

BUILDING INSPECTOR

Rav Bennett	Home	466-5270
	Cell	723-5270

TOWN CLERK/TAX COLLECTOR

Debbie Hayes	466-2262
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TREASURER

Robert Pinkham	466-2262
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PUBLIC WORKS DIRECTOR & ROAD AGENT

Ken Simonoko	Office	466-2957
	Home	466-3690
	Cell	723-0865

ASSISTANT PUBLIC WORKS DIRECTOR

Zack Wight	466-2957
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FIRE CHIEF

Randy Davis	707-1360
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FIRE WARDEN

Bob Langlands	466-2022	
	Cell	723-7910

EMERGENCY MANAGEMENT

Stanley Judge	466-3986
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GRS COOP BOARD - SHELBURNE REPRESENTATIVES

Greg Corrigan	466-5868
Jo Carpenter	466-3840
David Backler, Superintendent	466-3632

TOWN OFFICE

	Fax	466-2262
		466-5271
E-mail - townofshelburneh@gmail.com		
Website - www.townofshelburneh.com		

FIRE STATION

	466-3465
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HIGHWAY OFFICE/TRANSFER STATION

	466-2957
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EMERGENCY - FIRE, POLICE, & AMBULANCE

911

*Front Cover Photograph by Larry Ely
Rear Cover Photograph by Katie Stuart*

ANNUAL REPORT
OF THE TOWN OF
SHELBURNE, NEW HAMPSHIRE



FOR THE YEAR ENDING
DECEMBER 31, 2018

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DEDICATION

This town report is dedicated to the memory of the following Shelburne citizens:

Louis Desmond



Louis Desmond passed away on February 9, 2018, at the age of 92. He was born on October 1, 1925 in Washington, PA to two immigrants from Italy. He was the second of nine siblings. Louis served in the US Navy from 1943 to 1945 and met his future wife, Margaret Masters, at a USO dance in Boston in 1944. They married in 1950 and retired to Shelburne in 1982. Louis maintained hangars and planes at both the Berlin and Gorham airports, and was often a guest speaker on the topic at area schools. Louis is predeceased by his wife of 67 years, Margaret, and his granddaughter, Jocelyn Desmond. He is survived by his three sons and their wives, several grandchildren and one great-grandson.

Nina Pierce Hayes



Nina Pierce Hayes passed away at her home in Shelburne, on June 20, 2018 at the age of 89. She was born on March 31, 1929 in West Paris, ME. She married Warren “Tommy” Hayes on December 21, 1947. Nina worked several jobs before opening her own business, AV Realty. She served on the Shelburne Park Commission, Conservation Commission, Library Committee, the Shelburne Union Church Committee and was a ballot clerk. She is survived by her husband of 70 years, Tommy Hayes, three daughter and their husbands, and a son and his wife, several grandchildren and 10 great-grandchildren.

Roland F. Hayes, Jr.



Roland F. Hayes, Jr. passed away peacefully at the age of 96 on December 22, 2018. The eldest of nine, Roland, commonly known and Junior, was born and raised in Shelburne. He was an expert craftsman and served in the Army Corps of Engineers during WWII. His wife, Roma, was the love of his life for 71 years and he held her hand until the very end. He is survived by Roma,

two daughters, three grandchildren, brothers, sisters, seven great-grandchildren and one great-great-grandchild.

Roma M. (Bennett) Hayes



Roma M. (Bennett) Hayes of Shelburne, passed away peacefully at the age of 93 on January 14, 2019. She was born and raised in Gilead, ME. Her passing came just over three weeks after her beloved husband, Roland F. Hayes, Jr. passed. They were married for over 71 years. Roma worked at the Philbrook Farm Inn waiting tables until her move to Manchester where she worked for Bradlees for 25 years. She and her husband retired to Shelburne thereafter.

Roma was very active with her church and she was at her happiest when she was cooking. Roma is survived by two daughters, three grandchildren, seven great-grandchildren, one great-great grandchild and many nieces and nephews.

Stanley K. Holmes



Stanley K. Holmes passed away on Friday, June 15, 2018 at the age of 66. Born in Berlin, NH on November 10, 1951, he was the son of John W. and Florence L. Holmes. Stanley served in the US Air Force and worked for over three decades at Tyco in Newington. He loved gardening, nature and the “Live Free or Die” spirit of the Granite State. Stanley loved Shelburne and the camp he had here and was very active with the Heritage Commission. He was predeceased by his brother,

Gerald Homes and is survived by Sandra Cohen-Holmes, his son and his wife, his brother and sister and several nieces and nephews.

Howard R. Lowell



Howard R. Lowell, formerly of Shelburne, passed away on December 21, 2018. Howard was born in Portland, ME and served in the US Air Force. While serving, he met and married Barbara A. Ward in Biloxi, MS. Together they raised four children. Howard worked for the Portland Pipeline for 35

years until his retirement in 1990. He enjoyed the outdoors and snowmobiling and was an avid hunter and gun collector. After his wife passed, he obtained his pilot's license. During this time, he met Phyllis Dufour, whom he married on May 15, 1993. She brought to his life an extended family that Howard loved dearly and considered his own. He is survived by his wife, Phyllis, three sons, one daughter, two sisters and several grandchildren.

Kay Tassey



Kay Tassey passed away at the Coos County Nursing Home on December 18, 2018, at the age of 88. Kay, at different times, had a dozen different incarnations and there was no project, task or accomplishment that she didn't take on with gusto, be it farming, entertaining at black-tie affairs, racing sled dogs, helping build three houses or being a good friend to anyone she met. She is survived by Steve J. Tassey, her husband of 68 years, seven children, several grandchildren and 12 great-grandchildren.

Aston-Lessard Barn



The Aston-Lessard Barn passed away on November 29, 2018, after a snowstorm left a heavy weight that she could no longer endure. Once listed as one of NH's "Seven to Save" list, the Lessards were active in trying to bring the barn back to her former glory.

The barn had many uses over her lifetime serving as an agricultural barn, live music venue, dance hall and roller-skating ring. The collapse marks the end of an era for Shelburne.

TOWN OFFICERS 2018 - 2019

SELECTPERSONS

Lucy Evans	Term expires 2019
Heidi Behling	Term expires 2020
Stanley Judge	Term expires 2021

TREASURER

Robert Pinkham	Term expires 2021
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DEPUTY TREASURER

David M. Landry	Term expires 2019
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TAX COLLECTOR

Debbie Hayes	Term expires 2021
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DEPUTY TAX COLLECTOR

Kimberly Landry	Term expires 2019
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TOWN CLERK

Debbie Hayes	Term expires 2021
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DEPUTY TOWN CLERK

Jo Anne Carpenter	Term expires 2019
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AUDITOR

David Hamel	Term expires 2019
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MODERATOR

John Henne	Term expires 2020
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EMERGENCY MANAGEMENT

Stanley Judge	FIRE CHIEF Randy Davis
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PUBLIC WORKS DIRECTOR & ROAD AGENT

Ken Simonoko	
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ASSISTANT PUBLIC WORKS DIRECTOR

Zack Wight	
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BUILDING AND CODE ENFORCEMENT

Rav Bennett	FAST SQUAD Patrick Galligan
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HEALTH AND WELFARE

Lucy Evans

FIRE WARDEN

Robert Langlands

SUPERVISORS OF THE CHECKLIST

Constance Landry

Term expires 2020

Robin Henne

Term expires 2022

Ann Judge

Term expires 2024

BALLOT CLERKS

Beverly Pinkham

Robert Pinkham

BUDGET COMMITTEE

John Henne

Term expires 2019

Stanley Judge

Term expires 2019

Francis Chamberlain

Term expires 2020

David L. Landry

Term expires 2021

Michael Brosnan

Term expires 2021

PLANNING BOARD

Heidi Behling

Term expires 2019

Robert Cone

Term expires 2019

David L. Landry

Term expires 2019

Francis Chamberlain

Term expires 2020

John Carpenter

Term expires 2020

Timothy Buxton

Term expires 2021

VACANT

Term expires 2021

BOARD OF ADJUSTMENT

John Gralenski

Term expires 2019

Jennifer Corrigan

Term expires 2019

Raymond Danforth

Term expires 2020

Michael Prange (alternate)

Term expires 2020

David M. Landry

Term expires 2021

VACANT

Term expires 2021

MEMORIAL FOREST

Michael Ryan

Term expires 2019

Joselyn Labonville

Term expires 2020

Peter Behling

Term expires 2021

CEMETERY TRUSTEES

Dan Levin

Term expires 2019

William Healy

Term expires 2020

Ann Leger

Term expires 2021

TRUSTEES OF TRUST FUNDS

Lucinda Bragg	Term expires 2019
VACANT	Term expires 2020
Lucie Kinney	Term expires 2021

CONSERVATION COMMISSION

Debbie Ryan	Term expires 2019
Larry Ely	Term expires 2019
Katie Stuart	Term expires 2020
David Carlisle	Term expires 2021
Mary Jo Landry	Term expires 2021
Stanley Judge	Term expires 2021

PARK COMMISSION

Kenneth Simonoko	Term expires 2019
Beverly Pinkham	Term expires 2019
Debbie Hayes	Term expires 2020
Robert Cone	Term expires 2021
Marc Van Sant	Term expires 2021

LANDFILL COMMITTEE

Heidi Behling	Term expires 2019
Ken Simonoko	Term expires 2019
Raymond Danforth	Term expires 2021
John Gralenski	Term expires 2021

HERITAGE COMMISSION

Dick Lussier	Term expires 2019
Heidi Wight	Term expires 2019
Ken Simonoko	Term expires 2019
Mary Jo Landry	Term expires 2020
Roger Morrisette	Term expires 2021

LIBRARY TRUSTEES

David Hamel	Term expires 2019
Constance Landry	Term expires 2020
Robert Pinkham	Term expires 2021

NORTH COUNTRY COUNCIL

Stanley Judge	John Carpenter
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**Surveyors of Wood, Bark and Lumber,
Fence Viewers
Sealers of Weights and Measures
THE SELECTPERSONS**

STATE AND FEDERAL OFFICIALS

PRESIDENT OF THE UNITED STATES

Donald J. Trump

VICE PRESIDENT OF THE UNITED STATES

Michael R. Pence

U.S. SENATORS

Margaret W. Hassan

Jeanne Shaheen

U.S. CONGRESS

Ann McLane Kuster

Chris Pappas

GOVERNOR OF NEW HAMPSHIRE

Chris Sununu

EXECUTIVE COUNCIL

Michael J. Cryans

STATE SENATOR (District 1)

David J. Starr

STATE REPRESENTATIVE (District 3)

William A. Hatch

SPECIAL THANK YOU

To Stan Judge, Lucy Evans and Heidi Behling: Thank you for the job you do as Shelburne's governing body.

To John Gralenski for volunteering at the Transfer Station every Saturday, selling bags and making sure all the doggies and kiddies are given their treats.

To Paula Simonoko for her endless efforts to keep the Highway Department Office feeling like home, and her dedication to making sure the kids and dogs always have their treats.

To David Hamel for taking care of the flags outside of the town hall and at the Memorial Forest.

To Beverly Pinkham for taking care of the town hall flower garden and the large planter in the park.

To Ken and Paula Simonoko, Matt Tassej, Debbie Hayes and the many other volunteers who contribute to Dump'n Donuts, making it fun to take that weekly trip to the Transfer Station.

To Bob and Bev Pinkham for volunteering their services every Tuesday to set up for the breakfasts, take the money, work in the kitchen and help with clean up.

And to everyone that takes the time to volunteer to serve on committees or to hold town office: Thank you! It is all of you that make Shelburne a very special place to live.

thank you

Town Meeting Minutes
March 13, 2018

To the inhabitants of the Town of Shelburne, in the County of Coos, in the state of New Hampshire, qualified to vote in the town affairs are hereby notified and warned of the Annual Town Meeting which will be held as follows:

Date: March 13, 2018

Time: 7:00 PM

Location: Shelburne Town Hall

Details: Polls will be open 4 PM to 8 PM

Article 01: Choose Officers

To Choose all necessary Town Officers for the year ensuing.
(By printed ballot, see results at end.)

Article 02: Hear Reports

It was voted to hear and accept such reports of Town Officers heretofore chosen, and pass any vote relating thereto.
Motion to accept by Stan Judge and seconded by Ann Leger.

Article 03: General Operating Budget

It was voted to raise and appropriate the Budget Committee's recommended sum of \$472,832 for general municipal operations.

This article does not include appropriations contained in special or individual articles addressed separately.

4130	Executive	\$37,825
4140	Election, Registration, & Vital Statics	\$12,685
4150	Financial Administration	\$34,385
4152	Revaluation of Property	\$9,380
4153	Legal Expense	\$4,000
4155	Employee Benefits	\$83,412
4191	Planning & Zoning	\$2,500
4194	General Government Buildings	\$37,900
4195	Cemetery	\$5,200
4196	Insurance	\$15,629
4197	Regional Association	\$545
4215	Ambulance	\$21,716
4220	Fire Department	\$40,000
4221	Fire Warden	\$3,000
4240	Building Inspection	\$2,500
4250	Dispatch Agreement	\$4,090
4290	Emergency Management	\$5,100
4312	Highway	\$96,950

4324	Solid Waste Disposal	\$44,535
4414	Animal Control	\$200
4415	Health	\$630
4444	Welfare	\$5,000
4520	Parks & Recreation	\$3,700
4550	Library	\$250
4590	Memorial Forest	\$700
4611	Conservation Commission	\$500
4711	Principal Long-term Note	\$0
4721	Interest Long-term Note	\$0
4723	Int. TAN Note	\$500

Motion to accept by Ray Danforth and seconded by Lucy Evans.

Article 04: Vote on Keno

It was VOTED TO ALLOW the operation of Keno games within the Town of Shelburne.

The vote was taken by written, secret ballot and was passed by a vote of 29 YES and 9 NO votes.

Randy Labnon, owner of the Town & Country Inn, came to speak to the voters about the basics of Keno. It was explained that establishments that wish to have Keno must hold a liquor license and serve food. Individuals must be 18 years of age to play. Keno games are played every 5 minutes from 11 AM to 11 PM and Randy will have the games located only in the Lounge of the T & C. Randy informed the meeting that this item is also on the ballot in Gorham and that J’s Corner and Mr. Pizza will probably install Keno if their voters approve. The T & C would receive 8% of the revenue, the state would receive 92% to go towards all-day kindergarten and 1% would go to the Department of Health and Human Services to be used to help those with a gambling addiction.

Motion to accept by John Carpenter and seconded by Connie Landry.

Article 05: Acceptance of Pea Brook Road

It was VOTED to ACCEPT Pea Brook Road as a Class V road, as approved by the Planning Board. A vote was taken by written secret ballot and was passed by a vote of 30 YES and 10 NO votes.

Chairman, Stanley Judge, read a prepared statement on behalf of the Selectboard stating their reason for placing this item on the warrant. One of the current town road standards states that a road may be accepted if there are three year-round dwellings located on it. At this time, there is only one year-round dwelling.

John Carpenter, Chairman of the Planning Board, also read a prepared statement, one that supports the acceptance of the road. Christopher Meier, attorney for two of the three land owners, gave a brief presentation on why he believes accepting the road is the best solution for his clients and the town.

Nick Wenck, who rents a home in Shelburne, spoke concerning the sand and run-off that he states washed across his driveway during the severe storm on October 30-31, 2018. He believes that this dirt came from Pea Brook Road. Nick asked that if the town owns the road and this happens in the future, would the town be financially and physically responsible for the clean-up of the washout. It was stated that the October storm, and the washouts that followed, were an act of Mother Nature and could not be prevented. If there is future damage to a town road, the town would be responsible for the repairs of that road.

Ray Danforth spoke giving his recommendation for the Town to accept the road. He mentioned the advice given by the town's attorney, John Frizzell. Frizzell stated in an email that he believed this offer would be the best deal the Town would receive. The landowners will be covering the full cost to survey, design, bring the road up to Town standards and the entire cost of paving.

Finally, Stan Judge stated that if the Town does accept Pea Brook Road as a town road, further consideration should be made in regard to the design of the curves and the logistics of plowing of the cul-de-sac.

Motion to accept by Bob Cone and seconded by Ray Danforth.

Article 06: Container Purchase- Transfer, Special Revenue Fund

It was VOTED to raise and appropriate the sum of \$7,500, to purchase two containers for the Transfer Station. This article will be funded by withdrawing \$7,500 from the Landfill Fees Special Revenue Fund and will not impact taxes! This will be a non-lapsing article and will not lapse until the purchase is complete.

Motion to accept by Ray Danforth and seconded by Heidi Behling.

Article 07: Town Building & Renovation CRF

It was VOTED to raise and appropriate \$25,000 to the Town Building and Renovation Capital Reserve Fund, previously established.

Motion to accept by Stan Judge and seconded by Lucy Evans.

Article 08: Heavy Highway CRF

It was VOTED to raise and appropriate \$30,000 to be added to the Heavy Highway Equipment Capital Reserve Fund, previously established.

Motion to accept by David L. Landry and seconded by John Carpenter.

Article 09: Fire Truck

It was VOTED to raise and appropriate \$15,000 to be added to the existing Fire Truck Capital Reserve Fund, previously established.

Motion to accept by Heidi Behling and seconded by Bob Cone.

Article 10: Fire Department Equipment CRF

It was VOTED to raise and appropriate \$13,000 to be added to the Fire Department Equipment Capital Reserve Fund, previously established.

Motion to accept by Connie Landry and seconded by David L. Landry.

Article 11: Paving CRF

It was VOTED to raise and appropriate \$20,000 to be added to the Paving Capital Reserve Fund, previously established.

Motion to accept by Tim Buxton and seconded by Heidi Behling.

Article 12: Peabody Farm Museum

It was VOTED to raise and appropriate the sum of \$500 to be added to the existing Peabody Farm Museum Capital Reserve Fund, previously established.

Motion to accept by John Carpenter and seconded by David L. Landry.

Article 13: Revaluation CRF

It was VOTED to raise and appropriate \$2000 to be added to the existing Revaluation Capital Reserve Fund, previously established.

Motion to accept by Stanley Judge and seconded by Ray Danforth.

Article 14: Cemetery Maintenance CRF

It was VOTED to raise and appropriate \$1,200 to be added to the Cemetery Maintenance Capital Reserve Fund, previously established with said funds to come from unassigned fund balance. This represents the sum of money received from the sale of cemetery lots in 2017.

Motion to accept by David L. Landry and seconded by Robin Henne.

Article 15: Cemetery Equipment CRF

It was VOTED to raise and appropriate \$500 to be added to the existing Cemetery Equipment Capital Reserve Fund, previously established.

Motion to accept by Heidi Behling and seconded by Stan Judge.

Article 16: Sand /Gravel ETF

It was VOTED to raise and appropriate \$1,000 to be added to the existing Sand/Gravel Expendable Trust Fund, previously established.

Motion to accept by David L. Landry and seconded by David M. Landy.

Article 17: General Building Maintenance ETF

It was VOTED to raise and appropriate \$3,000 to be added to the existing General Building Maintenance Expendable Trust, previously established.

Motion to accept by Bob Cone and seconded by Stan Judge.

Article 18: Vehicle Maintenance ETF

It was VOTED to raise and appropriate \$3,000 to be added to the existing Vehicle Maintenance Expendable Trust Fund, previously established.

Motion to accept by Connie Landry and seconded by Jo Carpenter.

Article 19: Police Services EFT

It was VOTED to raise and appropriate \$10,000 to be added to the existing Police Services Expendable Trust Fund, previously established.

Motion to accept by John Carpenter and second by David M. Landry.

Article 20: Household Hazardous Waste ETF

It was VOTED to raise and appropriate \$1,000 to be added to the existing Hazardous Waste Expendable Trust Fund, previously established.

Motion to accept by David L. Landry and seconded by Bob Cone.

Article 21: Family Resource Center

It was VOTED to raise and appropriate \$1,000 for the purpose of supporting the Family Resource Center in Gorham.

Motion to accept by Lucy Evans and seconded by Robin Henne.

Article 22: Gorham Community Learning Center

It was VOTED to raise and appropriate \$2,000 for the purpose of supporting the Gorham Community Learning Center in Gorham.

Motion to accept by Heidi Behling and seconded by Robin Henne.

Article 23: Dispose of Municipal Assets

It was VOTED to AUTHORIZE the Selectmen to dispose of Municipal assets (vehicles & recyclables, etc.) under the authority of RSA 31:3.

Motion to accept by Katie Stuart and seconded by David L. Landry.

Article 24: Other Business

To transact any other business that may come before this meeting.

The Moderator mentioned GRS Service Day is available for Senior Citizens and if anyone would like help, please contact Lucy Evans.

Jo Carpenter recognized Ray and Hildreth Danforth for their years of service to the Town of Shelburne. This year, Ray resigned as Trustee of Trust Funds. He started here back in 1975 for a total of 43 years. Hildy Danforth has been a Supervisor of the Checklist since 1990, over 28 years. On behalf of the town, Jo thanked them for their decades of service and wished them the best in retirement.

Jo announced that 2019 will be 250th Anniversary of the founding of the Town of Shelburne. In order to hold a great celebration, it was asked that anyone interested in being a part of the planning contact the Town Office.

Jo also handed out an informational sheet on “Imagining Education” which is a collaboration between Berlin & Gorham schools.

The polls were suspended at 7 PM for the Town Meeting and were opened again after the meeting for anyone that did not vote.

RESULTS OF ELECTION:

Selectperson (3 yrs)

Stan Judge with 44 votes

Trustee of Trust Funds (3 yrs)

Lucie Kinney with 45 votes

Library Trustee (3 yrs)

Bob Pinkham with 44 votes

David M. Landry with 1 vote

Town Memorial Forest (3 yrs)

Peter Behling with 7 votes

Darryl Bennett with 1 vote

Budget Committee (3 yrs)

David L. Landry with 44 votes

Mike Brosnan with 41 votes

Town Clerk (3 yrs)

Debbie Hayes with 45 votes

Moderator (2 yrs)

John Henne with 45 votes

Tax Collector (3 yrs)

Debbie Hayes with 45 votes

Cemetery Committee (3 yrs)

C. Ann Leger with 45 votes

Supervisor of the Checklist(6 yrs)

Anne Judge with 11 votes

Gorham Randolph Shelburne Cooperative School District candidates were:

“At-Large” Randolph School Board Member (3 yrs)

Angela Brown with 44 votes

“At-Large” GRS Cooperative School Board Member (3 yrs)

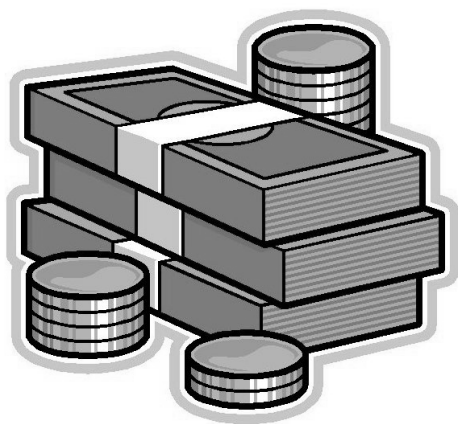
Michael Waddell with 39 votes

Ben Meyerson with 1 write in vote

The meeting was adjourned following the counting of the votes.

Respectively submitted by Debbie Hayes, Town Clerk

FINANCIAL REPORTS



SUMMARY INVENTORY OF VALUATION MS-1 - SEPTEMBER 2018

VALUE OF LAND

Current use - 13,214.21 acres (48 owners, 74 parcels)	584,318
Discretionary Preservation Easement – 0.4 acres	75
Residential - 1,202.62 acres	14,542,800
Commercial/Industrial Land -270.04 acres	1,456,000
Total of Taxable Land– 14,687.27 acres	\$ 16,583,193

Exempt/Non-Taxable Land – 15,642.26 ac. \$ 9,009,500

VALUE OF BUILDINGS ONLY

Residential	23,946,796
Manufactured Housing	586,200
Commercial/Industrial	9,747,700
Discretionary Preservation Easements	13,104
Total	\$ 34,293,900

Exempt/Non-Taxable Buildings \$ 756,600

ELECTRIC/GENERATING COMPANIES (Utilities)

Great Lakes Hydro America, LLC	4,177,300
PSNH	1,198,700
Total	\$ 5,376,000

GAS, OIL & PIPELINE COMPANIES (Utilities)

Portland Pipeline	3,242,600
Portland Natural Gas	18,999,000
Total	\$ 22,241,600

TOTAL VALUATION (before exemptions) \$ 78,494,593

Elderly Exemptions (3) -80,000

Solar Energy Exemptions (9) -81,600

NET VALUATION \$ 78,333,593

NET VALUATION WITHOUT UTILITIES \$ 50,715,993

We certify that the information contained in this report was taken from official records and is correct to the best of our knowledge.

Selectpersons - Stanley Judge, Lucy Evans, Heidi Behling

STATEMENT OF APPROPRIATION AND TAXES ASSESSED - 2018

APPROPRIATIONS

GENERAL GOVERNMENT

Executive	37,825
Election, Reg. & Vital Statistics	12,685
Financial Administration	34,385
Revaluation of Property	9,380
Legal Expense	4,000
Personnel Admin.	83,412
Planning & Zoning	2,500
General Government Buildings	37,900
Cemeteries	5,200
Insurance	15,629
Regional Association	545

PUBLIC SAFETY

Police Dept.	0
Ambulance	21,716
Fire Dept.	40,000
Fire Warden	3,000
Building Inspection	2,500
Emergency Management	5,100
Dispatch Service	4,090

HIGHWAY & STREETS

Highways	96,950
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SANITATION

Solid Waste Disposal	44,535
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HEALTH

Pest Control	200
Health Agencies	630

WELFARE

Direct Assistance	5,000
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CULTURE & RECREATION

Parks & Recreation	3,700
Library	250
Memorial Forest	700

CONSERVATION

Conservation Commission	500
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DEBT SERVICE

Principal - L.T. Bonds & Notes	0
Interest - Long term Bonds & Notes	0
Interest on Tax Anticipation Note	500

CAPITAL OUTLAY - Other

Family Resource Center	1,000
Gorham Community Learning Center	2,000
Containers for Transfer Station	7,500

OPERATING TRANSFERS OUT

Cemetery Maintenance CR	1,200
Cemetery Equipment CR	500
Heavy Highway Equipment CR	30,000
Fire Truck CR	15,000
Fire Equipment CR	13,000
Paving CR	20,000
Revaluation CR	2,000
Town Building & Renovation CR	25,000
Peabody Farm CR	500

EXPENDABLE TRUSTS

Fire Dept. Mutual Aid Expendable Trust	0
Household Hazardous Waste	1,000
Town Vehicle Maintenance Expendable Trust	3,000
Police Services Expendable Trust	10,000
Sand/Gravel Expendable Trust	1,000
General Building Maintenance Expendable Trust	3,000
Library Technology Expendable Trust	0
New Employee Training Expendable Trust	0

TOTAL**\$ 608,532****SOURCES OF REVENUE****TAXES**

Land Use Change Tax	0
Yield Taxes	29,460
Payment in Lieu of Taxes	46,689
Interest and Penalties on Taxes	4,500
Excavation Tax	8

LICENSES, PERMITS AND FEES

Business Licenses and Permits	150
Motor Vehicle Permit Fees	78,000
Building Permits	1,500
Other Permits, Licenses & Fees	750

FROM STATE

Shared Revenue & Room	0
Room & Meals	19,061
Highway Block Grant	13,187
Other - RR Tax	4,305

FROM FEDERAL GOVERNMENT

FEMA	8,300
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CHARGES FOR SERVICES

Landfill - PAYT Bags	7,000
Other Charges - Plowing, Burial Fees	1,800

MISCELLANEOUS REVENUES

Sale of Municipal Property	0
Interest on Investments	2,000
Other - Dividends, Insurance Reimb, grant, etc.	3,000

INTERFUND OPERATING TRANSFERS IN

Capital Reserve Funds	0
Cemetery Trust Funds	100
Landfill Special Revenue Fund	7,500

OTHER FINANCING SOURCES

Proceeds from Long-term note	0
Taken from surplus to reduce taxes	42,000
Voted from surplus	1,200

TOTAL **\$ 270,510**

TAX RATE COMPUTATION

Total Town Appropriations	608,532
Less: Revenues	-270,510
Less: Shared Revenue	0
Add: Overlay	5,022
War Services Credits	3,700

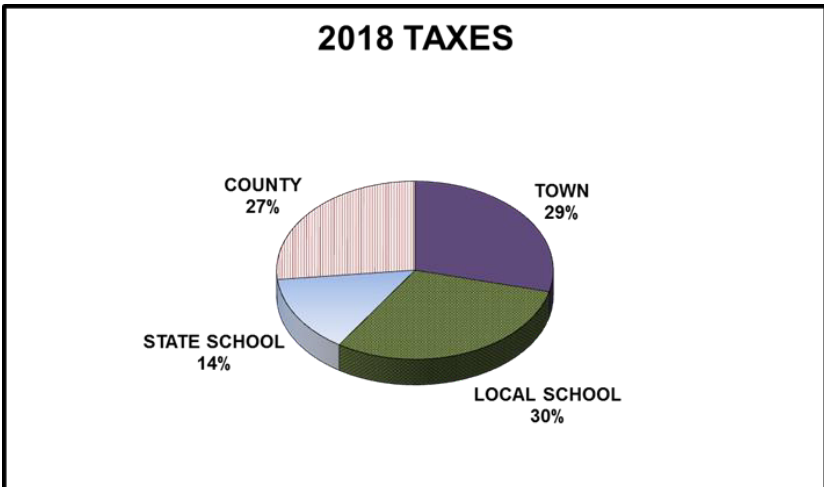
Net Town Appropriation **346,744**

Net Local Regional School Tax Assessment	364,203
State Education Tax Assessment	109,551
Net County Tax Assessment	320,744
Total of Town, School & County	\$1,141,200
Less: War Service Credit	-3,700
 Property Taxes to be raised	 \$1,137,500
 Net Assessed Valuation	 \$78,333,593
Assessed Valuation- no utilities	\$50,715,993

The tax rate breaks down as follows:

Town:	\$ 4.43 per \$ 1,000
Local School:	\$ 4.65 per \$ 1,000
State School:	\$ 2.16 per \$ 1,000
County:	\$ 4.09 per \$ 1,000
 Total	 \$ 15.33 per \$ 1,000

Note: Shelburne's equalized valuation ratio for 2017 was 103.2%.



COMPARATIVE STATEMENT OF APPROPRIATIONS AND EXPENDITURES

Title of Appropriation	Amount of Appropriation	Expenditures	Unexpended Balances	Overdrafts
	\$	\$	\$	\$
Executive	\$ 37,825.00	\$ 41,829.50	\$ 0.00	4,004.50
Elec. Reg. & V. Stat.	12,685.00	8,923.19	3,761.81	0.00
Financial Admin.	34,385.00	32,872.16	1,512.84	0.00
Legal Expense	4,000.00	3,891.57	108.43	0.00
Revaluation of Property	9,380.00	9,236.25	143.75	0.00
Employee Benefits	83,412.00	82,440.43	971.57	0.00
Planning & Zoning	2,500.00	2,302.24	197.76	0.00
General Government Buildings	37,900.00	35,252.67	2,647.33	0.00
Cemeteries	5,200.00	5,137.34	62.66	0.00
Insurance	15,629.00	15,629.00	0.00	0.00
Regional Association	545.00	544.10	0.90	0.00
Ambulance	21,716.00	21,715.00	1.00	0.00
Fire	40,000.00	39,048.98	951.02	0.00
Fire Warden	3,000.00	2,482.67	517.33	0.00
Building Inspection	2,500.00	2,559.78	0.00	59.78
Emergency Management	5,100.00	299.33	4,800.67	0.00
Dispatch	4,090.00	4,090.04	0.00	0.04
Highway	96,950.00	100,139.33	0.00	3,189.33
Solid Waste Disposal	44,535.00	50,406.05	0.00	5,871.05
Health Agencies	630.00	379.00	251.00	0.00
Animal Control	200.00	0.00	200.00	0.00
Welfare	5,000.00	826.47	4,173.53	0.00
Parks & Recreation	3,700.00	3,388.79	311.21	0.00
Library	250.00	250.00	0.00	0.00
Memorial Forest	700.00	56.95	643.05	0.00
Conservation Commission	500.00	500.00	0.00	0.00
Principal - Long Term Note	0.00	0.00	0.00	0.00
Interest - Long Term Note	0.00	0.00	0.00	0.00
Interest - Tax Anticipation Note	500.00	0.00	500.00	0.00
Family Resource Center	1,000.00	1,000.00	0.00	0.00
Gorham Community Learning Ctr.	2,000.00	2,000.00	0.00	0.00
Containers	7,500.00	7,500.00	0.00	0.00
To Capital Reserve Funds	107,200.00	107,200.00	0.00	0.00
To Expendable Trust Fund	18,000.00	18,000.00	0.00	0.00
TOTAL	608,532.00	599,900.84	21,755.86	13,124.70

TOWN OFFICERS SALARIES

<u>OFFICE</u>	<u>2018</u>	<u>2019</u>
Selectpersons (3)	\$1,600	\$1,600
Town Clerk	\$12.50/hr	\$12.50/hr
Deputy Town Clerk	\$0	\$100
Moderator	\$100/election	\$100/election
Supervisors of Checklist (3)	\$10/sitting \$80/election	\$10/sitting \$80/election
Ballot Clerks (2)	\$50/election	\$80/election
Treasurer	\$1,250	\$1,250
Deputy Treasurer	\$100	\$100
Tax Collector	\$3,800	\$3,800
Deputy Tax Coll.	\$300	\$300
Auditor	\$800	\$800
Trustees of Trust Funds (3)	\$100 (3)	\$100 (3)
Building Inspector	\$250 +fees	\$250 +fees

TOWN CLERK REPORT

Motor Vehicle Fees	85,604.00
Auto Titles	210.00
Auto Transfers	185.00
Credit	44.00
Town Clerk fees	1,242.00
Returned check fee	25.00
Dog Licenses	510.00
Dog Fines	6.00
Marriage License	50.00
Vit. Stat.	45.00
Checklist copies	225.00
UCCs	<u>165.00</u>
Total	\$ 88,311.00

Debbie Hayes, Town Clerk

SCHEDULE OF TOWN PROPERTY

Town Hall, Land & Buildings	267,200.00
Contents	120,000.00
Library	35,000.00
Fire Dept. Land, Building	145,200.00
Equipment	200,334.00
Chester C. Hayes Memorial Park	191,900.00
Park Pavilion, etc.	9,000.00
Town Memorial Forest & Evans Cemetery	125,700.00
Property - 2 lots	69,900.00
Wheeler & Leadmine Cemeteries	101,100.00
Peabody House & Land	145,300.00
Contents	10,000.00
Transfer Station Building	40,000.00
Equipment	25,000.00
Contents	5,000.00
New Highway Garage	500,000.00
Equipment	400,000.00
Contents	200,000.00
Sand Shed	75,000.00
Materials	10,000.00
Town Landfill Site	<u>121,000.00</u>
Total	\$2,796,634.00

TAX COLLECTOR REPORT
Summary of Tax Accounts
Fiscal Year Ended December 31, 2018

DEBITS

UNCOLLECTED AT THE BEGINNING OF THE YEAR

	2018	2017	2016+
Property Taxes:		37,584.79	0.00
Excavation Tax:		0.00	0.00
Land Use Change		0.00	0.00
Yield		0.00	0.00
Prior Years' Credit	(305.82)		
This Year New Credits			

TAXES COMMITTED DURING THIS FISCAL YEAR

Property Taxes:	1,138,046.00	0.00	
L U Change Tax:	0.00	0.00	
Yield Taxes:	29,460.47	0.00	
Excavation Tax:	7.90	0.00	

OVERPAYMENT REFUNDS

Property Taxes	0.00	0.00	0.00
Interest -Delinquent Tax	500.19	1,762.80	0.00

TOTAL DEBITS: \$ 1,167,708.74 39,347.59 0.00

CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2018	2017	2016
Property Taxes	1,101,804.17	27,549.79	0.00
LU Change	0.00	0.00	0.00
Yield Taxes:	29,460.17	0.00	0.00
Interest	500.19	1,495.30	0.00
Penalties	0.00	267.50	
Excavation Tax:	7.90	0.00	0.00
Conversion to Lien:	0.00	10,035.00	0.00

ABATEMENTS MADE DURING THIS FISCAL YEAR

Property Taxes:	255.00	8.91	0.00
Yield Tax	0.00	0.00	0.00
Current Levy Deeded	221.00	0.00	0.00

UNCOLLECTED AT THE END OF THE FISCAL YEAR

Property Taxes:	36,774.51	0.00	0.00
LU Change Taxes	0.00	0.00	0.00
Yield Taxes	0.00	0.00	0.00

P. Tax Credit Bal	(1,314.50)	0.00	0.00
TOTAL CREDITS:	\$1,167,708.74	39,347.59	0.00

LIEN SUMMARY

SUMMARY OF DEBITS

UNREDEEMED & EXECUTED LIENS

	2018	2017	2016	2015
Unredeemed:	0.00	0.00	8,428.78	7,229.56
Liens Executed:	0.00	11,013.68	0.00	0.00
Interests & Costs Collected	0.00	248.07	1,373.96	1,040.50

TOTAL

LIEN DEBITS:	0.00	11,261.75	9,802.74	8,270.06
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SUMMARY OF CREDITS

REMITTED TO TREASURER DURING THIS FISCAL YEAR

	2018	2017	2016	2015
Redemptions:	0.00	3,045.66	3,014.27	4,551.33
Interest./Costs:	0.00	248.07	1,373.96	1,040.50
Abatements:	0.00	0.00	0.00	0.00
Liens Deeded:	0.00	515.27	523.98	2,678.23
Unredeemed Bal - Year End:	0.00	7,452.758	4,890.53	0.00

TOTAL

LIEN CREDITS:	0.00	11,261.75	9,802.74	8,270.06
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If anyone is having problems paying their taxes, please call for more information on exemptions and credits that are available.

It should be noted that the date to apply for any exemption is April 15th.

Kim Landry, Deputy Tax Collector

TREASURER'S REPORT

Checking Account

Opening Balance 1/1/18	\$77,160.77*
Revenues	1,387,756.98
Transfers from other accounts	331,897.00
Expenditures	(1,449,628.79)
Transfers to other accounts	(252,102.00)
Balance 12/31/18	\$95,083.96

**Adjusted by \$1.00*

Conservation Commission Savings Account

Opening Balance 1/1/18	\$5,043.04
Interest earned	2.52
Transfer from other accounts	204.00
Balance 12/31/18	\$ 5,249.56

Money Market – Northway Bank

Opening Balance 1/1/18	\$10,050.57
Interest earned	1.00
Balance 12/31/18	\$10,051.57

NH Public Deposit Investment Pool

Opening Balance 1/1/18	\$243,063.38
Transfer from other accounts	416,064.25
Interest earned	2,847.62
Transfer to CRF/ETF	115,200.00
Transfer to checking account	(324,397.00)
Balance 12/31/18	\$222,378.25

Land Use Change Account

Opening Balance 1/1/18	\$177.84
Interest Earned	0.08
Balance 12/31/18	\$ 177.92

Landfill Fees Account

Opening Balance 1/1/18	\$13,958.48
Transfer from other accounts	1,898.00*
Interest Earned	5.76
Transfer to other accounts	(7,500.00)
Balance 12/31/18	\$8,362.24
<i>*\$103.80 owed to account from sales of recyclables</i>	

Town Forest Account

Opening Balance 1/1/18	\$2,199.26
Interest earned	1.10
Balance 12/31/18	\$ 2,200.36

**Total all funds on hand
December 31, 2018** **\$ 343,503.86**

Robert F. Pinkham, Treasurer



BALANCE SHEET - DECEMBER 31, 2018

ASSETS

CASH

General Fund	95,083.96
Northway Money Market	10,051.50
Invest. Pool	222,378.25

CAPITAL RESERVE FUNDS

H Highway	121,481.22
Paving	61,822.55
Revaluation	7,220.62
Cemetery Maint.	10,868.63
Peabody Museum	10,545.87
Cemetery Equip	3,189.81
Town Building & Renov.	1,381.80
Fire Equip	393.60
Fire Truck	<u>66,097.59</u>
	283,001.69

TRUST FUNDS

Cemetery	19,896.00
Library	2,682.58
Wheeler Cemetery	1,518.53
Fire Mutual Aid	3,448.27
HH Hazardous Waste	367.89
Vehicle Maintenance	4,216.47
Sand/Gravel	3,132.50
Buildings Maint.	5,794.59
Police Services	7,424.73
New Employee	20,928.81
Library Tech	<u>930.62</u>
	70,340.99

OTHER ACCOUNTS

Library	
Checking	184.36
Savings	2,552.03
Cons. Commission	5,249.56
Land Use Change	177.92
Town Forest	2,200.36
Landfill Fees	<u>8,362.24</u>
	18,726.47

ACCOUNTS RECEIVABLE

Cem. Perpet. Care	283.86
Vehicle Maint. Exp. TR	2,469.85
FF Grant	2,000.00
Sanding Fees	40.00
Tax Collector	
Uncollected taxes	
Property - 2017	36,460.01
Tax Liens	<u>12,343.28</u>
	52,597.00

TOWN PROPERTY

Land & Buildings	1,791,300.00
Equipment	1,002,834.00
Inv. & Supplies	<u>10,000.00</u>
	2,804,134.00

TOTAL ASSETS

\$3,556,313.86

BALANCE SHEET - DECEMBER 31, 2018

LIABILITIES & NET WORTH

ACCOUNTS PAYABLE

School District	118,754.00
Town of Gorham - Dispatch	722.51
AVRRDD Mt. Carberry Ldfill	447.56
McDevitt Truck	2,469.85
North Conway Incinerator	285.00
Eversource	542.87
Eversource	21.30
Cargill Salt	3,073.33
IDS	76.29
Chapman Scrap Metal	150.00
Ossipee Mtn Electronics	184.85
Bergeron Protective Clothing	296.39
DRED - FF Grant	2,000.00
Fire Truck CR	10,000.00
NRRA	<u>716.34</u>

139,740.29
55,023.36

OVERLAY**MONIES ENCUMBERED FOR DEPARTMENTS**

Motor Vehicle Credits	44.00
Additional Bloc Grant	4,190.30

CAPITAL RESERVE FUNDS

H Highway	121,481.22
Paving	61,822.55
Revaluation	7,220.62
Cem. Maint.	10,868.63
Peabody Farm	10,545.87
Cem. Equip.	3,189.81
Town Bldg & Renov	1,381.80
Fire Equip	393.60
Fire Truck	<u>66,097.59</u>

283,001.69

TRUST FUNDS

Cemetery	19,896.00
Wheeler Cemetery	1,518.53
Library	2,682.58
Fire Mutual Aid	3,448.27
HH Waste	367.89
Vehicle Maint.	4,216.47
Sand/Gravel	3,132.50
Bldg Maint.	1,381.80
Polices Services	7,424.73
New Employee	20,928.81
Library Tech	<u>930.62</u>

70,340.99

REVOLVING FUNDS

Library	3,021.26
Conservation Comm.	5,249.56
Land Use Change	177.92
Town Forest	2,200.36
Landfill Fees	<u>8,362.24</u>

18,726.47

NET WORTH

2,804,134.00

SURPLUS

181,112.76

TOTAL LIABILITIES & NET WORTH

\$3,556,313.86

SUMMARY OF REVENUE

Revenue from Tax Collector	1,184,699.93
Revenue from Town Clerk	88,311.00
From State and Federal Government	91,162.62
From Local Sources	13,583.30
Long-term Note Proceeds	0.00
Miscellaneous	13,184.03
From CR & Trusts	166,064.25
TOTAL REVENUES	\$ 1,557,005.13

SUMMARY OF EXPENDITURES

General Government	237,417.99
Public Safety	66,992.05
Highway Department	97,066.00
Solid Waste Disposal	48,807.15
Health/Welfare	1,205.47
Culture & Recreation	3,695.74
Conservation Commission	296.00
Debt Service	0.00
Payment to Capital Reserve	97,200.00
Payment to Expendable Trust	18,000.00
County Budget	320,702.00
School District	489,186.00
Tax Lien	11,013.68
Encumbered Money	2,662.14
Family Resource Center	1,000.00
Gorham Community Learning Center	2,000.00
Containers	7,500.00
Miscellaneous	160,084.57
TOTAL	\$1,564,828.79

DETAILED STATEMENT OF REVENUES

TAX COLLECTOR

Property Taxes	1,128,345.28
Property Taxes – overpayments	894.44
Property Taxes – pre-payments	420.06
Interest - property taxes	2,262.55
Excavation Tax	7.90
Yield Taxes	29,460.47
Interest – Yield Tax	0.44
Tax Sale Redemption	10,611.26
Conversion to lien	10,035.00
Interest - tax lien	<u>2,662.53</u>
<i>Accts Receivable \$215.00</i>	\$1,184,699.93

TOWN CLERK

Motor Vehicle Registration	85,604.00
Credit	44.00
Motor Vehicle Titles	210.00
Motor Vehicle Transfers	185.00
Motor Vehicle – Clerk Fees	1,242.00
Checklist copies	225.00
Dog Licenses	510.00
Dog fines	6.00
Vital Statistics	45.00
Marriage License	50.00
Returned Check Fee	25.00
UCC'S	<u>165.00</u>
	88,311.00

STATE OF NH & FEDERAL GOVERNMENT

NH Highway Block Grant	13,179.26
Meals & Room Tax	19,061.35
Railroad Tax	4,304.84
FEMA	7,928.17
Fed Forest	<u>46,689.00</u>
	\$91,162.62

FEES AND PERMITS

Building Permits	1,788.00
Pistol Permits	30.00
Planning Board	<u>150.00</u>
	\$1,968.00

CHARGE FOR SERVICES

Snow Plowing & Sanding	1,160.00
Burial Fees	<u>650.00</u>
<i>Accts Receivable - \$40.00</i>	\$1,810.00

INCOME FROM DEPARTMENTS

Garbage Bags	7,718.50
Recycling Income (transfer to Ldfill Fees Acct)	103.80
Transfer Station Fees (transfer to Ldfill Fees Acct)	<u>1,898.00</u>
	\$9,720.30

INTEREST

All Accounts	\$2,868.07
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MISCELLANEOUS

Copy Fees	85.00
Gift for Park Use	100.00
Walmart – FD Grant	250.00
PBD/ZBA costs reimbursed	638.70
Employee reimbursements	423.88
Forest Fire Reimbursement	8,662.72
Refunds	145.66
Donations for Town Hall use	<u>95.00</u>
	\$10,400.96

INTERFUND OPERATING TRANSFERS IN

Withdrawn from Trust funds*	75,506.53
<i>Accts Receivable \$2,753.71</i>	
Withdraw from Capital Reserve Funds*	<u>90,557.72</u>
	\$166,064.25

**This was done as a transfer between accounts in the Investment pool and does not show in the checkbook income.*

OTHER FINANCING SOURCES

Long-term Loan Proceeds	0.00
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TOTAL RECEIPTS ALL SOURCES	<u>\$1,557,005.13</u>
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DETAILED SCHEDULE OF EXPENDITURES

GENERAL GOVERNMENT

EXECUTIVE – 4130

Ads

The Conway Daily Sun 204.00

Dues & Publications

NE Resource Recovery Association 100.00
NH Municipal Association 1,050.00
NH Association of Assessing Officials 20.00
NH Municipal Manager Association 50.00
Lexis Nexus Matthew Bender Co., Inc. 529.80
1,749.80

Equipment

Staples – new 4-in-one color printer 206.28

Mileage

Jo Carpenter, Stan Judge 79.03

Postage

532.26

Repairs

W.B. Mason - copier contract 325.00

Salaries

Selectmen, Moderator, Adm. Assistants 36,301.46

Supplies

Staples, various supplies 275.87
Seventh Street Graphics, envelopes 64.00
WIX.com , website host 177.90
Gorham House Florist - flowers for Sharon Degreenia 43.00
HP Ink 14.97
Treasurer, State of NH, notary & justice – Jo & Noelle 150.00
Walmart, packing tape 2.97
McAfee 89.99
818.70

Miscellaneous

Avitar Associates, tax map 540.00
Minuteman Press, town report 602.97
North Country Elderly Programs 400.00
Northway Bank, safe deposit box 70.00
1,612.97

TOTAL

\$ 41,829.50

ELECTION, REGISTRATION & VITAL STATS – 4140

Ads

The Daily Sun 1,164.00

Conferences & Meetings

45.00

Dues & Publications

NE Assn of City & Town Clerks 60.00

NH City & Town Clerks' Association 20.00

80.00

Remit Dog License Fees to State

Treasurer, State of NH 187.50

Postage

28.01

Salaries

Wages, town clerk, dep. town clerk, election offcls. 5,811.29

Supplies

McAfee, renewal 89.99

Mr. Pizza, election meals 210.12

Staples 12.99

313.10

Vital Records Fee

State of NH 67.00

Other

Avitar, software support 1,151.00

TOTAL

\$ 8,846.90

Accts Payable - \$76.29

FINANCIAL ADMINISTRATION - 4150

Ads

The Conway Daily Sun 54.00

Conferences & Meetings

NHGFOA Conference – Bob, Jo, Noelle & David 160.00

NHMA Welfare Administrators – Lucy & Noelle 80.00

Tax Collector's Conferences – Debbie & Kim 100.00

340.00

Deeds

Registry of Deeds record tax liens & tax redemp. 25.88

Dues & Publications

NH Tax Collector's Association. 40.00

NH GFOA, Jo, Bob, Dave & Noelle 140.00

180.00

Forester

Haven Neal Forestry Services 135.00

Postage

413.88

Mileage

Kim Landry	50.14
David Landry	<u>38.15</u>
	88.29

Salaries

Wages - Tax Coll/Dep, Adm Assts. Treas/Dep. Auditors, Trustees of Trust Funds	27,335.97
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Software Support

Avitar Associates, Assessing & Tax Collect	2,420.00
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Supplies

Intuit - payroll service	610.00
Inuit - update QuickBooks	299.95
Intuit - checks & envelopes	422.17
Staples - various supplies	218.75
HR Direct - labor posters	170.48
NH Poster Compliance - labor posters	69.95
Avitar - tax bills	<u>87.84</u>
	1,879.14

TOTAL

\$ 32,872.16

REVALUATION OF PROPERTY - 4152

Avitar, contract	8,580.00
G. Roberge - utilities	<u>746.25</u>

TOTAL

\$ 9,236.25

LEGAL EXPENSES - 4153

Mitchell Municipal Group	655.42
Waystack Frizzell	<u>3,236.15</u>

TOTAL

\$3,891.57

PERSONNEL ADMINISTRATION - 4155

Social Security & Medicare - town's share	15,969.68
NH Unemployment Comp.	500.00
LGC HealthTrust - Dental	2,336.55
LGC HealthTrust - Health	46,865.60
LGC HealthTrust - S.T. Disability	633.55
LGC HealthTrust - L.T. Disability	944.91
NH Retirement System	14,570.14
Weeks Medical Center - DOT Physical	125.00
Coos Family Health - DOT Physical	105.00
AVH	<u>390.00</u>

TOTAL

\$82,440.43

PLANNING & ZONING - 4191

Ads

The Conway Daily Sun 468.00

Conference

Tim & Bob – Planning Conference 110.00

Mileage

Robert Cone 122.08

Postage

Postmaster, Gorham, NH 226.80

Recording Fees

Coos County Registry of Deeds 26.00

Salaries

Wages – Admin. Assists 1,318.69

Supplies

North Country Council - land use book 10.00

Walmart, notebooks 13.68

Staples - paper 6.99

30.67

TOTAL

\$ 2,302.24

GENERAL GOVERNMENT BUILDINGS - 4194

Salaries

Wages – Janitor & Public Works 6,902.17

Supplies

Jo Carpenter - reimb. wreath & supplies 114.89

NES Fire & Safety - test & replace fire extinguishers 197.33

Mountain Greenery -flowers 57.67

Ken Simonoko - reimb. expense - supplies 28.49

Gorham Hardware - keys & various supplies 166.69

Walmart - various supplies 136.79

Rockingham Electric Supply 54.60

Stanley Judge - reimb. supplies 58.77

Beverly Pinkham - reimb. supplies 21.00

Caron Building Center 661.06

Noelle Meer - reimb. supplies 44.92

Flag Store – new flags 81.25

Langlands Electric, new light 152.00

Staples – restroom sign 12.98

Office Alternatives, furniture 291.20

Town of Gorham, service AEDs 134.00

Irving Energy, propane, kitchen & generator 312.53

McCosh Light Trucking 231.07

State of NH, case for statue 660.00

White Mountain Lumber, dumpster 1,008.79

4,426.03

Repairs

Daryl Bennett Plumb & Heating	946.63
Irving Energy - 2 service contracts	618.00
Time Warner Cable, move phone & internet	165.00
Langlands Electric	815.00
Sean Reardon, reimb. expense	<u>12.99</u>
	2,557.62

Utilities & Fuel

Eversource - electric bills	6,292.19
Irving Energy - propane	6,536.27
Irving Energy - heating oil	3,210.83
FairPoint Communications	77.65
Consolidated Communications	391.26
Time Warner Cable - internet	599.88
Time Warner Cable - telephone	<u>2,498.60</u>
	19,606.68

Other

Sevee & Maher Engineers - ½ Spill Plan	1,196.00
<i>Accts payable of \$883.80</i>	

TOTAL

\$ 34,688.50

CEMETERIES - 4195

Fuel

NH DOT	95.89
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Salaries

Wages	4,768.84
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Supplies

Ken Simonoko - reimb. grass seed	104.98
Labonville, Inc.	101.51
Gorham Hardware - rake & bug spray	<u>66.12</u>
	272.61

Accts Payable \$564.17

TOTAL

\$ 5,137.34

INSURANCE - 4196

Primex Workers Compensation	4,147.00
Primex Property and Liability	<u>11,482.00</u>

TOTAL

\$ 15,629.00

REGIONAL ASSOCIATION - 4197

North Country Council, dues	<u>544.10</u>
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TOTAL

\$ 544.10

TOTAL GENERAL GOVERNMENT

\$237,417.99

PUBLIC SAFETY

POLICE - 4210 See Police Service Exp. TR **0.00**
AMBULANCE - 4215

Town of Gorham- 4/1/17 to 3/31/18 **\$ 21,715.00**

FIRE DEPARTMENT - 4220

Conference & Meetings

Twin State Mutual Aid 200.00

Dues & Publications

NH State Firemen's Assn. - dues 460.00

Fuel

Irving Energy - diesel 1,000.00

Treasurer, State of NH - gas 436.94

1,436.94

Mileage

Randy Davis 89.38

Mutual Aid

Northern NH Mutual Aid - (Dues/HazMat team) 500.00

Salaries

Fires 46.25

Training - Local 13,468.53

Certified Training 376.80

Accidents 1,029.05

Ambulance Calls 75.50

Inspections 123.60

Repair 699.75

Clerical 1,212.02

Officers' Meetings 2,825.00

Mutual Aid 859.85

Traffic Control 150.80

Stipends - Chief & Asst. Chiefs 3,500.00

Carbon Monoxide 134.30

Traffic Control 150.80

Fuel Spills 75.00

Other 2,261.14

26,837.59

Repair

Dylan Davis, Reimb 8.98

Lakes Region Fire Apparatus 64.27

East Cost Services Center 1,096.49

Ossipee Mountain Electronics 217.00

Richard Briggs, Reimb 29.90

South West Public Safety 67.67

O'Reilly Auto Parts 169.97

1,654.28

Supplies

Bergeron Protective Clothing	2,911.80
NES Fire & Safety	160.33
Randy Davis - reimb. expense	705.95
Sanel Auto Parts	106.35
Ossipee Mountain Electronics – batteries/chargers	941.30
Darley - equipment	184.84
Town of Gorham service AEDs	134.00
Mr. Pizza, Christmas party	133.14
Seventh Street Graphic - truck lettering	365.00
Gorham Hardware	240.31
Northern Marine, boat lights	129.99
Labonville, Inc.	269.95
Creative Threads	220.00
O'Reilly Auto Parts	886.59
	<hr/>
	7,389.55

TOTAL

\$ 38,567.74

Accts payable of \$481.24

FIRE WARDEN

Supplies

UPS	9.42
Forestry Suppliers, Inc.	328.25
Absolute Power Sports, parts	145.00

TOTAL

\$482.67

Accts Payable of \$2,000.00

BUILDING INSPECTION – 4240

Dues & Publications

International Code Council	135.00
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Salaries

Building Inspector - stipend	250.00
Building Inspector - salary from fees	1,788.00
	<hr/>
	2,038.00

Postage

Postmaster - Gorham, NH	9.85
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Supplies

Wilner- Greene Associates - calibrate sound meter	376.33
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TOTAL

\$ 2,559.78

DISPATCH SERVICE - 4250

Town of Gorham - dispatch service	2,167.53
Town of Gorham - repeater capital reserve fund	1,200.00

TOTAL

\$ 3,367.53

Accts Payable of \$722.51

EMERGENCY MANAGEMENT - 4290

Fast Squad

Airgas East - leased oxygen tank 62.00

Mileage

Stanley Judge, mileage 37.33

Other

American Red Cross - donation 200.00

TOTAL

\$ 299.33

TOTAL PUBLIC SAFETY

\$ 66,992.05

HIGHWAYS & STREETS

HIGHWAY DEPARTMENT - 4312

Ads

Berlin Daily Sun 36.00

Cell phone

U.S. Cellular 824.36

Dues & Publications

55.00

Fuel

Treasurer, State of NH - gasoline 206.05

Irving Energy - diesel 10,086.01

10,292.06

Repairs

McDevitt Truck 949.13

Berlin City Auto 279.47

Labonville, Inc. 52.76

Southworth Milton 548.05

1,829.41

Salaries

Wages - Highway Dept. 70,205.10

State Inspection

McDevitt Truck 158.00

Supplies

Sanel Auto Parts 2,852.43

Cargill Salt - salt & clear lane 5,917.53

US Cellular, instalment payment 159.36

Lawson Products - nuts/bolt pins 1,848.27

The UPS Store, return parts 16.21

White Mountain Lumber 317.24

NES Fire & Safety 100.08

Airgas USA - lease tanks 64.00

Amazon - field notebooks 32.04

Gorham Hardware 72.85

Labonville	238.29
Ken Simonoko - reimb. expense	178.54
Lee T. Corrigan - crushed rock	454.83
Uline	98.20
Sean Reardon, reimb. expense	143.28
Road Traffic Signs	<u>92.92</u>
	12,586.07

Other

Landscaping by Styles - street sweeping	1,080.00
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Accts payable of \$3,073.33

TOTAL HIGHWAY & STREETS **\$ 97,066.00**

SANITATION

SOLID WASTE DISPOSAL - 4324

Ads

Berlin Daily Sun	18.00
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Mt. Carberry Fees

AVRRDD Mount Carberry Landfill	7,249.40
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Salaries

Wages - Transfer Station	19,664.61
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Conferences & Meetings

Ken Simonoko - reimb. lunches	58.90
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Disposal Fees

Chapman Scrap Metal	2,250.00
North Conway Incinerator	2,280.00
Northeast Recycle Resources Assoc.	<u>7,870.98</u>
	12,400.98

Mileage

Sean Reardon	126.44
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Supplies

Gorham Hardware	19.47
Chapman Scrap Metal	521.66
White Mountain Lumber	<u>16.98</u>
	558.11

Other

Treasurer, State of NH - licenses	250.00
Sevee & Maher - water testing	<u>8,480.71</u>
	8,730.71

Accts Payable of \$1,598.90

TOTAL SANITATION **\$48,807.15**

HEALTH/WELFARE

PEST CONTROL - 4414	0.00
HEALTH AGENCIES - 4415	
Northern Human Services	\$ 379.00

WELFARE - 4442

Tri-County CAP	300.00
Royalty Inn	<u>526.47</u>
TOTAL	\$ 826.47

TOTAL HEALTH /WELFARE	\$ 1,205.47
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CULTURE & RECREATION

PARKS & RECREATION - 4520

<u>Ads</u>	
Conway Daily Sun	36.00
<u>Gasoline</u>	
NHDOT	95.48
<u>Salaries</u>	
Wages - Parks Department	2,257.31
<u>Supplies</u>	0.00
<u>Other</u>	
Town of Gorham - recreation fee	1,000.00
TOTAL	\$ 3,388.79

LIBRARY - 4550

<u>Other</u>	
Library Appropriation	250.00
TOTAL	\$ 250.00

MEMORIAL FOREST - 4590

<u>Salaries</u>	
Wages	36.00
<u>Supplies</u>	
Ken Simonoko - flowers & mulch	20.95
TOTAL	\$ 56.95

TOTAL CULTURE & RECREATION	\$ 3,695.74
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CONSERVATION

CONSERVATION COMMISSION - 4611

Dues & Publication

NH Assoc. of Cons. Comm. - dues 236.00

Conferences

Katie Stuart 60.00

\$204.00 transferred to CC Savings Acct

TOTAL CONSERVATION COMMISSION \$296.00

DEBT SERVICE

PRINCIPAL LONG TERM NOTE - 4711 0.00

INTEREST LONG TERM NOTE - 4721 0.00

INTERST TANS 0.00

TOTAL DEBT SERVICE 0.00

CAPITAL OUTLAY

CAPITAL OUTLAY - MACH., VEHIC. & EQUIP. - 4902

Chapman Scrap Metal 7,500.00

TOTAL 7,500.00

CAPITAL OUTLAY - OTHER IMPROVEMENTS - 4909

Family Resource Center 1,000.00

Gorham Community Learning Center 2,000.00

TOTAL \$3,000.00

OPERATING TRANSFERS OUT

TRANSFER TO CAPITAL RESERVE FUND - 4915

Cemetery Equipment CR 500.00

Fire Equipment CR 13,000.00

Heavy Highway CR 30,000.00

Town Building & Renovation CR 25,000.00

Paving CR 20,000.00

Peabody Farm CR 500.00

Revaluation CR 2,000.00

Fire Truck CR (*Accts Receivable \$10,000*) 5,000.00

Cemetery Maintenance CR 1,200.00

TOTAL \$ 97,200.00

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TRANSFER TO EXPENDABLE TRUST

Town Vehicle Maintenance Expendable Trust	3,000.00
Sand/Gravel Expendable Trust	1,000.00
Household Hazardous Waste Expendable Trust	1,000.00
Buildings Maintenance Expendable Trust	3,000.00
Police Services Expendable Trust	<u>10,000.00</u>

TOTAL **\$ 18,000.00**

This was done as a transfer between accounts in the Investment Pool and does not show in the checkbook expenditures.

TAX LIEN

Debbie Hayes, Tax Collector	\$ 11,013.68
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COUNTY TAX - 4931

Treasurer Coos County	\$ 320,702.00
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SCHOOL DISTRICT - 4933

GRS Co-op School District	\$ 489,186.00
<i>Accts Payable of \$118,754.00</i>	

ENCUMBERED MONEY

AVRRDD Mt. Carberry Landfill	749.06
Irving Energy	883.80
Chapman Scrap Metal	150.00
Waystack Frizzell	60.00
Darley	120.71
Northeast Resource Recovery Ass'n.	100.00
Town of Gorham - 4 th qtr. Dispatch	<u>598.57</u>

TOTAL **\$ 2,662.14**

MISCELLANEOUS - 4960

ST Dis, LT Dis, Dental & Health Acct.	1.72
Northway Bank charges	20.00
Darley	120.71
Southworth-Milton	126.88
Top Notch Tree Removal	1,000.00
JM Lumber & Construction –culvert project	6,827.38
Pike Industries – culvert project	61.25
Langlands Electric – FD Renovation	2,360.00
White Mountain Lumber – FD Renovation	10,751.79
Irving Energy – FD Renovation	4,850.00
Stan Judge – FD Renovation	174.95
Darryl Bennett Plumbing – FD renovation	3,637.60
Rob Bolash custom Builder – FD Renovation	10,200.00
Caron Building Center – FD Renovation	173.60
Dylan Davis – FD Renovation	403.00
Bergeron Protective Clothing – FD Equipment.	10,153.80

Ossipee Mtn Electronics – FD Equipment	1,888.95
My Parking signs – FD Equipment	440.00
Traffic Safety – FD Equipment	603.86
Heinman Fire Equipment – FD Fire Equipment	567.00
Labonville – FD Equipment	359.95
AVRRDD – HHW Day	956.10
Home Depot – Building Maintenance	1,293.84
Wells Excavation – Building Maintenance	11,146.00
State of NH – State Police details	14,030.61
Abatements (3)	386.32
Darryl Bennett Plumbing – Peabody Farm	495.97
Berlin City Auto Group – new pickup – HHW CR	39,397.00
Jon Parks Tractor – new tractor – HHW CR	18,600.00
Forest Fire expenses (2))	8,616.47
Berlin City Auto Group – pick up – Vehicle Exp. TR	1,667.96
Leon Costello, backhoe tires – Vehicle Exp. TR	2,136.00
East Cost Service Center – Vehicle exp. TR	3,683.36
BFO Gene Kelley – tires – Vehicle Exp TR	2,952.50

TOTAL **\$ 160,084.57**

TOTAL ALL EXPENSES **\$1,564,828.79**



DEPARTMENTAL REVENUES

Under the Municipal Budgeting System, each municipality must budget using gross expenses by department. The associated revenues are not permitted to be deducted to reflect the net operating expenses. In order to clarify the interrelationship of the departments' revenues and expenses, the following information is being offered.

1. **Executive** - This budget includes all of the town's copier expenses. When used for non-town business, the town receives compensation. The town also receives reimbursements for certain other expenses such as public hearing costs. For 2018, this totaled **\$85.00**. Some rebates and Staples rewards were received. Miscellaneous refunds/reimbursements of **\$9.00** were also received.
2. **Elections, Registration, etc.** - The associated revenues include fees from motor vehicle registrations, dog registrations, and UCC's. For 2018, these fees totaled **\$87,265.00**. Fees for checklists totaled **\$225.00**. Fees for dog licenses & fines totaled **\$516.00**. Marriages licenses, Vital Statics and UCC's totaled **\$245.00**.
3. **Financial** - Costs of registering liens are recovered in the liening process. In 2018, **\$4,925.52** was received in interest on taxes & liens.
4. **Revaluation of Property** – No associated revenues.
5. **Legal** – No associated revenues.
6. **Personnel Adm.** – For 2018, there were associated revenues of **\$250.00**.
7. **Planning** - The associated revenues include fees from the applications for site plan reviews, subdivisions, ZBA hearings and any associated expenses. For 2018, these fees totaled **\$814.70**
8. **Buildings** - Several donations were received for use of the Town Hall. In 2018, this totaled **\$105.00**.
9. **Cemeteries** - This budget is partially offset by the interest received on Cemetery Perpetual Care Trust Funds, burial fees and money withdrawn from the Cemetery Maintenance CR. In 2018, the interest received was **\$283.86**. Burial fees in the amount of **\$650.00** were received. **\$3,000.00** was withdrawn from the Cemetery Maintenance CR to offset maintenance costs.

10. **Insurance** - This budget is partially offset by the credit received due to past history. In 2018, no credits were received.
11. **Regional Assoc.** - No associated revenues.
12. **Ambulance** - Gorham does receive revenues against their gross expenses. Our fee is calculated based upon actual usage, and their net operating expenses.
13. **Fire & Fire Warden** - The Fire Department receives 50% reimbursement for fire warden training and forest fire fighting. In 2018, a grant of **\$250.00** was received from Walmart. Reimbursements were received for forest fires **\$8,662.72**. Refunds of **\$145.66** were also received.
14. **Building Insp.** - The building inspector's salary is made up of a stipend and by the collected permit fees. In 2018, this totaled **\$1,788.00**
15. **Dispatch** - No associated revenues.
16. **Emergency Management** - No associated revenues.
17. **Highway** - This department does receive occasional income from sanding private driveways, from the highway block grant from the state, and some other smaller misc. items. In 2018, revenues for sanding totaled **\$1,160.00**. The Block Grant totaled **\$13,179.26**. Miscellaneous reimbursements of **\$138.88** were received. **\$20,000.00** was withdrawn from the New Employee Training Expendable Trust to offset the costs of training new employees.
18. **Solid Waste** - This department receives income from sale of recyclables, the disposal fees of various items, and from the sale of PAYT bags. In 2018, **\$103.80** was received from the sale of recyclables, **\$1,898.00** was received in disposal fees and **\$7,718.50** was received from the sale of bags.
19. **Health & Animal Control** -No associated revenues.
20. **Parks** - A gift of **\$100** was received for the use of the park.
21. **Library** - The library received gifts of books.
22. **Memorial Forest** - there were no associated revenues.
23. **Conservation** - No associated revenues.
24. **Welfare** - No associated revenues.
25. **Principal-Long-term Note** -No associated revenues.
26. **Interest-Long-term Note** - No associated revenues.
27. **TAN Interest** - No associated revenues.

SHELBURNE TRUST FUNDS

Cemetery Perpetual Care - There are 47 individual funds managed as one common trust fund.

Library Trust Fund and Library Technology Expendable Trust Fund – The Trustee of Trust Funds hold the trust fund for the Library.

Capital Reserve Funds - There are nine active capital reserve funds. These are Cemetery Maintenance, Cemetery Equipment, Heavy Highway Equipment, Fire Truck, Town Road Paving, Town Building & Renovation, Revaluation, Peabody Farm Museum and Fire Department Equipment

Expendable Trust Funds - There are seven expendable trust funds . They are the Fire Mutual Aid Expendable Trust, Household Hazardous Waste Expendable Trust, Town Vehicle Maintenance Expendable Trust, Sand/Gravel Expendable Trust Fund, Buildings Maintenance Expendable Trust, Police Services Expendable Trust and New Employee Training.

Special Trust Fund - There is one special Trust Fund - the Wheeler Cemetery Fund established by a gift to the Town from the estate of Joanne B. Harriman.

GRS Cooperative School District Funds – The Shelburne Trustees of Trust Funds were chosen at the 2005 School District Meeting to manage the 5 capital reserve funds, 3 expendable trust funds,3 scholarship funds and 1 trust fund for the GRS Cooperative School District.

Detailed accounts have been delivered to the Selectmen, Auditors, Attorney General and The Department of Revenue Administration. A summary of all accounts is listed below

SHELBURNE TRUST FUNDS - DETAILS

	PRINCIPAL	INCOME	TOTAL
Library Trust Fund			
Balance 12/31/17	1,368.76	1,265.03	2,633.79
Income - 2018	0.00	48.79	48.79
Balance 12/31/18	1,368.76	1,265.03	2,682.58

Town Cemeteries Perpetual Care Trust Fund

Balance 12/31/17	10,055.00	9,619.41	19,674.41
Income - 2018	0.00	362.00	362.00
Withdrawn - 2018	<u>(0.00)</u>	<u>(140.41)</u>	<u>(140.41)</u>
Balance 12/31/18	10,055.00	9,841.00	19,896.00

Wheeler Cemetery Trust Fund

Balance 12/31/17	1,490.89	0.00	1,490.89
Income - 2018	0.00	<u>27.64</u>	<u>27.64</u>
Balance 12/31/18	1,490.89	27.64	1,518.53

Cemetery Maintenance CR

Balance 12/31/17	12,424.56	0.00	12,424.56
Income - 2018	1,200.00	244.07	1,444.07
Withdrawn - 2018	<u>(2,755.93)</u>	<u>(244.07)</u>	<u>(3,000.00)</u>
Balance 12/31/18	10,868.63	0.00	10,868.63

Cemetery Equipment CR

Balance 12/31/17	2,640.02	0.00	2,640.02
Income - 2018	<u>500.00</u>	<u>49.79</u>	<u>549.79</u>
Balance 12/31/18	3,140.02	49.79	3,189.81

Heavy Highway CR

Balance 12/31/17	145,015.50	1,520.85	146,536.35
Income - 2018	30,000.00	2,941.87	32,941.87
Withdrawn - 2018	<u>(53,534.45)</u>	<u>(4,462.72)</u>	<u>(57,997.00)</u>
Balance 12/31/18	121,481.22	0.00	121,481.22

Fire Truck CR

Balance 12/31/17	59,470.71	506.80	59,977.51
Income - 2018	<u>5,000.00</u>	<u>1,120.08</u>	<u>6,120.08</u>
Balance 12/31/18	64,470.71	1,626.88	66,097.59

Peabody Farm Museum CR

Balance 12/31/17	10,257.56	92.53	10,350.09
Income - 2018	500.00	191.75	691.75
Withdrawn - 2018	<u>(211.69)</u>	<u>(284.28)</u>	<u>(495.97)</u>
Balance 12/31/18	10,545.87	0.00	10,545.87

Town Building and Renovation CR

Balance 12/31/17	8,558.83	0.00	8,558.83
Income - 2018	25,000.00	373.91	25,373.91
Withdrawn - 2018	<u>(32,177.03)</u>	<u>(373.91)</u>	<u>(32,550.94)</u>
Balance 12/31/18	1,381.80	0.00	1,381.80

Town Road Paving CR

Balance 12/31/17	41,027.26	0.00	41,027.26
Income - 2018	<u>20,000.00</u>	<u>795.29</u>	<u>20,795.29</u>
Balance 12/31/18	61,027.26	795.29	61,822.55

Revaluation CR

Balance 12/31/17	5,117.87	4.34	5,122.21
Income - 2018	<u>2,000.00</u>	<u>98.41</u>	<u>2,098.41</u>
Balance 12/31/18	7,117.87	102.75	7,220.62

Fire Equipment CR

Balance 12/31/17	1,270.86	0.00	1,270.86
Income - 2018	13,000.00	136.30	13,136.30
Withdrawn - 2018	<u>(13,877.26)</u>	<u>(136.30)</u>	<u>(14,013.56)</u>
Balance 12/31/18	393.60	0.00	393.60

Fire Dept. Mutual Aid Expendable Trust

Balance 12/31/17	3,336.87	48.69	3,354.42
Income - 2018	<u>0.00</u>	<u>62.71</u>	<u>62.71</u>
Balance 12/31/18	3,336.87	111.40	3,448.27

Household Hazardous Waste Expendable Trust Fund

Balance 12/31/17	310.90	0.00	310.90
Income - 2018	1,000.00	13.09	1,013.09
Withdrawn - 2018	<u>(943.01)</u>	<u>(13.09)</u>	<u>(956.10)</u>
Balance 12/31/18	367.89	0.00	367.89

Vehicle Maintenance Expendable Trust

Balance 12/31/17	11,441.76	0.00	11,441.76
Income - 2018	3,000.00	214.53	3,214.53
Withdrawn - 2018	<u>(10,225.29)</u>	<u>(214.53)</u>	<u>(10,439.82)</u>
Balance 12/31/18	4,216.47	0.00	4,216.47

Sand/Gravel Expendable Trust

Balance 12/31/17	2,076.12	15.86	2,091.98
Income - 2018	<u>1,000.00</u>	<u>40.52</u>	<u>1,040.52</u>
Balance 12/31/18	3,076.12	56.38	3,132.50

General Buildings Maintenance Expendable Trust

Balance 12/31/17	14,955.29	0.00	14,955.29
Income - 2018	3,000.00	279.14	3,279.14
Withdrawn - 2018	<u>(12,160.70)</u>	<u>(279.14)</u>	<u>(12,439.84)</u>
Balance 12/31/18	5,794.59	0.00	5,794.59

AUDITOR'S REPORT

I have audited the books and records of the Town of Shelburne for the year ending Dec 31, 2018, by means, at times, and to the extent deemed appropriate by the State of NH Department of Revenue Administration and make the following recommendations:

General Ledger & Financial Records

- **Comments** – The administrative functions of the Town are smoothly monitored now by two individuals; very well done.
- **Recommendations** – None

Treasurer

- **Comments** – Robert Pinkham maintains thorough records and is quite accurate in his duties to this town.
- **Recommendations** - None

Tax Collector / Town Clerk

- **Comments** – Debbie Hayes has been on medical leave through the year end. The duties were carried on by assistance from the Town of Gorham, Deputy Town Clerk, Jo Carpenter, and Deputy Tax Collector, Kimberly Landry. Both departments were well run, and no deficiencies are noted and compliments are in order for the effective and efficient way in which it was handled.
- **Recommendations** – None

Trustees of Trust Funds

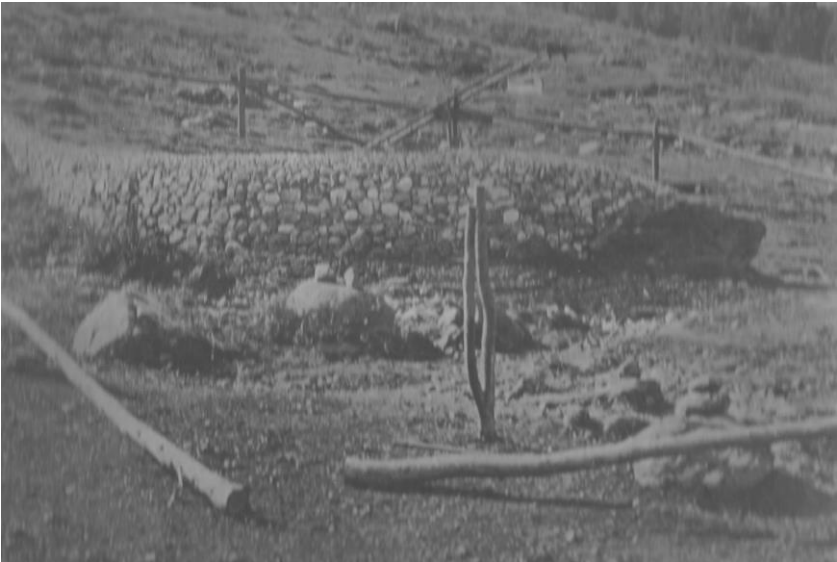
- **Comments** – Currently there is one vacancy. The records are very well documented and Lucinda Bragg represented the trustees during this audit.
- **Recommendations** – None

Library

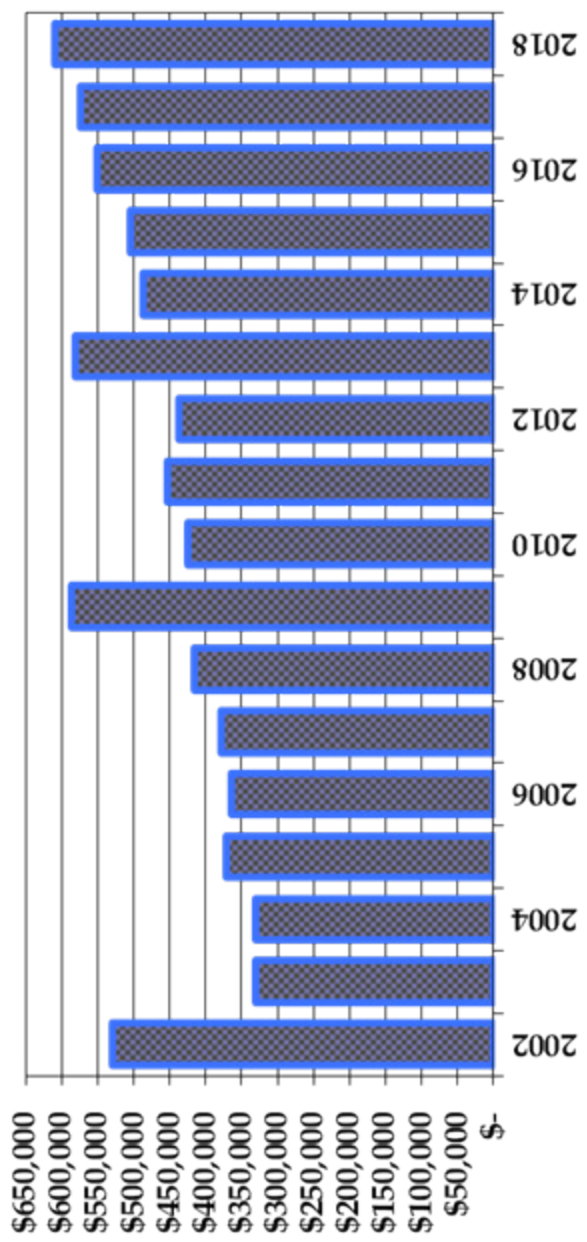
- **Comments** – There is little activity to note; all records are very well maintained.
- **Recommendations** – None

In conclusion of my audit as prescribed, I find the financial condition of the Town of Shelburne, Coos County, New Hampshire, to be sound.

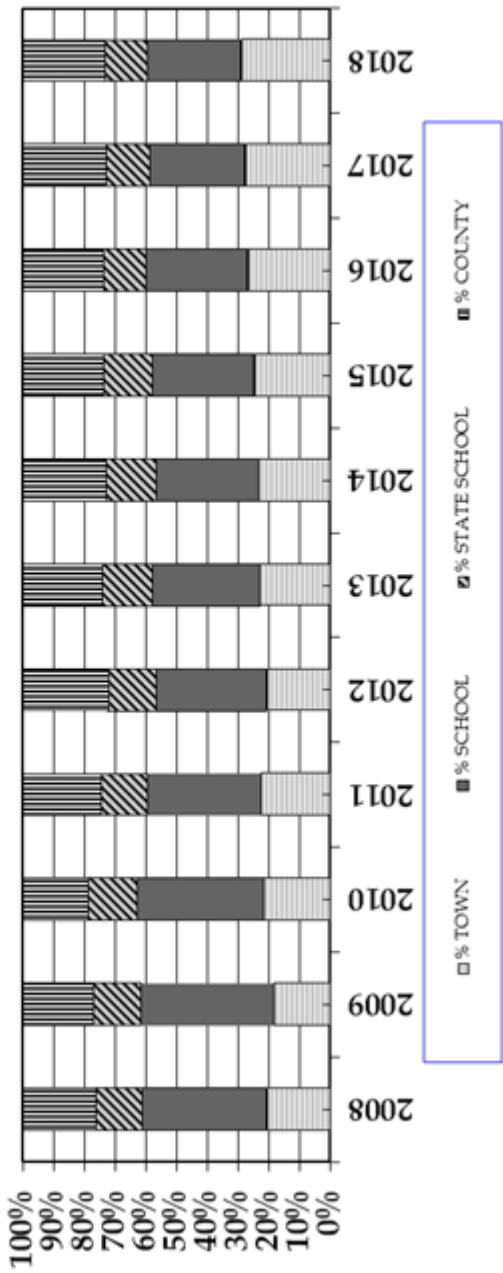
David G. Hamel, Town Auditor



**SHELBURNE
TOWN BUDGET**



**TOWN OF SHELBURNE
TAX RATE % DISTRIBUTION**



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WARRANT AND BUDGET



TOWN OF SHELBURNE TOWN MEETING WARRANT

To the inhabitants of the Town of Shelburne, in the County of Coos, and the State of New Hampshire, qualified to vote in Town affairs; you are hereby notified that:

The polls will be open at 4 PM and close not before 8 PM.

The Annual Town Meeting of the Town of Shelburne, New Hampshire, will be held at the Shelburne Town Hall, on Tuesday, March 12, 2019, at 7 PM, to act upon the following subjects:

1. To **CHOOSE all necessary Town Officers** for the year ensuing (printed ballot).
2. To **HEAR such reports of Town Officers** heretofore chosen and pass any vote relating thereto.
3. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$461,567 for **General Operation.**

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

4130 Executive	\$42,135
4140 Election, Registration, & Vital Statistics	\$12,757
4150 Financial Administration	\$35,947
4152 Revaluation of Property	\$11,580
4153 Legal Expense	\$4,000
4155 Employee Benefits	\$75,600
4191 Planning and Zoning	\$2,500
4194 General Government Buildings	\$40,395
4195 Cemetery	\$3,900
4196 Insurance	\$13,194
4197 Regional Association	\$572
4215 Ambulance	\$21,921

4220 Fire Department	\$40,000
4221 Fire Warden	\$4,000
4240 Building Inspection	\$2,500
4250 Dispatch Agreement	\$3,476
4290 Emergency Management	\$5,500
4312 Highway	\$85,160
4324 Solid Waste Disposal	\$44,550
4414 Animal Control	\$200
4415 Health	\$630
4444 Welfare	\$5,000
4520 Parks & Recreation	\$3,550
4550 Library	\$500
4590 Memorial Forest	\$500
4611 Conservation Commission	\$1,000
4711 Principal Long-term Note	\$0
4721 Interest Long-term Note	\$0
4723 TAN Note	\$500

4. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$20,000 for the operation of the Highway Department with said funds to come from the **New Employee Training Expendable Trust Fund** for this purpose and no money will be raised by taxation. (12/31/2018 Balance - \$20,928.81)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

5. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,000 for the maintenance of cemeteries with said funds to come from the **Cemetery Maintenance Capital Reserve Fund** for this purpose and no money will be raised by taxation. (12/31/2018 Balance - \$10,868.63)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

6. To see if the **Town will VOTE TO CHANGE THE NAME AND PURPOSE** of the existing Fire Mutual Aid Expendable Trust Fund to the **Forest Fire / Fire Mutual Aid Expendable Trust**, to allow funds to be used to pay for the costs associated with fighting forest fires and/or mutual aid calls, and to **APPOINT** the Selectmen as agents to expend from this fund.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (2/3 Majority vote required.)

7. To see if the **Town will VOTE TO AUTHORIZE THE ESTABLISHMENT** of an Expendable Trust Fund pursuant to RSA 31:19a, to be known as the **Planning and Zoning Expendable Trust**, for the purpose of covering the costs associated with maintaining the Master Plan and other planning and zoning regulations, and **TO RAISE AND APPROPRIATE** \$500 towards this purpose, and to **APPOINT** the Selectmen as agents to expend from this fund.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

8. To see if the **Town will VOTE TO AUTHORIZE THE ESTABLISHMENT** of an Expendable Trust Fund pursuant to RSA 31:19a, to be known as the **Landfill / Transfer Station Expendable Trust**, for the purpose of covering costs associated with testing, reporting, and permitting, and **TO RAISE AND APPROPRIATE** \$5,000 towards this purpose, and to **APPOINT** the Selectmen as agents to expend from this fund.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

9. To see if the **Town will VOTE TO AUTHORIZE THE ESTABLISHMENT** of an Expendable Trust Fund pursuant to RSA 31:19a, to be known as the **Brook Maintenance Expendable Trust Fund** for the purpose of covering costs associated with the maintenance of brooks within the Town of Shelburne, and **TO RAISE AND APPROPRIATE** \$6,000 towards this purpose, and to **APPOINT** the Selectmen as agents to expend from this fund.

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

10. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$2,000 to the existing **Town Building and Renovation Capital Reserve Fund**, previously established. (12/31/2018 Balance – \$1,381.80)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

11. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$34,500 to be added to the existing **Heavy Highway Equipment Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$121,481.22)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

12. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$15,000 to be added to the existing **Fire Truck Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$66,097.59)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

13. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$14,000 to be added to the existing **Fire Department Equipment Capital Reserve Fund**, previously established. (12/31/2018 Balance – \$393.60)

[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

14. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$30,000 to be added to the existing **Paving Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$61,822.55)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
15. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Peabody Farm Museum Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$10,545.87)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
16. To see if the **Town will RAISE AND APPROPRIATE** \$5,000 to be added to the existing **Revaluation Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$7,220.62)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
17. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$500 to be added to the existing **Cemetery Equipment Capital Reserve Fund**, previously established. (12/31/2018 Balance - \$3,189.81)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
18. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,000 to be added to the existing **Sand/Gravel Expendable Trust**, previously established. (12/31/2018 Balance - \$3,132.50)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

19. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$6,000 to be added to the existing **General Building Maintenance Expendable Trust Fund**, previously established (12/31/2018 Balance - \$5,794.59)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
20. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$10,000 to be added to the existing **Vehicle Maintenance Expendable Trust Fund**, previously established (12/31/2018 Balance - \$4,216.47)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
21. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$14,310 to be added to the existing **Police Services Expendable Trust Fund**, previously established, and **VOTE TO WITHDRAW** \$4,310 from the **Land Use Change Fund** towards this amount and the balance of \$10,000 will be raised by taxation. (12/31/2018 Balance - \$7,424.73)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
22. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** \$1,200 to be added to the existing **Household Hazardous Waste Expendable Trust Fund**, previously established. (12/31/2018 Balance - \$367.89)
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)
23. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$2,000 to be added to the existing **Forest Fire / Fire Mutual Aid Expendable Trust Fund**, previously established.
[The Board of Selectmen and the Budget Committee recommend this appropriation.] (Majority vote required.)

24. To see if the Town will **VOTE TO RAISE AND APPROPRIATE** \$3,000 to cover costs associated with the **Town of Shelburne's 250th Anniversary Celebration.**
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
25. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$1,000 for the purpose of **supporting the Family Resource Center** in Gorham. (*By petition*)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
26. To see if the **Town will VOTE TO RAISE AND APPROPRIATE** the sum of \$2,000 for the purpose of **supporting the Gorham Community Learning Center** in Gorham. (*By petition*)
[*The Board of Selectmen and the Budget Committee recommend this appropriation.*] (Majority vote required.)
27. To see if the **Town will VOTE TO AUTHORIZE** the Selectmen to dispose of Municipal assets (vehicles, recyclables, etc.) under the authority of RSA 31:3.
(Majority vote required.)
28. To **TRANSACT ANY OTHER BUSINESS** that may legally come before said meeting.



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectments Appropriations for period ending 12/31/2019 (Recommended)	Selectments Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	03	\$41,830	\$37,825	\$42,135	\$0	\$42,135	\$0
4140-4149	Election, Registration, and Vital Statistics	03	\$8,924	\$12,685	\$12,757	\$0	\$12,757	\$0
4150-4151	Financial Administration	03	\$32,872	\$34,385	\$35,947	\$0	\$35,947	\$0
4152	Revaluation of Property	03	\$9,236	\$9,380	\$11,580	\$0	\$11,580	\$0
4153	Legal Expense	03	\$3,892	\$4,000	\$4,000	\$0	\$4,000	\$0
4155-4159	Personnel Administration	03	\$81,663	\$83,412	\$75,600	\$0	\$75,600	\$0
4191-4193	Planning and Zoning	03	\$2,302	\$2,500	\$2,500	\$0	\$2,500	\$0
4194	General Government Buildings	03	\$35,253	\$37,900	\$40,395	\$0	\$40,395	\$0
4195	Cemeteries	03	\$5,137	\$5,200	\$3,900	\$0	\$3,900	\$0
4196	Insurance	03	\$15,629	\$15,629	\$13,194	\$0	\$13,194	\$0
4197	Advertising and Regional Association	03	\$544	\$545	\$572	\$0	\$572	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
General Government Subtotal			\$237,282	\$243,461	\$242,580	\$0	\$242,580	\$0
Public Safety								
4210-4214	Police		\$0	\$0	\$0	\$0	\$0	\$0
4215-4219	Ambulance	03	\$21,715	\$21,716	\$21,921	\$0	\$21,921	\$0
4220-4229	Fire	03	\$41,532	\$43,000	\$44,000	\$0	\$44,000	\$0
4240-4249	Building Inspection	03	\$2,560	\$2,500	\$2,500	\$0	\$2,500	\$0
4290-4298	Emergency Management	03	\$299	\$5,100	\$5,500	\$0	\$5,500	\$0
4299	Other (Including Communications)	03	\$4,091	\$4,090	\$3,476	\$0	\$3,476	\$0
Public Safety Subtotal			\$70,197	\$76,406	\$77,397	\$0	\$77,397	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Highways and Streets					
4311	Administration		\$0	\$0	\$0
4312	Highways and Streets	03	\$100,140	\$96,950	\$85,160
4313	Bridges		\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0
4319	Other		\$0	\$0	\$0
	Highways and Streets Subtotal		\$100,140	\$96,950	\$85,160
Sanitation					
4321	Administration		\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0
4324	Solid Waste Disposal	03	\$50,906	\$44,535	\$44,550
4325	Solid Waste Cleanup		\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0
	Sanitation Subtotal		\$50,906	\$44,535	\$44,550
Water Distribution and Treatment					
4331	Administration		\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0
	Water Distribution and Treatment Subtotal		\$0	\$0	\$0
Electric					
4351-4352	Administration and Generation		\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0
	Electric Subtotal		\$0	\$0	\$0
Health					
4411	Administration		\$0	\$0	\$0
4414	Pest Control	03	\$0	\$200	\$200



		Appropriations			
4415-4419	Health Agencies, Hospitals, and Other	03	\$630	\$630	\$0
	Health Subtotal		\$830	\$830	\$0
Welfare					
4441-4442	Administration and Direct Assistance	03	\$826	\$5,000	\$5,000
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0
	Welfare Subtotal		\$826	\$5,000	\$5,000
Culture and Recreation					
4520-4529	Parks and Recreation	03	\$3,389	\$3,700	\$3,550
4550-4559	Library	03	\$250	\$250	\$500
4583	Patriotic Purposes		\$0	\$0	\$0
4589	Other Culture and Recreation	03	\$57	\$700	\$500
	Culture and Recreation Subtotal		\$3,696	\$4,650	\$4,550
Conservation and Development					
4611-4612	Administration and Purchasing of Natural Resources	03	\$500	\$500	\$1,000
4619	Other Conservation		\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0
	Conservation and Development Subtotal		\$500	\$500	\$1,000
Debt Service					
4711	Long Term Bonds and Notes - Principal		\$0	\$0	\$0
4721	Long Term Bonds and Notes - Interest		\$0	\$0	\$0
4723	Tax Participation Notes - Interest	03	\$0	\$500	\$500
4790-4799	Other Debt Service		\$0	\$0	\$0
	Debt Service Subtotal		\$0	\$500	\$500
Capital Outlay					



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	Appropriations			
4901 Land	\$0	\$0	\$0	\$0
4902 Machinery, Vehicles, and Equipment	\$7,500	\$7,500	\$0	\$0
4903 Buildings	\$0	\$0	\$0	\$0
4909 Improvements Other than Buildings	\$3,000	\$3,000	\$0	\$0
Capital Outlay Subtotal	\$10,500	\$10,500	\$0	\$0
Operating Transfers Out				
4912 To Special Revenue Fund	\$0	\$0	\$0	\$0
4913 To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914C To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918 To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919 To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations		\$461,567	\$0	\$461,567



Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4195	Cemeteries	05	\$1,000	\$0	\$1,000	\$0
		<i>Purpose: Use of CRF</i>				
4312	Highways and Streets	04	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: Use of ETF</i>				
4915	To Capital Reserve Fund	10	\$2,000	\$0	\$2,000	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	11	\$34,500	\$0	\$34,500	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	12	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	13	\$14,000	\$0	\$14,000	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	14	\$30,000	\$0	\$30,000	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	15	\$500	\$0	\$500	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	16	\$5,000	\$0	\$5,000	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4915	To Capital Reserve Fund	17	\$500	\$0	\$500	\$0
		<i>Purpose: Appropriate funds to CRF</i>				
4916	To Expendable Trusts/Fiduciary Funds	07	\$500	\$0	\$500	\$0
		<i>Purpose: Appropriate to CRF</i>				
4916	To Expendable Trusts/Fiduciary Funds	08	\$5,000	\$0	\$5,000	\$0
		<i>Purpose: Establish EFT, appropriate funds and name agents</i>				



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Special Warrant Articles

4916	To Expendable Trusts/Fiduciary Funds	09	<i>Purpose: Establish ETF, appropriate funds and name agents</i>	\$6,000	\$0	\$6,000	\$0	
4916	To Expendable Trusts/Fiduciary Funds	18	<i>Purpose: Establish ETF, appropriate funds and name agents</i>	\$1,000	\$0	\$1,000	\$0	
4916	To Expendable Trusts/Fiduciary Funds	19	<i>Purpose: Appropriate funds to ETF</i>	\$6,000	\$0	\$6,000	\$0	
4916	To Expendable Trusts/Fiduciary Funds	20	<i>Purpose: Appropriate funds to ETF</i>	\$10,000	\$0	\$10,000	\$0	
4916	To Expendable Trusts/Fiduciary Funds	21	<i>Purpose: Appropriate fund to ETF</i>	\$14,310	\$0	\$14,310	\$0	
4916	To Expendable Trusts/Fiduciary Funds	22	<i>Purpose: Appropriate funds to ETF</i>	\$1,200	\$0	\$1,200	\$0	
4916	To Expendable Trusts/Fiduciary Funds	23	<i>Purpose: Appropriate funds to ETF</i>	\$2,000	\$0	\$2,000	\$0	
Total Proposed Special Articles							\$0	\$168,510



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Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4909	Improvements Other than Buildings	24	\$3,000	\$0	\$3,000	\$0
<i>Purpose: Appropriate funds for 250th Anniversary Celebratio</i>						
4909	Improvements Other than Buildings	26	\$2,000	\$0	\$2,000	\$0
<i>Purpose: Goffham Learning Center Petition</i>						
4909	Improvements Other than Buildings	25	\$1,000	\$0	\$1,000	\$0
<i>Purpose: Family Resource Center Petition</i>						
Total Proposed Individual Articles			\$6,000	\$0	\$6,000	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectment's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund	21	\$0	\$4,310	\$4,310
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	03	\$0	\$5,000	\$5,000
3186	Payment in Lieu of Taxes	03	\$0	\$45,000	\$45,000
3187	Excavation Tax	03	\$0	\$5	\$5
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	03	\$0	\$4,000	\$4,000
9991	Inventory Penalties		\$0	\$0	\$0
		Taxes Subtotal	\$0	\$58,315	\$58,315
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	03	\$0	\$150	\$150
3220	Motor Vehicle Permit Fees	03	\$0	\$80,000	\$80,000
3230	Building Permits	03	\$0	\$500	\$500
3290	Other Licenses, Permits, and Fees	03	\$0	\$750	\$750
3311-3319	From Federal Government	03	\$0	\$3,500	\$3,500
		Licenses, Permits, and Fees Subtotal	\$0	\$84,900	\$84,900
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	03	\$0	\$19,000	\$19,000
3353	Highway Block Grant	03	\$0	\$13,000	\$13,000
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	03	\$0	\$3,500	\$3,500
3379	From Other Governments		\$0	\$0	\$0
		State Sources Subtotal	\$0	\$35,500	\$35,500



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Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations	\$135,700	\$461,567	\$461,567
Special Warrant Articles	\$0	\$168,510	\$168,510
Individual Warrant Articles	\$608,532	\$6,000	\$6,000
Total Appropriations	\$243,280	\$636,077	\$636,077
Less Amount of Estimated Revenues & Credits	\$365,252	\$232,515	\$232,515
Estimated Amount of Taxes to be Raised		\$403,562	\$403,562



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Supplemental Schedule	
1. Total Recommended by Budget Committee	\$636,077
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$0
3. Interest: Long-Term Bonds & Notes	\$0
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$0
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$636,077
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$63,608
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	
	\$699,685

REPORTS OF OFFICERS AND COMMITTEES



BOARD OF SELECTPERSONS

2018 was another busy year for the Board of Selectpersons.

Budget season is a tough one for the Board, and both the 2018 and 2019 budgets have presented some challenges. Overall, the Board expects an increase in the tax rate but last year made very well-thought-out cuts in the capital reserve funds and expendable trusts to minimize the impact on taxes. This year, those accounts need to be replenished.

NH State Police Patrols are still being conducted throughout the entire year. Both the Board and the State Police agree that this liaison is still effective and successful, and a summary of police activity is included in this year's report.

The Fire Station has undergone a renovation which includes a new office, meeting room, small kitchen and restrooms. In order to make the older part of the station more energy efficient, additional insulation is being added to each of the interior walls. The Board is committed to an ongoing effort of reducing energy usage in all town buildings.

Many of the Town's policies were updated and made to reflect more of today's current employment environment.

On August 10th, the Town of Shelburne will commemorate its 250th Anniversary with a town-wide celebration. A committee has been formed and is in the process of setting the details. The Board is looking forward to gathering the Town together harkening back to the Old Home Days.

As many of you know, there are personnel changes happening in the Town Office and the Public Works Department. In May, Jo Carpenter and Ken Simonoko will be entering a retirement period where each will work about 20-25 hours/week, while Noelle Meer and Zack Wight step into their full-time roles.

Ken and Jo both began working for the town in 1987 – Ken as part-time Road agent and Jo as Treasurer and part-time bookkeeper. Ken became the town's first full-time employee in April 1994. Jo transitioned into the administrative assistant job in November 1992 and became a full-time employee in 2003.

The Board asks that everyone welcome Noelle and Zack into their new positions and value them for their skills which may be somewhat different from Jo's and Ken's but we feel confident that they will be able to handle whatever comes their way.

There also will be some changes at the transfer station this year. The cost of single stream recycling has soared so the Landfill Committee and the Board are looking at ways to lessen these costs. Citizens will be asked to separate certain recyclables, as was the case before the fire. If the cost of single-stream becomes reasonable then a return to this method is possible. Whatever methods work well and are economical will be pursued. Everyone remains committed to recycling.

The Board would like to sincerely thank everyone who strives to make Shelburne a special and affordable place to live.

Selectpersons – Stanley Judge, Lucy Evans, Heidi Behling



TOWN CLERK

Town Clerk Office Hours: Monday - 4 PM-6 PM
Tuesday - 3 PM-6:30 PM
Friday - 10 AM-2 PM

Vehicle Registrations:

Must be renewed during the month of your birth, unless it is a leased vehicle. If leased, vehicle renewal month is determined by the first letter of the leasing company

Dog Licenses: Due no later than April 30th.

- Puppy 4-7 months old - \$6.50.
- Dog Over 7 months - spayed/neutered: \$6.50.
- Dog Over 7 months - not spayed/not neutered: \$9.00
- Owners 65 or over may register their 1st dog for \$2.00; additional dogs at regular price.

**A current rabies certificate is required to register a dog.
A fine will be charged if not licensed by June 1st.
- RSA 466:13**

****ALL PAYMENTS MUST BE MADE BY CASH OR CHECK****

Voter Registration:

New VOTERS may register with the Supervisors of the Checklist, the Town Clerk or the Deputy Town Clerk.

Proof of age, residency, citizenship and a photo I.D. are required.

Vital Statistics for 2018:

Resident Births: Griffin Wood; Tori Ruppel; Noah Chappell; Titan Darwazeh.

Resident Marriages: Brianna Bernard to Guy Wood.

Resident Deaths: Louis Desmond; Nina Hayes; Roland Hayes, Jr.; Roma Hayes; Stanley Holmes; Howard Lowell; Kay Tassej.

Thank you all for your patience during the leave of absence of the Town Clerk/Tax Collector in 2018.

Jo Carpenter, Deputy Town Clerk

DEPARTMENT OF PUBLIC WORKS

This year was another busy one for the Public Works Department.

Zack Wight has been selected to be the Assistant Director of Public Works. He brings with him experience, work ethic and people skills that will make him successful in that position. Zack will replace Ken Simonoko as Director in May of 2019.

2018 started off with very icy conditions. Mother Nature is unpredictable, but we are always prepared to respond to whatever she deals out. A reminder that there is sand available at the Transfer Station for town residents. There is a two (2) bucket - per week - per household limit. Salt and Clearlane are to be used exclusively by the Road Agent in order to protect private well water, and therefore should not be removed from the Station.

The biggest project this year was the removal and replacement of the culvert near the fire pond on North Road by Philbrook Farm. The project will be completed in 2019 with the replacement of the guard rails, raising the road, and repaving the area. This project was fully funded with money from the additional Block Grant and did not affect the tax rate.

Last year we revised our Winter Weather policies and made a few additions this year. The policies appear in the *Informational Material* section at the rear of this publication. Please take a moment to review them.

We are continuing to pick up a fair amount of trash and discarded items on several of our Class VI roads. Please **DO NOT DUMP** any items on any of our town roads and help keep our town clean.

In closing, we also remind you that it's important that you watch for the plow. State and Town law states that **TOWN VEHICLES HAVE THE RIGHT OF WAY**; so slow down, give way, and be safe.

Ken Simonoko, Road Agent

SHELBURNE WASTE DISTRICT

In 2018, we purchased two dumpsters which will give us increased flexibility regarding which company will haul them.

We have recently changed the handling of mixed recyclables. Now, as a trial, the number 1 and 2 plastics are being separated rather than having them placed in the mixed container. This will allow us to recycle them wherever will work best for the town. In addition, cardboard boxes have become a major problem. Since the amount of online ordering of items has gone way up and the suppliers seem to put each item shipped in a separate box, we are now filling the mixed recyclables dumpster much more quickly than in the past. We are working on possible alternatives that would give us a viable approach to handling this increase.

Pay-As-You-Throw bags are still available at both the Town office and the transfer station, and the cost is still \$7.50 for a roll of 5 bags. The sale of collected recyclables brought in \$103.80 this year. The town received over \$1,898.00 for landfill fees, and over \$7,718.50 from the sale of green bags. The income from sale of bags offset over 17.3 percent of the solid waste budget for the year. In addition, we have put over \$2,101.80 into the landfill fees special revenue fund against future purchases.

The transfer station charges for items which are neither recyclable nor in green bags. Thus, for example, demolition debris will be charged at the amount estimated for their eventual disposal. For large jobs, such as re-shingling a house, it is suggested that one hire a dumpster which can take the material directly to the landfill thus avoiding the need for double handling.

The Household Hazardous Waste collection day is scheduled for June 22, 2019 from 8 AM to 1 PM. Please look for information at the transfer station in May. Please note that all costs for taking hazardous waste to the collection come from state grants and from the expendable trust fund.

There is no individual cost on the day of collection for Shelburne residents.

We wish to thank all who helped to make our new way of operating go smoothly, and to help reduce the waste. Please join us for coffee and donuts.

The Transfer Station Crew



FIRE DEPARTMENT

In 2018, we had a total of 15 calls and no injuries to any personnel. Four of those calls were mutual aid and one call was a forest fire off of Mill Brook Road which lasted three long days.

We currently have 20 firefighters that we continue to train, and training is never complete. We have two firefighters who are working on completing State Firefighter I certification and three fire fighters that are working on their EMT certifications. Our goal is still the same: to always help those that need our help. That is why we work tirelessly on training each month, as we never know what kind of call will come in next. Our meetings and training sessions are on the second and fourth Tuesday of each month.

The renovations to the fire station are nearly complete, and this summer we plan on holding an open house for the Town to come see the improvements.

Our Engine No. 1 can no longer perform the duties required of her, so she will be put out to bid. The Town of Gorham is planning to sell their tanker truck, and if they are able to acquire something new, we are going to look into the possibility of purchasing their tanker. With Reflection Pond having no water because of the continuing work on the dam, it makes it difficult to transport water around town. Gorham's tanker holds 3,500 gallons of water, so combined with our other trucks, we would be able to arrive on a fire with about 8,000 gallons of water and extinguish a fire quickly and more efficiently.

Thank you for another great year. We're looking forward to a productive and safe 2019.

Chief Randy Davis

STATE POLICE REPORT

I would like to take this opportunity to provide a report to the residents of Shelburne regarding the calls for service that the State Police have responded to in your community during the last year. This will hopefully provide you with a good baseline and understanding of the present law enforcement needs that currently exist within the community, as well as serving as a guide to determine what level of law enforcement resources the community desires, based upon the current trends and expectations of the residents as they look forward to the future.

Currently, the State Police respond to calls as requested as part of our regular patrol duties, as well as providing troopers to conduct specific law enforcement directed patrols specifically dedicated to your community as requested by the town. Troopers conducted 72, 4-hour directed patrols during the course of the year.

During 2018, the State Police responded to and investigated the following calls for service in the town of Shelburne:

ASSIST MOTORIST	5
ABANDONED VEHICLE	2
MOTOR VEHICLE ACCIDENT	17
HIT AND RUN	1
AMBULANCE NEEDED	4
FIRE DEPT. NEEDED	1
ROAD OBSTRUCTION	6
MENTAL PERSON	3
SUSPICIOUS PERSON	8
RAPE	1
BURGLAR ALARM	6
ASSAULT PAST TENSE	4
DRUG CASE	1
THEFT	5
DRUNK	1
BRAWL IN PROGRESS	2
DOMESTIC IN PROGRESS	1
LOST PERSON	1
WANTED PERSON	1
FISH & GAME CALL	1
911 HANG-UP	3

ANIMAL COMPLAINT	6
CIVIL STANDBY	4
CIVIL REQUEST	11
COMPUTER CRIMES	1
CRIMINAL MISCHIEF	2
ASSIST DCYF	1
REQUEST FOR D.O.T.	1
HAZ-MAT SPILL/TOXIC AIR RELEASE	1
LINE OF DUTY INJURY	1
FOUND PROPERTY	1
HABITUAL OFFENDER	1
HAZARDOUS OPERATOR	13
MARIJUANA DECRIMINALIZATION SUMMONS	1
NOISE COMPLAINT	1
PEDESTRIAN	2
REQUEST FOR SERVICE	4
RESTRAINING ORDER SERVICE	1
SECURITY CHECK	5
SPOTS REQUEST	3
TRAFFIC STOP (After 0100 hours)	6
SUBPOENA SERVICE	1
CRIMINAL THREATENING	2
VIOLATION OF COURT ORDER	2
VIN VERIFICATION	2
VEHICLE OFF THE ROAD	3
WELFARE CHECK	9
GRAND TOTAL:	159

The above calls-for-service resulted in four custodial arrests. In addition to the above calls-for-service, troopers conducted motor vehicle enforcement resulting in 63 summonses and 170 warnings issued for a total of 233 motor vehicle violations detected and addressed.

In closing, it has been our pleasure to serve the residents of Shelburne during the past year, and we look forward to assisting you with your law enforcement requests in 2018.

Respectfully,



Staff Sergeant Victor G. Muzzey
Assistant Troop Commander
Troop F

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EMERGENCY MANAGEMENT

The year 2018 has been relatively quiet once past the obvious issues of the October 30, 2017 rain event.

However, a late discovery of a potential problem on the Rattle River (south side of Rt. 2) has resulted in past and planned future communication and meetings with NH DES and NH Homeland Security relative to the situation at the site. In keeping with recent high-water events, the Highway Department has made determined efforts to maintain open culverts and proceeded on culvert maintenance, as per the Town Hazard Mitigation Plan.

Shelburne has received a grant to update its Emergency Operations Plan, a federal requirement which calls for a 5-year schedule to update.

As of Friday, February 8, 2019, the National Weather Service report, "Winter/Spring Flood Potential Outlook" states that the following conditions exist:

Snow depths 2 to 3 feet +
Snow Water Content 3 to 8 inches +
Unusually moist conditions
Ground Water Above Normal
River Flows Above Normal
Existing Ice Jams
River & Stream Ice Depth 8 to 14 inches

Therefore summarizes: *the flood potential is above normal and threat of flooding due to ice jams is above normal.*

These conditions have been noted in the past at this time of year, and they are posted for your information as to current conditions, as a reminder to encourage you to **take planning for emergencies seriously**. The Red Cross has sound recommendations for emergency kits which can be read at www.redcross.org.

The accompanying map shows those sections of various roads that, depending on severity of flooding, are impassable and thus isolating the affected dwellings for the period of high water.

Stanley Judge – Director

FAST SQUAD

The FAST Squad is actively seeking new members! Pat Galligan is currently the Director and sole member of the FAST Squad. A position on this squad requires training as a First Responder, at a minimum. The squad members respond to calls in Shelburne and provide basic medical care until an ambulance can arrive. Each member is provided with a Town radio to monitor during their spare time. There are no specific shifts and/or meetings that must be attended. Anyone who is interested should contact the Town Office.

BUILDING INSPECTOR

In 2018, 14 building permits for various projects were issued:

Sheds	3
New House	3
Deck	2
Solar Array	2
Camping Cabin	1
Fence	1
Barn	1
Remodel of Existing Structure	1

If anyone is planning any kind of building project, including purchasing a pre-built structure, they should contact the building inspector to obtain a permit. There are quite a few state laws around both building and demolishing structures that must be complied with and the building inspector has the necessary paper work to comply with these laws. In particular the NH Energy Code was revised as April 1, 2010; many more projects now require approval under that code. Please check with the Building Inspector when replacing doors, windows or re-roofing.

If anyone has questions about whether or not a project requires a building or demolition permit, please call the building inspector **before** the project is started, **as an “after the fact” permit will cost more.**

Rav Bennett, Building Inspector

SHELBURNE PUBLIC LIBRARY

The library is slowly buying new books, and we are also removing old books which are outdated and of no use to anyone.

We also have three computers for public use, along with a printer and a laminator.

The library is available for townspeople who wish to have a meeting. We have a very nice table and chairs, two drip coffee pots (with filters and coffee available in the kitchen) and a Keurig coffee maker (please provide your own K-Cups).

Replacing books is difficult with very limited funds (2017 - \$250 budget). That sum would buy about 10 new books.

We very much would like to see the townspeople use the library, but with only a small number of new books, it is very difficult.

We believe the Town of Shelburne should have a library. It would be a shame if we did not.

Robert Pinkham, Connie Landry, David Hamel – Library Trustees



LIBRARY FINANCIAL REPORT

CHECKING ACCOUNT

Balance – 01/01/18 170.88

Revenues

Transfer from Savings Account 300.00

Town of Shelburne – 2018 Appropriation 250.00

Expenditures & Transfers

2/9 Time Magazine 30.00

2/12 McAfee – Virus Protection 99.99

2/13 Mailing Books 8.45

3/6 People Magazine 111.10

3/6 Popular Mechanics Magazine 17.97

3/8 Book Purchase 20.00

3/12 Bon Appetit Magazine 24.00

7/16 Printer Ink 136.17

9/26 Amazon – books 68.87

12/31 Popular Mechanics Magazine 19.97

\$536.52

Balance as of 12/31/18 \$ 184.36

SAVINGS ACCOUNT

Balance – 01/01/18 2,850.13

Revenues

Interest 1.30

Expenditures

Transfer to Checking 300.00

Balance as of 12/31/18 \$2,552.03

LIBRARY TRUST FUND

Balance as of 12/31/18 \$2,682.58

LIBRARY TECHNOLOGY EXPENDABLE TRUST FUND

Balance as of 12/31/18 \$930.62

PLANNING BOARD

During 2018, the Planning Board continued to focus on completing an update of the Town's Site Plan Regulations. The Board continued to see a slight increase in land development activity in 2018, with several inquiries around business development, a boundary line adjustment, and one subdivision.

In December, the Board conducted a review/audit of goals outlined in the Master Plan adopted in 2017 and found that Shelburne is proceeding in alignment with those goals.

For the coming year, the Board plans to continue working on the issue of "Private Roads" and what, if any, review needs to be applied to the development of free-standing solar power projects.

The Board presently has a vacancy and we would request anyone interested in participating to contact the Town Office.

The Planning Board

PARK COMMISSION

This year, the Chester Hayes Memorial stone monument was moved to its new home on the Village Road side of the park.

In 2018, the park was enjoyed by noticeably more residents, visitors, children, and dogs. We are hoping that it will also be a gathering place and focal point for Shelburne's 250th Anniversary Celebration.

In this coming year, the Commission will continue to assess the pavilion to see what other maintenance and repairs need to be done with a focus on the costs associated with replacing the pavilion roof.

The commission would like to thank Beverly Pinkham for continuing do such beautiful work with the planting and tending of the flowers in the planter under the park sign.

Marc Van Sant, Beverly Pinkham, Debbie Hayes, Robert Cone, Ken Simonoko – Park Commission

CEMETERY COMMITTEE

There were no cemetery lots sold in 2018.

There was one cremation burial and one casket burial in Shelburne cemeteries this year.

As in years past, there are plans to spend more time addressing fencing and headstone repairs as well as the reinstallation of the Hazelton Arch at the back of the cemetery.

Prices for cemetery lots remain at \$800 for a four-grave lot, \$600 for a two-grave lot, and \$400 for a single grave lot. The cost of burial is \$600 for a coffin and \$50 for a cremation urn.

In order to schedule a burial, please contact Ken Simonoko at 723-0865. Please remember that winter burials are not permitted. To purchase a lot in any of the cemeteries, please contact the Town Office or Ken at the number above.

Bill Healy, Ann Leger, Dan Levin - Cemetery Trustees

MEMORIAL FOREST

The Memorial Forest continues to be a cornerstone of the Town.

Paula Simonoko planted flowers at the war memorial again this summer, and the colorful flowers continue to draw everyone's eyes as they drive by.

Some work has been done in order to keep the area reverent and more accessible. This year there are plans to remove the unused fire hydrant, remove some stumps and replace the picnic table.

Memorial Forest Committee

SHELBURNE UNION CHURCH

The Shelburne Union Church is a non-denominational church located in the center of Shelburne Village. Customarily the church is opened to the public for services through the months of July and August and for the occasional wedding or funeral service. Church Services begin at 7:00pm on Sunday evenings and last approximately one hour. A schedule of officiates is published in the Berlin Daily Sun and posted at the Town Hall and Landfill.

This year several worship services were held at the church. Our hope is to schedule more in the coming year.

The future of the church is in the hands of the residents of Shelburne. The church is in need of improvements including a new roof, interior and exterior paint, and a wheelchair ramp. These improvements are awaiting funding and manpower! Anyone interested in helping with these needs or organizing an event to help raise funds for maintenance of the church, please contact Kimberly Landry at 466-5353.

Thank you to those who volunteered their time, services and baked goods toward this year's fundraiser bake sale! It has continued to be a great success due to organizers and the support of the community.

To those who continually donate in the honor of loved ones or simply for the sake of seeing this landmark survive...we thank you!

The Shelburne Union Church Committee



CONSERVATION COMMISSION

The primary goal of the conservation commission is to identify and conserve the following items through the wise use of natural resources: wetlands, forests and rivers, open spaces, watershed areas, unique areas, conservation easements, flood zones and fisheries & wildlife habitats. The commission interacts with the town through the selectpersons and may be requested to have input into land use decisions by the town planning board or other public agencies such as the zoning board, fire department, or road agent. The commission has no regulatory or enforcement powers but does have a role in providing input into the permitting processes required through the N.H. Department of Environmental Services.

The commission has had an active year meeting monthly except for a short hiatus through the summer. The commission has been working on a number of initiatives and projects including:

- Explored ways of protecting some of the tremendous scenic vistas that Shelburne enjoys.
- Received NH Dept. of Transportation approval to schedule a project for Spring 2019 to clear brush and open the view at the Old Route 2 turnout just beyond Peter Nickerson's House and across from Bert Meyers. This project will be scheduled for this spring and we will be actively seeking volunteers to assist.
- Worked to complete two brochures for distribution. The first will be an informational brochure to explain what the Conservation Commission does, why it is important, and what role it plays in protecting out environmental resources. The second is a brochure of outdoor activities that are available in town from hikes and canoeing to things to see and areas of historic interest.
- Reviewed a NH Depart of Environmental Services Request for a Wetlands permit from Brookfield Renewable for dredging material in front of the Shelburne Dam.
- Developed a questionnaire on a number of environmental issues that are either facing the town presently or may face the town in future years. This questionnaire was

distributed during the 2018 town meeting and the results were tabulated and will be issued in a publication available at the town hall. In general, the results showed a very strong interest protecting our environment maintaining an active role in participating in regulatory issues that shape the town.

- Worked on ways to educate the public on the adverse effects of invasive species and procedures to reduce and eliminate them. Common invasives found throughout town are Japanese Knotweed (native bamboo) and Barberry (implicated in increasing tick populations and the spread of Lyme Disease).
- Continued to explore options for the possible creation of a Town Forest that could possibly be modeled on the experiences of the Milan, Errol, and Randolph Town Forests.

The commission meets monthly on the second Wednesday of the month at 6 PM and meeting agendas and minutes are available through the town office. We would like to take this opportunity to encourage individuals with an interest in conservation issues or anyone who wishes to present information to the commission to attend our meetings. The current membership of the commission includes Dave Carlisle, Larry Ely, Stan Judge, Mary Jo Landry, Debbie Ryan and Katie Stuart.

Shelburne Conservation Commission



HERITAGE COMMISSION

The Heritage Commission accomplishments this past year:

- We met with Andrew Cushing of the NH Preservation Alliance, regarding the Peabody Homestead being listed, or at least determined eligible, for the State Register of Historic Places. For more information: www.nhpreservation.org.
- The new hot water heater installed by Darryl Bennett and Ken Simonoko, with the assistance of Dick Lussier, wiring and installing the new circuit breaker. Thank you to Pat, Ken, and Sean for cleaning and organizing the Historic Homestead.
- We are preparing for the 250th year anniversary celebration, coordinating events with the Town of Shelburne, any ideas are welcome. “Open House” tours, viewing historic photos, historic books will be on display, vintage maps...and more.
- Always a big “thank you” to Dick and Pat Lussier for teaming up as our treasurers.
- Our “Wildlife Habitat Garden”, including native wildflowers to attract butterflies and bees continues to be a work in progress. Thank you to the “Coos County Botanical Garden Club”, and Will O’Brien for the coordination of this project, as well as the ongoing work of our “nature trail”.
- Our heartfelt thanks for the many generous donations of personal time, and monetary from our many supporters, they are greatly appreciated, and needed for success.

The Heritage Commission members currently are: Dick Lussier, Roger Morrissette, Ken Simonoko, Mary Jo Landry, and Heidi Wight. We are very enthusiastic about working together as a team.

Mission Statement

The Heritage Commission is dedicated to the preservation and interpretation of the Historic Peabody House, and the history and heritage of the Town of Shelburne NH. The Heritage Commission seeks to accomplish its mission by preserving, interpreting, collecting, and researching historic material relating to the Historic Peabody House, and the Town of Shelburne; by providing educational services to diverse audiences of all ages and interests, through interactive events , tours, programs , and outreach publications; while working closely, in cooperation with the community and the public, to promote an awareness of and interest in the Historic Peabody House's history and heritage, also the history and heritage of the Town of Shelburne.

All those interested in volunteering their time, and sharing ideas and new concepts, please contact us. We welcome all volunteers or "Friends of the Historic Peabody House"! Our mailing address is: Shelburne Heritage Commission, 74 Village Rd., Shelburne NH 03581, or email Heidi at backcountry_photography@yahoo.com. Volunteers are needed for many projects including creating displays, historic research, gardening (planning, and preparation), programs, maps, and docents. We also are welcoming volunteers experienced in: the State Register of Historic Places, painting, restoration, carpentry, thru group participation and/or adopting those types of projects, website hosting/manager, many different opportunities.

Respectfully submitted on the behalf of the Heritage Commission

SHELBURNE TRAILS CLUB

Since 2010, the Shelburne Trails Club (STC) has been worked to reopen “lost trails” and improve and maintain a system of local hiking trails and is registered as a New Hampshire Non-Profit Social/Recreational club. If you would like to be a part of the club, contact Larry Ely, Secretary at 603-723-5822, or E-mail us at shelburnetrails@gmail.com.



The Club Accomplishments for 2018:

- The Club held a “Speakers Series” joint presentation with Mahoosuc Land Trust at town hall in February by Snow Ranger Helon Hoffer on the duties of a Snow Ranger in Mt Washington’s Tuckerman Ravine area. The Club offered another speaker event at Town Hall in May featuring Jeff Ryan who spoke on the History of the Appalachian Trail. A final “Speakers Series” event was offered at the Club’s Annual Meeting in October with Larry Ely providing a brief history of Shelburne’s hiking trails dating back to the mid 1850’s. The club also hosted a snowshoe hike of First Mountain in February.
- Volunteer group trail maintenance days were held in June and October with multiple volunteers working on STC maintained trails. Both volunteer days were followed by a BBQ at Tall Pines. All of the STC maintained trails were worked on during the two events and a new foot bridge was installed on the Yellow Trail just west of Austin Brook. Blazing was also completed on the new loop from Crow Mountain’s NW summit to the SE summit, creating more views from those summits. Board members, officers, and volunteers also spent many hours working on the trails in groups and individually at their convenience over the season. Additionally, the Gorham

High School sent two groups of students, led by STC volunteers, to work on our lower trails for the GHS Service Learning Project in September.

- Commercial logging was ongoing throughout the year near the Austin Brook Trail and the Scudder Trail and Page Pond. The loggers avoided damaging the trails as much as possible and limited the number of crossing across the trails. We will need to perform minor rehabilitation work in those areas in the 2019 season.
- The STC Facebook page now has over 300 followers and serves as the club's social media site, along with the club's E-mail list. The Facebook page can be accessed directly at: <https://www.facebook.com/ShelburneTrailsClub>.
- Conway Daily Sun outdoors writer Ed Parsons published two articles about the club over the summer. Thanks to those articles, sales of the club's Shelburne Trails Map continued to be strong. Copies are available at Town Hall and the transfer station as well as at local shops and online. The club also posted an article titled "Hike Like a Local in Shelburne" to the New Hampshire Grand website that describes the trail opportunities in Shelburne.
- STC's Annual Meeting was held in October. The annual meeting included the election of Larry Ely to the Board of Directors to replace Nancy Eaton whose second three-year term had expired. Nancy will remain as the club's Trail Master and assist with the club's social media. Club officers for 2019 will be President Dick Lussier, Vice President Michel Prange, Treasurer Pat Lussier, and Secretary Larry Ely. Board of Directors for 2019 are Dick Lussier, Dave Landry, Larry Ely, Katie Stuart, and Sue Lowe.
- At its annual meeting, the club recognized long time trail steward Seth Briggs who passed away in 2018. The Briggs family has been maintaining Shelburne hiking

trails, primarily on the Philbrook Farm trails, since the mid 1860's.

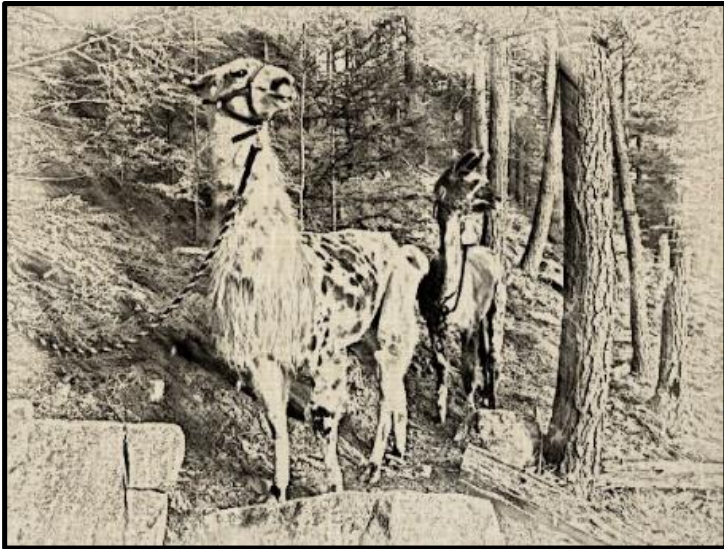
- Again, we want to thank the many private Shelburne landowners without whose cooperation many of our hiking trails would not be possible. Thanks also to the many volunteers who help maintain the trails and to the Town of Shelburne and Jo Carpenter for their support and for allowing use of Town Hall for meetings and events.



Blazing White Trail Extension





Seth Briggs Philbrook Sisters



Llamas now assisting STC trail work

“Building healthier families & stronger communities through positive relationships, programs & collaborations in the North Country”



 **FRC** works with families to deliver quality evidence-based programs to at-risk families as well as all families that seek assistance in understanding early childhood development, parent-child interaction and positive parenting.

FRC offers NH's 21st Century Learning Center model, providing afterschool and summer programs keeping students' safe, inspiring learning and supporting local working families.

This year the Family Resource Center at Gorham has served 1,524 individuals through its programs, events and community services throughout the region. Families seeking assistance for parenting support has increased 22% and Afterschool Programs have seen a slight increase in the Berlin-Gorham school districts with over 200 students enrolled in five Project Youth sites.

In 2018 FRC introduced programs for families with substance use disorder to help pregnant mothers and assist in family reunification and self-sufficiency. The expansion was in part due to the opioid crisis and its damaging affect to children and the strains it puts on families, especially grandparents in the community.

The Board of Directors & the staff members thank the Town of Shelburne for their past and continuing support. It is a privilege to serve the region and create positive outcomes for our youth and families.

the family
resource center 

123 Main Street Gorham NH 03581 603-466-5190

GORHAM COMMUNITY LEARNING CENTER

The Gorham Community Learning Center is dedicated to caring for and educating our students in a safe, comforting environment. A robust, play based programs are essential for educational success in young children as well as optimal social and emotional development. In addition, we use research-based curriculum to ensure that our children are receiving age appropriate and stimulating learning opportunities. We work hard to maintain high educational standards and work with local educators to aide in preparing our students for elementary school by coordinating curriculum and programming. We serve children from ages 18 months to 12 years old from Gorham, Randolph, Shelburne, Berlin and Lancaster.

Highlights from 2018:

- The GCLC hosted our annual graduation at the Medallion Opera House in June. A silent auction art show was displayed throughout the venue with art made by all children and each program. Celebratory cupcakes were served following the ceremony. The event was very well attended. We look forward to hosting our graduation there next year.
- Three staff members were able to attend a two-day, Coos Connections Summit. This was set-up by the Coos Coalition for Young Children and Families and provided childcare centers and school districts the opportunity to set-up collaboration efforts for educating our young children. We worked very closely with SAU 20 to strengthen our relationship and create new ways to better prepare our students to transition to Kindergarten.
- GCLC was part of a discussion with the SAU 20 to collaborate our efforts to best serve the children in our community. We were able to brainstorm a model that will best suit the needs for the children in our community.

- We started a new transportation program this year for students going to Brown School. We now transport children to and from Brown School daily to better serve the families and children of the GCLC.



As the Regional Planning Commission serving 50 municipalities and 25 Unincorporated Places of Northern New Hampshire, North Country Council continues to move forward as a proactive resource for our communities, partners and the region, providing professional economic development, community, regional, transportation and solid waste planning services to serve your needs. Here are some of the highlights from the past year:

- Continue to play a key role in the administration and compliance of federal regulations for funding received for infrastructure improvements at the former Wausau paper mill site in Groveton.
- Administrator for the Pemi Baker Solid Waste District.
- Provided technical assistance and staff support to the Town of Littleton Parking Commission for a study and plan for management of parking in downtown Littleton.
- Provided grant writing and technical assistance to assist communities, highlight of this work is the awarded \$500,000 CDBG to retain and create 27 jobs at the Friendship House in Bethlehem and a feasibility study for to identify the need for expanded care in the Cottage Hospital service are through Grafton County.
- Administered and provided technical assistance to communities and organization seeking Northern Border Regional Commission (NBRC) grants within the region.
- Coordinated household hazardous waste collection events serving 19 towns in the region.
- Assisted NH Fish & Game, White Mountain Community College, and the Androscoggin Watershed Council with assessments of stream crossings in the Androscoggin River Watershed, as well as outreach to municipalities to help them use them information gathered to prioritize and plan culvert improvement and replacement projects.
- Completed 199 traffic counts (160 for NHDOT and 39 locally-requested counts) throughout the region to provide consistent and reliable data for use when planning infrastructure improvements.

- Facilitated the efforts of the North Country Scenic Byways Council to steward, improve, and promote the North Country’s system of scenic byways.” Make the second sentence a new bullet, change to “Performed pavement condition assessments of local roads for the Towns of Groton and Wentworth to assist with planning and budgeting for roadway maintenance.
- Assisted communities in the region with the development and submittal of proposals for roadway and bicycle and pedestrian safety and improvement projects to be considered for funding through the Statewide Ten Year Transportation Plan, the Transportation Alternatives Program, and the Federal Lands Access Program.
- Assisted the Town of Littleton with development of Bicycle and Pedestrian Infrastructure Improvement Plan.
- Provide technical mapping services to various communities in the region, including assistance to the Bath Conservation Commission for an Aquatic Resource Mitigation (ARM) Fund grant application and to the Town of Bethlehem for a map of public parking areas.
- Provided member municipalities with guidance on records storage, prime wetlands designation, private development on federal land, bonding, interpretation of local regulations, and to several communities with the process for cell tower review, master plan updates and capital improvement programing. Dues provided match funding to enable some additional hands-on assistance with updates to local land use regulations, zoning amendments, downtown revitalization, and MTAG and hazard mitigation grant applications.
- Facilitated bulk purchase by communities of the NH Planning and Land Use Regulation books.
- In economic development we continue our strong relationship with the Department of Commerce and the Economic Development Administration (EDA) in bringing funding and project development to the region. This year’s highlight of our work with EDA include continuous work with the Comprehensive Economic Development Strategy Committee meeting on a bi-monthly basis to complete the five year update by December of 2018. This effort in 2019 will take a deeper dive into the regions communities the

Council will host regional roundtables focused on better understanding the needs and unique assets of the region's communities. Through this funding North Country Council Staff is able to provide various types of technical assistance and project development support around the region.

All of us here at North Country Council look forward to serving your community. The Council is your organization. We are dedicated to both supporting our individual members and promoting our region's success. We look forward to working with you in the months ahead.

Respectfully submitted,

Michelle Moren-Grey
Co-Executive Director & CEO

Kathleen Frenette
Co-Executive Director & COO



DISTRICT ONE EXECUTIVE COUNCILOR JOSEPH KENNEY

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote

for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm.

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe

Report of Forest Fire Warden and State Forest Ranger

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

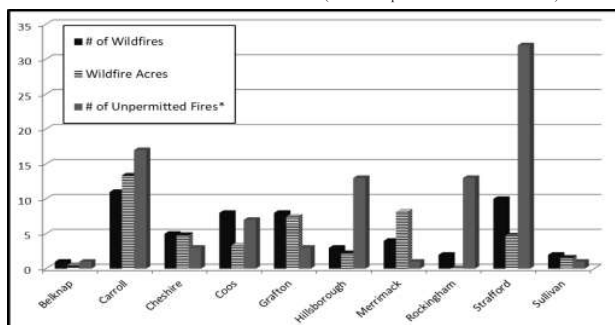
In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.NHfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdf.org.

2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24



U.S. Department of Veterans Affairs

White River Junction VA Medical Center
215 North Main Street
White River Junction, VT 05009
866-687-8387 (Toll Free)
802-295-9363 (Commercial)

In Reply Refer to: 405/00

November 29, 2018

Dear Veteran,

The White River Junction VA Medical Center is attempting to contact all Veterans in our catchment area of Vermont and New Hampshire who are not enrolled or are enrolled and no longer utilizing our services. If you currently receive our services, please pass this note on to a Veteran who may benefit.

We offer a wide variety of services including assistance to Veterans who are homeless or unemployed to providing primary and specialty care. We have a robust mental health department offering one-on-one counseling, peer support, group sessions, and more. There is a designated treatment area for our women Veterans at the Women's Comprehensive Care Clinic; a safe space.

The White River Junction VA Medical Center has seven community based outpatient clinics. They are located in Bennington, Rutland, Brattleboro, Newport and Burlington, Vermont; in New Hampshire we offer services in Keene and Littleton. We are here to serve all Veterans, please do not hesitate to contact us, if for no other reason than to register/enroll with us in case of future need.

Our eligibility office in White River Junction can be reached at 802-295-9363 extension 5118. A single form - VA form 10-10EZ – and a copy of the DD214 is all that is needed.

The American Legion, Disabled American Veterans and the Veterans of Foreign Wars have full time service officers that are knowledgeable about our programs. These independent organizations serve all Veterans including nonmembers in processing disability and pension claims. They can be reached in White River Junction at:

American Legion	802-296-5166
Disabled American Veterans	802-296-5167
Veterans of Foreign Wars	802-296-5168

Thank you for your service to our nation. On behalf of the White River Junction VA Medical Center team, we look forward to serving you.

Sincerely,

Laura Miraldi
Acting Medical Center Director

RULES, REGULATIONS AND INFORMATIONAL MATERIAL



DOG LICENSES

It's the Law

1. EVERY DOG, four months old or older, **MUST HAVE A LICENSE**. These are obtained from the Town Clerk. This must be done **EVERY YEAR BEFORE APRIL 30th**. Penalties will be imposed on any dog that is not registered as of June 1st.

2. EVERY DOG must have a certificate showing that it has been **VACCINATED FOR RABIES**. **This certificate must be presented at the time of registration.**

3. EVERY DOG must wear its license tag. (RSA 466:1)

4. License Fees: (RSA 466:4)

- \$ 6.50 - all neutered dogs
- \$ 6.50 - puppies (4 - 7 months)
- \$ 9.00 - all unneutered male dogs
- \$ 9.00 - all unspayed female dogs
- \$ 2.00 - owners over 65 (one dog only)

Failure to comply will make you liable for a penalty of \$25.00 per dog. (RSA 466:13)

5. SHELBURNE HAS A LEASH LAW

No dog may be allowed to run at large unless it is accompanied by the owner or custodian. (RSA 466:30a)
(Voted November 4, 1980)

REMINDER: It is now **State law** to have **all cats** three months of age and over **vaccinated against rabies**.



SNOW REMOVAL ORDINANCE

passed 8/14/94

No person shall remove snow from his/her premises and deposit it on any street, highway or cul-de-sac.

Any person who violates this ordinance shall be fined not more than \$1,000 and not less than \$50 for each separate and distinct violation.

PARKING BAN

It was voted at the 1990 Town Meeting to mandate a parking ban within the boundaries of town roads' right of way during and 24 hours after a snow storm.

Vehicles in violation will be towed at owner's expense.

SPEED LIMITS IN SHELBURNE

The selectmen have set speed limits for the following town roads:

- East end of North Road - from intersection with Meadow Road to the Maine Line - 35 miles per hour.
- Village Road and all other town roads - 25 miles per hour.

ORDINANCE REGULATING USE OF ALCOHOL ON TOWN PROPERTY

Section 1: Consumption of Alcohol Restricted

Except as otherwise provided by this Ordinance, it shall be unlawful to drink or otherwise consume any alcoholic beverage or alcoholic liquor as defined in RSA: 175, in the Chester C. Hayes Memorial Park, any Town buildings or associated parking lots in the Town of Shelburne.

Section 2: Possession of Open Containers

Possession of open containers which contain alcoholic beverages or alcoholic liquor as defined in RSA: 175 in any public place shall be considered prima facie evidence of consumption.

Section 3: Penalty

Whoever shall fail to comply with the provisions of this ordinance shall be guilty of a violation and subject to a fine as specified in Criminal Code 651:2, not less than \$50.00 per violation.

Truck Travel Restricted Ordinance Adopted 9/15/2008

When signs are erected giving notice thereof, including any applicable vehicle weight limitations and/or restrictions upon any classification of vehicles recognized by the State and/or Federal Department of Transportation or Interstate Commerce Commission, streets or parts of streets shall be restricted to vehicles complying with such vehicular weight limitations and/or restrictions, provided, however, that if signs are erected restricting a street , or part thereof, with a sign stating merely “No Through Truck Traffic” or similar designation, without further elaboration, then such street or part of such street shall be restricted to vehicles that meet all of the following requirements: (1) a gross vehicle weight of 12,000 pounds or under; (2) no more than two (2) axles; (3) no more than six (6) tires; and (4) operates as a single unit. All trucks failing to comply with such limitations are expressly prohibited unless they have applied for and received a permit for an exemption from this ordinance. These restrictions shall not apply to vehicles making deliveries or pick ups to residences, businesses or properties on said streets, to Town owned vehicles or drivers traveling to their own residences on said street. Drivers traveling to their own residences shall not park said vehicle on any portion of the Town street or right of way.

This ordinance was applied to North Road from the intersection of Meadow Road by voted of the Board of Selectpersons on September 30, 2008.

WEIGHT LIMITS ON ALL TOWN ROADS

After holding a Public Hearing during the August 27, 1996 Selectmen's Meeting, the Board of Selectmen voted to set the following weight limits under the authority granted them by RSA 231:191 at their Selectmen's Meeting on September 5, 1996.

The weight limit on any town road within the Town of Shelburne shall be set at 60,000 lbs.

Per RSA 231:191, applications may be made to the Board of Selectmen to exceed this weight limit. The Board may grant permission in writing, may impose reasonable conditions, and may establish reasonable regulations for bonding and restoring the highway.

The roads to which this shall apply are as follows:

- North Road (intersection of Meadow Road to Maine)
- Conner Road
- Hayes Road
- Hubbard Grove
- Landfill Drive
- Losier Road
- Mt. Moriah Drive
- Power House Acres
- R-F Drive
- Seyah Road
- Sunrise Drive
- Village Road
- Winthrop Drive

LANDFILL REGULATIONS

Hours: Saturdays - 6 AM to 12 PM – All Year
Wednesdays - June 10th - August 28th
3PM to 4:30 PM

Shelburne has adopted Pay-As-You-Throw. This means that garbage must be disposed of in special bags which may be purchased at the Transfer Station or the Town Office. The cost of a package of 5 bags is \$7.50.

Recycling is mandated by the Town of Shelburne. A list of recyclable materials is included below.

Any items containing mercury are collected separately. See Ken, Zack, or John for more information.

There are charges to dispose of many different items. These fees reflect the cost to the Town for disposal and are subject to change. People wanting to dispose of items that have a fee associated with their disposal should see the landfill attendant and pay him before disposing of the item. People disposing of items, not paid for, will be billed. The list of fees is included below.

The Transfer Station **does not accept** any hazardous waste including hazardous household waste. A Hazardous Household Waste Collection Day will be held this year with the Androscoggin Valley Regional Refuse Disposal District Transfer Station in Berlin on Saturday, June 22, 2019. Details will be posted at the Transfer Station.

Reminder – outdoor burning of garbage is illegal (RSA 125-N)

RECYCLABLES LIST

ALUMINUM CANS – Aluminum cans. Please place in in aluminum container

PLASTIC CONTAINERS - #1 and #2. Place in recycling container.

TIN CANS – Place in metal container. Please rinse them out. Labels OK.

GLASS – All glass, any color (***Except fluorescent lights***) goes into the glass barrel. Empty and rinse.

FLOURESCENT LIGHTS - **See the attendant.**

METALS – Small metal waste (Coat hangers, bolts, nails) Large metal items go on “Metal” pile.

CARDBOARD – Corrugated boxes, empty and dry. Please place in recycling container.

PAPER – Newspaper & magazines. Please place in recycling container.

PAINT CANS – Paint cans are considered **hazardous waste if there is liquid paint in them.** We can only accept them if they are **empty or dry.** Cover off.

WASTE OIL – Place in the drum inside the building.

VEHICLE BATTERIES – Place on the pallet inside.

TIRES – Place on pile outside.

BRUSH AND YARD WASTE – Place on the piles in the yard (Clean wood – 5 in. diameter max.) **Note: Yard wastes do not go in any container.**

CONSTRUCTION / DEMOLITION DEBRIS – Painted wood or treated wood, sheet rock, furniture, etc. **See the attendant.**

STYROFOAM – Styrofoam can be placed in Waste Container without being placed in a green bag.

SHINGLES – Shingles must be uncontaminated with other waste. **See the attendant.**

APPLIANCES – Sinks, stoves, refrigerator, freezers, etc. **See the attendant.**

LARGE METAL WASTE – **See the attendant.**

TREE STUMPS – Not allowed under our permit.

WASTE CONTAINING MERCURY – **See the attendant.**

TELEVISIONS / COMPUTERS – **See the attendant.**

MISCELLANEOUS WASTES – Bulky plastic items, stuffed furniture, etc. **See the attendant.**

FEES SCHEDULE FOR DISPOSAL OF SOLID WASTES

1. RECYCLABLES – NO CHARGE
 - a. Beverage bottles (PETE Plastics)
 - b. Milk Bottles (HDPE)
 - c. Colored Opaque containers (HDPE)
Detergent Bottles for example
 - d. Tin Cans
 - e. Aluminum Cans
 - f. Newspaper
 - g. Corrugated paper
 - h. Clean Wood (Up to 5 in, in diameter)
 - i. Batteries (All types)
 - j. Used motor oil
 - k. Scrap Metal
 - l. Paint
 - m. Anything containing mercury (i.e. fluorescent lights, thermostats, thermometers, etc.)

2. TIRES (Removed from rim)
 - a. Bikes, motorbikes, ATV's - \$1.00
 - b. 13 to 16 inch - \$2.00
 - c. 17 to 24 inch - \$8.00
 - d. 25 inch & up - \$25.00

3. CONSTRUCTION DEBRIS
 - a. \$20/yard - \$2.00 minimum
 - b. Clean shingles or sheet rock - \$30/yard
 - c. Shingles/sheetrock mixed with other material - \$40/yard

4. APPLIANCES

- a. Large - \$10.00 (Stove refrigerator, furnace, water heater, etc.)
- b. Small - \$5.00 (microwave, vacuum, etc.)
- c. Computer monitors or any size TV - \$5.00

5. FURNITURE

- a. Wood furniture - \$5.00 per item (see attendant for odd material)
- b. Stuffed furniture - \$10.00 per item (Sofa, Sofa bed, Chair, etc.)
- c. Large rugs (10x12 & up) - \$10.00
- d. Small rugs - \$5.00
- e. Mattress/Springs - \$10.00

6. MISCELLANEOUS BULKY ITEMS

- a. Plastic furniture, pools, toys, etc. – same as construction debris.
- b. Baby strollers, carriages, bicycles, etc. – same as construction debris.
- c. Odd items (Fencing, metal mixed with wood or plastic) same as construction debris.
- d. Styrofoam - place in garbage truck not bagged – no charge.

WINTER MAINTENANCE POLICIES

The Town of Shelburne does not maintain a “Black Road” or “Ice Free” Policy. Every effort will be made to remove as much snow and ice as Mother Nature allows.

The Town of Shelburne has a “No Parking” ordinance within the boundaries of the Town right-of-ways during and 24 hours after a snow storm.

SNOW PLOWING SCHEDULE:

Snow plowing will begin when there is one to three (1” – 3”) inches of snow accumulation on the road. Plowing will continue for duration of the storm. However, if the

storm is of extended duration overnight, some hours off will be required for Driver's rest.

Main lines and school bus routes will take priority during work week days. School bus routes will be checked daily not less than two (2) hours before the bus runs begin. Town Hall parking lot, Transfer Station and Fire Department will be plowed also.

All hills and turns will be sanded during the storm. The day after a snowstorm road widening, turn-arounds, cul-de-sacs and hydrant clearing will be addressed.

All culverts will be kept open and free of debris (i.e. leaves, snow and ice) during the year.

ICE STORMS:

All ice storms will be dealt with before, during, and after the storm in order to keep roads open and safe.

DAMAGE TO MAILBOXES/PRIVATE PROPERTY:

Mailboxes or other devices may be damaged by snowplowing operation due to poor visibility, the mailbox being buried in a snow bank, or the weight/volume of the snow being plowed. This damage is not deliberate and, in most cases, unavoidable.

The Town of Shelburne is not responsible for damage and does not repair, replace, or re-erect mailboxes that are located within the highway right-of-way. These devices are located within the highway limits and are the responsibility of the property owner.

The Town of Shelburne Highway Department will work with the mailbox owners to locate the box in the safest possible location and offer advice on its design to minimize potential damage.

PRODUCT TYPES AND APPLICATIONS:

All salt and sand mixture is one (1) part salt and five (5) parts sand which is screened to 3/8 of an inch.

Clear Lane is used only on walkways and parking lots of the Town Hall, Transfer Station and Fire Department and may be used on roadways as deemed necessary.

All hills and turns will be treated with the sand/salt mixture. Every effort will be made to do this in a timely manner to provide safe travel.

All Town dooryards will be treated with Clear Lane enhanced de-icer with magnesium chloride. This is environmentally friendly in order to protect water wells.

Bridge decks normally freeze or glaze sooner than adjacent pavement sections especially in late fall and early winter. Special care and good judgment is required in the use of de-icing chemicals on all bridge decks.



BURNING AND PERMITS

It's The Law - RSA 227-L:17(II)

Anyone who wishes to burn clean, ordinary combustibles such as leaves, brush or untreated lumber, or have a camp or cooking fire, must have written permission from the landowner and a **FIRE PERMIT** from the forest fire warden, Bob Langlands, or local fire department. You must be at least 18 years of age to obtain a written fire permit.

Gas grills or charcoal fires in a container up and off the ground on your own property do not require a fire permit.

Public or privately-owned camp or picnic grounds must obtain an annual written fire permit from the town forest fire warden for use of outside fireplaces, camp or cooking fires used in the operation of the camp or picnic grounds. Such camp or cooking fires should:

1. be in an area cleaned to mineral soil at least 8 feet across;
2. have at least 6 inches of sand or gravel under the fire for any fire built on the ground;
3. have no limbs or other burnable material to a height of 10 feet above the fireplace area; and
4. be constructed so they cannot be moved from their mineral soil area.

What You Can Burn and When

Only leaves, woody debris, brush less than 5 inches in diameter, untreated wood and dimension lumber can be burned. For any open burning, a written fire permit is required. Even with the permit, no open burning between the hours of 9:00 AM and 5:00 PM, unless it is raining.

When the ground where you are burning is completely covered with snow, no fire permit is required. However, be sure to check local ordinances that might restrict winter-time burning.

Air quality regulations restrict the type of material burned in the open. Stumps, painted or treated lumber, tires, tubes, plastics, foam rubber and shingles are some of the prohibited materials (see Department of Environmental Services, Air Resources Division Open Burning Rules).

A buried fire is NOT an extinguished fire!

What You Need To Know

When you request a written fire permit you will need to know the following:

<p>What are you going to burn?</p> <p>Material must be clean ordinary combustibles. Brush cannot exceed 5 inches in diameter.</p>	<p>How much help will you have during the burn?</p> <p>Your fire must be attended at all times, or completely extinguished.</p>
<p>Where are you going to burn?</p> <p>How far from the nearest structure, trees and dead vegetation or overhead phone or power lines?</p> <p>Fires must be no closer than 50 feet from a structure, or 25 feet if in an approved incinerator.</p>	<p>Do you own the land where you plan to burn?</p> <p>If not, do you have written permission from the landowner?</p>
<p>When do you want to burn?</p> <p>Date, time of day, no burning 9:00 am to 5:00 pm unless it's raining (permit needed even when raining).</p>	<p>Will you be able to extinguish your fire if someone complains?</p> <p>Air pollution officials could require a fire be put out if there are smoke complaints.</p>

<p>What do you have for fire protection?</p> <p>A hose, shovel or rake, and a bucket of water should be available at the fire. You are liable for the costs of extinguishing escaped fires.</p>	<p>Are there any tires or tubes in the material to be burned?</p> <p>Tires, tubes, plastics, shingles, and foam rubber are just some of the prohibited materials.</p>
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Commercial Permits

The Forest Ranger for your town/city and local Warden are needed to issue a commercial permit to burn when no other means of disposal of material is available, such as chipping, hauling to a landfill, or other methods of legal disposal.

The commercial permit is for contractors who use hired help for the burning of material between the hours of 9:00 AM and 5:00 PM and only needed when the ground is not covered with snow.

The permit will be required to have suppression equipment on site while the burning is being done and the fires will have to be totally extinguished or be constantly attended.



RESTRICTED USE OF FIREWORKS



Permissible (consumer) fireworks shall only be used, possessed, and discharged during the following times without a permit:

- Memorial Day - from 5 PM to 10 PM
- July 3rd, 4th & 5th - from 5 PM to 10 PM
- Labor Day - from 5 PM to 10 PM
- Christmas Eve - from 5 PM to 10 PM
- Christmas Day - from 5 PM to 10 PM
- New Year's Eve – from 5 PM to 12:30 AM

Fireworks may be allowed for special occasions, if a permit is applied for and received from the fire chief or his designee. Any person who violates this ordinance, in addition to and penalties prescribed in NH RSA 160-B and NH RSA 160-C shall be subject to a fine of \$50.00 for the first offense and \$100.00 for each subsequent offense, and confiscation of any fireworks in the person's possession. Any sworn law enforcement officer of the town, county or state, as well as the fire chief and his/her designee, shall be empowered to enforce this ordinance. All fines shall be paid to the Town of Shelburne and deposited into the Town's general fund.

NOTES

SHELBURNE TOWN MEETING

TUESDAY, MARCH 12TH -- 7:00 PM
SHELBURNE TOWN HALL

**GRS
COOPERATIVE SCHOOL DISTRICT
MEETING**

THURSDAY, MARCH 7TH -- 7:00 PM
GORHAM ALUMNI GYMNASIUM

DIAL 911 FOR ALL EMERGENCIES

**FOR 911 TO BE EFFECTIVE, EVERYONE
NEEDS TO MAKE SURE THEIR ADDRESS
IS VISIBLE.**

**PLACE YOUR HOUSE NUMBER ON YOUR
MAILBOX OR DRIVEWAY ENTRANCE.**

**REMEMBER, IN AN EMERGENCY
MINUTES COUNT!!**

